

Ugu District Municipality

BUDGET 2016/2017



Ugu District Municipality

VISION

“A place where everyone benefit equally from socio-economic opportunities and services”

MISSION

“Create an enabling environment for social and economic development resulting in the provision of quality drinking water and access to decent sanitation. Ensure community participation and coordinate public and private players.”



Budget Speech delivered by Her Worship, the Mayor of Ugu District Municipality, Cllr NH Gumede on the presentation of the Draft IDP and Budget for the financial year 2016/17, to the sitting of the Ugu District Municipal Council on the 26th of May 2016.

This year marks 16 years of a Democratic local government in South Africa and all municipalities in the province of KwaZulu-Natal have used this opportunity to reflect on the 16-year journey of improving the lives of our communities. These milestones also provided an opportunity for our communities to reflect on the road we have travelled towards creating a better life for all through the provision of service delivery over the years.

Our district had the privilege of hosting the launch of the 16 years of local government celebrations which was held in Umuziwabantu local municipality. And this honour of hosting this historical event was bestowed upon us because of our selfless dedication towards improving the lives of our communities and in achieving the highest number of cleans audits among other Districts in the province.

It has been 22 years since the advent of democracy and 16 years into the operation of a new local government dispensation.

Local government has not only survived a fundamental restructuring over the past 16 years, it has also made great strides towards extending service delivery and development to marginalised communities.

In 16 years, local government has emerged from being an institution that was subservient and illegitimate to an institution with democratically elected leadership, who have constitutional status and a developmental agenda. And our task going forward is to work tirelessly in addressing the triple challenge of poverty, unemployment and inequality.

Speaker of Council, Cllr SB Cele;

Traditional Leadership; Deputy Mayor, Cllr M Chiliza; Mayors of Local Municipalities; Members of the Executive Committee; Members of Council; Community of the UGu District; The Municipal manager, Mr DD Naldoo and officials of our administration; Invited Guests; Members of the media;

All Protocol Observed

Mr Speaker;

I stand here today to say with no fear of contradiction that Ugu District Municipality **Today** is better than it was **yesterday**. We have indeed moved our District Forward.

Let me welcome the People of our District whose voices were heard through the IDP/ Budget roadshows and who are joining us today via the live broadcasts throughout the District.

Mr Speaker, during the month of April 2016 we had conversations with thousands of residents through the IDP/Budget roadshows in all our local municipalities across the district, the purpose of which was to solicit the views of our communities on this draft budget and also measure our service delivery progress to date as well as to solicit information on the immediate community needs.

And residents confirmed that Ugu District Municipality is indeed at work in delivering water and sanitation services, but more work still needs to be done. This Draft Budget that I will be presenting to this sitting of council is meant to respond to the community needs articulated during the said Izimbizo.

Mr Speaker, this budget we are tabling today also demonstrates our commitment in addressing the challenges we face, with passion and vigour. This Budget also puts concrete figures to the programmes we have outlined in the Integrated Development Plan.

Over the course of this term of office we have made bold pronouncements and commitments aligned to the identified priorities. We have kept our word. We have done what we said we would do. We have worked hard to improve and strengthen our finances. Our finances **today** are in a better shape than they were **yesterday**. We have built a solid foundation of financial sustainability. We have worked hard to increase our investments in infrastructure that improves the quality of life of our communities. We have worked hard to improve the quality of our services.

Mr Speaker, it gives me great pleasure to address this sitting of Council today to present the draft budget of Ugu District municipality for 2016/17 financial year.

In addition, Section 87 sub-section (3) of the Municipal Finance Management Act No. 56 of 2003 requires the Mayor of the parent municipality to also table the proposed budget of the municipal entity at the time when the annual budget of the municipality for the relevant year is tabled. Therefore, in compliance to Section 87 (3), I will also be tabling the draft budget of the Ugu South Coast Tourism Entity together with that of the Ugu South Coast Development Agency. Mr Speaker, the aforementioned documents that I will be tabling to this Council are strategic tools with which to effectively manage public funds entrusted to this Council for the purposes of service delivery.

In preparing for this draft budget, we have been fully conscious of our legislative mandate (the provision of water and sanitation and a sustainable environment) and we have ensured that the appropriate resources were allocated to meet these strategic objectives.

Mr Speaker, the 2016/2017 draft budget we are presenting here today attempts to strike a balance between on-going service delivery imperatives and responding to the developmental challenges confronting our district.

The 2016/17 financial year tariff increases are driven by the following major broad considerations:

- Input costs from our suppliers – Eskom tariff increase of 9.4% and Umgeni Water tariff increase of above 9.5% on bulk water supply.

In light of the above considerations, the proposed tariff increases is 5.7% for water, and 5.7% for sanitation.

This will seriously impact on our income, positioning the financial year 2016/2017 as a year that will require even more financial prudence.

To ensure financial sustainability which I have referred to earlier, the employee related costs of the Municipality require urgent attention as the continued increase thereof is a real threat to our financial viability.

In spite of this, we are still required to deliver on our legislative mandate to our community. This will require us as the Council to be extra vigilant in the discharge of our role of political oversight and to ensure a more stringent monitoring of public expenditure. We can do this by thorough verification of the impact of our service delivery interventions to our community. The impact of our service delivery must at all times address the challenges of unemployment, poverty and inequality.

Mr Speaker, it is important to highlight the fact that, this Council is nearing the end of its term of office following its inauguration in June 2011.

We are thankful to the citizens of the Ugu District for giving us a clear mandate. This Council has a responsibility to respond to the National Government directives; which directives are captured in the National Development Plan – Government's vision for the transformation of the entire South Africa for 2030. As a Council, this plan is a clear road map which directs the delivery of services to the people in the Ugu District.

Mr Speaker, our Council has always recognised the critical contribution that has to be made by all of us for the whole district to move forward in achieving the Millennium Development Goals (MGDs), as we continue to realise the vision for South Africa by the year 2030.

We have continued to play our pivotal role of implementing our core functions which is water and sanitation, as a result we have achieved a hundred percent coverage of the provision of Ventilated Improved Pit latrines (VIPs) in two of our local Municipalities and we are remaining with less than 30 % in the rest of the local municipalities. In addition, we have commenced with sewer pipeline and sanitation refurbishment projects which is intended to service all areas within the Ugu District family of municipalities.

Mr Speaker, allow me to remind this house on the progress we have made thus far, during our political term of office, major projects of water and sanitation services are currently being undertaken and these are funded from our capital budget.

We have completed the construction of Mhlabatshane Dam at Umzumbe and the completion of Mhlabatshane Dam at Umzumbe Local Municipality marks our municipality's continued obligation of ensuring provision of basic water infrastructure to all communities. This project will serve about 100 000 people in the Umzumbe and Hibiscus Coast Local Municipalities with potable water. The objective of this project is to provide potable water to ten (10) Tribal Authority areas and forty-nine tribal wards which translate to 7 Municipal Wards.

The multi-million rand project includes the construction of the new dam, access roads, a pump house, water supply pipelines, a water treatment works and reservoirs.

- **Vulamehlo** – Dududu Water Reticulation, Maphumulo Water Supply and Phase 4 of Thoyane Water Project;
- **Umdoni** – Umzinto Farm Isonti Water and Sanitation
- **Umzumbe** – Ndelu Water Project, Umhlabashane Water Reticulation and Mabheleni East Water Project
- **Hibiscus Coast** – Stick Farm Water Supply, KwaXolo Bulk Water Supply, Umzimkhulu Off Channel Storage Dam, Umtamvuna Water Works
- **Ezingoleni** – Ezingoleni Bulk Water Supply; and we are currently upgrading in KwaNyuswa Bulk Scheme to finalise water reticulation
- **Umuziwabantu** – finalising designs for the Harding Weza Dam. We have also completed the bulk water & sanitation infrastructure for the Mazakhele Housing development in Harding.

I must mention that, these are continued collective efforts aimed at creating employment opportunities through the provision of infrastructure, whilst also providing a conducive and sustainable environment that promotes better livelihoods to the public that we serve. These are indeed good stories to tell.

2016/2017 Budget:

In terms of Chapter 57 of the Municipal Finance Management Act, No 56 of 2003, I am required to table before this Council meeting, our municipal budget for the 2016/2017 financial year for approval.

The total budget we are presenting here before this house amounts to R1 333 146 991 with an allocation of R368 557 000 for capital and an allocation of R964 589 991 for the operational budget.

Mr Speaker, I stand before you to present critical strategic focus areas within our budget for the 2016/17 financial year. We have allocated an amount of R233 873 000 for our programme of action for the 2016/17 financial year.

Water and Sanitation:

Fellow councillors, our district is currently facing drought with increasing severity and frequency and unless our call for coordinated water conservation is met with decisive action by all consumers, we faces risk of having no water for survival as we all aware, that water is life.

We therefore urge the public not to become complacent amid the recent rain showers and continue to conserve water to ensure that the current reserves last longer. The recent rainfall may give the false impression that the worst of the current drought is over. The impact of the current drought has been so severe that all this rainfall is simply insufficient to relieve even the most urgent shortages of water in the most affected areas of the district. Our campaign to conserve water will therefore continue.

We have then set aside an amount from the Municipal Infrastructure Grant (MIG) of R233 873 000 for the water and sanitation infrastructure programme.

An additional amount of R42 840 966 from the Equitable Share will be spent to ensure that we continue to provide our people with free basic water via the communal standpipes.

The National Government equitable share grant for an amount of R23 317 084 will be spent towards the cost of supplying free basic metered water.

And a further additional amount of R105 887 779 is allocated to subsidise the water tariff, this is due to the difficult economic conditions that our people within the Ugu District are facing.

An allocation of R6 246 580 has been made for rolling out the rural Ventilated Improved Pit toilets, which is a programme that will advance our work to eradicate rural sanitation backlogs from across the Ugu District family of municipalities.

Ugu South Coast Tourism:

In compliance with the provisions of Section 87(3) Municipal Finance Management Act, we are also tabling the budget of the Ugu South Coast Tourism and South Coast Development Agency which has been approved by the respective Entity Board.

The total operating revenue for the financial year commencing on 1st July 2016 is *R18 750 428* which is made up of an Operational Expenditure of *R18 210 428* and a Capital Expenditure of *R540 000*. As part of our ongoing commitment to growing our tourism industry, we

have, as a District Municipality, made an allocation of R12 175 732 towards tourism marketing and development. We reiterate our commitment to the Board to execute its mandate and manage any operational challenges it may face. We will always be available to lend support because ours is about building a better District which attracts the local and international tourists.

South Coast Development Agency

The total operating revenue for the financial year commencing on 1st July 2016 is *R13 684 000* which is made up of an operational expenditure of *R13 678 020* and a Capital Expenditure of *R50 000*.

As part of our ongoing commitment to enhancing the economic development of our district, we have, as a District Municipality, made an allocation of R5 512 500. We also reiterate our commitment to the Board to execute its mandate and manage any operational challenges it may face. We will always be available to lend support because ours is about building a better District which enhances the economic development of its people.

Relief for the Poor

Difficult economic conditions means people will find it difficult to make ends meet. Within the provisions of our Indigent Support Policy, we will continue to provide those who qualify for indigent support with rebates.

Regarding the provision of sanitation, indigent customers will receive a full monthly subsidy on sanitation, both in respect of waterborne sewer and conservancy tanks; except for additional draw requests, which must be paid for separately by the customers.

In respect of water provision, an allocation of R22 656 921 indigent support has been set aside to provide 6kl of water to deserving and qualifying households, whose total gross monthly income of all members of the household must not exceed two old age pension grants.

Special Programmes

We have been making good progress with regards to addressing the plight of our special interest groups within our District. The introduction of the Operation Sukuma Sakhe Program (OSSP) which is a poverty alleviation program driven by the Office of the Premier, presented us with an opportunity to tap into other resources in pursuance of our mandatory coordination role. We are continuing to work well as the Ugu District Task Team of Operation Sukuma Sakhe.

Allocations in respect of the Special Programmes are as follows:

- Youth : R1 500 000
- Gender : R500 000
- Elderly : R310 000
- HIV/AIDS : R500 000
- Rights of the Child : R300 000

- Disability : R400 000
- Mayor's Bursary Fund : R500 000
- Public Participation : R1 500 000
- Pauper Burial Fund : R110 000
- Sports & Recreation : R4 000 000
- Community Initiative Support : R500 000

Mr Speaker, we are ready and capable through this draft budget we presented here today, to continue not only to make a massive contribution to the development of our district but also to spearhead, champion and coordinate such development. We recommit ourselves to overcoming the difficult challenges which impede our progress towards a better life for all.

Conclusion:

Ugu District Municipality in its quest to fast track service delivery will continue to implement water and sanitation programmes, and also play a pivotal role in fulfilling its mandate through the application of well-coordinated service delivery approaches. This will enable us to collectively ensure that our communities receive a better life for all.

Fellow Councillors, the people spoke; we delivered, the people are speaking; we are responding; the people are governing. "Together we are moving our District Forward.

I thank you.

ENDS

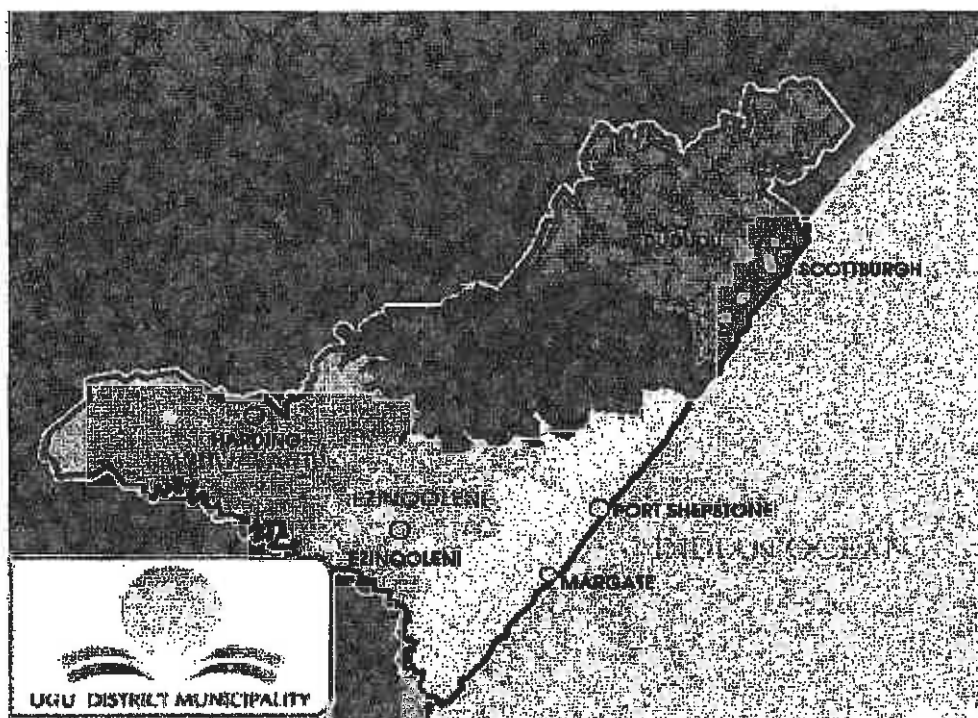
Cllr NH Gumede

ISSUED BY:

**UGU DISTRICT MUNICIPALITY
COMMUNICATIONS UNIT**

EXECUTIVE SUMMARY

BACKGROUND



Source: <http://www.ugu.org.za/council/municipalities.asp>

Ugu District municipality consists of eighty one (81) municipal wards in its (06) Local Municipalities, namely, Hibiscus Coast, Umzumbe, Vulamehlo, Umdoni, Ezingoleni and Umuziwabantu. The municipality also has forty two (42) traditional authorities. It is 5866km² in extent and is home to 782,685 residents with 84% population residing in rural areas (Household Survey Data, Statistics SA (2007)). About 57,9% of the population is aged between 15 and 64 years, which calls for government interventions and support relating to infrastructure for human development such as education, health and employment (State of the population of KZN (2009)).

The municipality has 151,620 households – with Hibiscus Coast and Umzumbe having the largest number of households of all the local municipalities i.e. 50,650 and 40,579 households respectively. The average household size in Ugu is 4.6 persons per household. (State of the Population of KZN (2009). There is a rising HIV prevalence rate from 37% to 40.6%, which is the highest in the 11 districts of the province.

The unemployment rate in the Ugu Region is estimated at 26, 8% (Global Insights 2010). The districts economically active population is estimated at 21, 2% of the total population. Most of the rural households rely solely on state grants. Ugu was identified during Presidential State of the Nation address in 2001 as a poverty nodal area that would be targeted for rural development programs.

Ugu's main functions are Water and Sanitation. The current service delivery backlog is estimated at 30.09% for water and 27, 19% for sanitation which is 46,393 and 41,231 households respectively.

UGU'S VISION

"A place where everyone benefit equally from socio-economic opportunities and services"

UGU'S MISSION

"Create an enabling environment for social and economic development resulting in the provision of quality drinking water and access to decent sanitation. Ensure community participation and coordinate public and private players."

UGU DISTRICT MUNICIPALITY'S DEVELOPMENT PRIORITIES

1. Infrastructure investment
2. Economic and Sector Development
3. Financial Viability
4. Education and Skills development
5. Institutional integration and coordination
6. Centralised planning
7. Reduce HIV & AIDS
8. Clean environment
9. Peace and stability.

ORGANISATIONAL STRATEGIC OBJECTIVES

1. To create a conducive environment for participatory development.
2. To build and strengthen the administrative and institutional capability of the municipality
3. To develop and maintain a financially viable and sustainable organisation that achieves full compliance with legislation.
4. To develop and promote an integrated sustainable environment
5. To provide access to sustainable quality drinking water and sanitation services.
6. To create a conducive environment for economic growth and job opportunities.

NATIONAL OUTCOMES

In January 2010, Cabinet adopted the 12 outcomes within which to frame public-service delivery priorities and targets. The following table is a summary of outcomes/priorities which were considered in the compilation of the 2016/2017 Annual Budget.

<u>NATIONAL OUTCOME/OUTPUT</u>	<u>ROLE OF LOCAL GOVERNMENT</u>
1. Improve the quality of basic education	- Facilitate the eradication of municipal service backlogs in schools by extending appropriate bulk infrastructure and installing connections.
2. Improve Health and life expectancy	- Improve community health by providing clean water and sanitation. - TB and HIV and AIDS awareness, prevention and treatment programmes.
3. All people in South Africa protected and feel safe	- Improving collaborations with the SAPS and ensuring rapid response to crime. - Reduce level of crime in the municipality.
4. Decent employment through inclusive economic growth	- Ensure proper implementation of the EPWP. - Design service level processes to be labour-intensive.

	<ul style="list-style-type: none"> - Eliminate corruption in procurement processes to ensure value for money
5. A skilled and capable workforce to support inclusive growth	<ul style="list-style-type: none"> - Develop and extend intern and work experience programmes. - Link procurement to skills development initiatives.
6. An efficient, competitive and responsive economic infrastructure network	<ul style="list-style-type: none"> - Ring-fence water and electricity functions so as to facilitate cost-reflecting pricing of these services. - Maintain and expand water purification and waste water treatment works in line with growing demand.
7. Vibrant, equitable and sustainable rural communities and food security	<ul style="list-style-type: none"> - Facilitate the development of local markets for agricultural produce. - Ensure effective spending of grants for funding extensions of access to basic services. - Improve transport links with urban centres to ensure economic integration.
8. Sustainable human settlements and improved quality of household life	<ul style="list-style-type: none"> - Ensure capital budgets are appropriately prioritised to maintain existing services and extend services.
9. A response and accountable, effective and efficient local government system	<ul style="list-style-type: none"> - Ensure ward committees are representative and fully involved in community consultation processes around IDP, Budget and other strategic service delivery issues. - Improve municipal financial administrative capacity by implementing competency norms and standards and acting against incompetence and corruption.
10. Protection and enhancement of environmental assets and natural resources	<ul style="list-style-type: none"> - Develop and implement water management plans to reduce water losses. - Ensure effective maintenance and rehabilitation of infrastructure. - Run water saving awareness campaigns - Ensure development does not take place on wetlands.
11. A better South Africa, a better and safer Africa and World	<ul style="list-style-type: none"> - Create an enabling environment for investment. - Ensure basic infrastructure is in place and properly maintained.
12. A development-orientated public service and inclusive citizenship	<ul style="list-style-type: none"> - Continue to develop performance monitoring and management systems. - Comply with legal financial reporting requirements. - Review municipal expenditure to eliminate wastage. - Ensure councils behave in ways to restore community trust in local government.

STATE OF THE PROVINCE ADDRESS

In the State of the Province address on 25th February 2016 the Premier Senzo Mchunu, reconfirmed the provincial government's commitment to the following Key National Priorities as they have been adopted in the Provincial Growth and Development Plan (PGDP):

1. Creation of more jobs, decent work and sustainable livelihoods for inclusive growth
2. Rural development, land reform and food security
3. Improved quality of basic education
4. Long and healthy life for all South Africans
5. Fighting crime and corruption

In drafting the 2016/2017 Budget, Council continues to support job creation by:

1. Ensuring that service delivery and capital projects are labour intensive;
2. Ensuring that service providers use labour intensive approaches;
3. Supporting labour intensive LED projects;
4. Participating fully in the EPWP; and
5. Implementing intern programmes to provide young people with on-the-job training.

NATIONAL DEVELOPMENT PLAN: 2030

The National Development Plan aims to eliminate poverty and reduce inequality by 2030. South Africa has the potential and capacity to eliminate poverty and reduce inequality over the next two decades. This requires a new approach – one that moves from a passive citizenry receiving services from the State to one that systematically includes the socially and economically excluded, where people are active champions of their own development, and where government works effectively to develop people's capabilities to lead the lives they desire. The achievement of this vision is based on the following priorities:

- i. Creating jobs and livelihoods,
- ii. Expanding infrastructure,
- iii. Transitioning to a low-carbon economy,
- iv. Transforming urban and rural spaces,
- v. Improving education and training,
- vi. Providing quality health care,
- vii. Building a capable state,
- viii. Fighting corruption and enhancing accountability,
- ix. Transforming society and uniting the nation,

The municipality has compiled its budget and programmes towards contributing to these priorities.

OVERVIEW OF THE 2016/2017 ANNUAL BUDGET PROCESS

The 2016/2017 Annual Budget preparation process can be illustrated as below:-

August 2015 - Adoption of Framework Plan and Process Plan by Council and submission to COGTA, National and Provincial Treasury.

September 2015 - Assessment of IDP Implementation Plan.

October 2015 - Conduct financial sustainability strategy with revenue enhancement focus.

November 2015 - Conduct Community needs Consultation to develop KPIs for 2016 PMS.

December 2015 - Submit 2016/2017 budget framework to all relevant persons (Budget framework to include salary, operational and capital budget related information).

January 2016 - Submission of detailed estimates by Office of the Municipal Manager and Heads of Departments to the General Manager, Treasury.

February 2016 - Internal Consultative process with Departments by means of workshops and meetings to assess financial feasibility of proposed projects.

March 2016 - Tabling of 2016/2017 Draft Budget (Ugu and the Entity) in Council for noting.

April – May 2016 – Stakeholder consultation process: Comments, additions, and proposals by stakeholders.

May 2016 - Special Joint Exco and Finance Portfolio Committee meeting to consider stakeholders input on the 2016/2017 draft budget.

May 2016 – Mayor tables the 2016/2017 Draft Budget for final adoption by Council.

ANNUAL REVIEW OF POLICIES

The administration annually reviews all budget related policies during the budget process and these are tabled to Council for Approval with the Annual Budget for that particular financial year.

For the 2016/2017 budget year, the following budget related policies were reviewed:-

1. Budget Policy
2. Virement Policy
3. Funding and Reserves Policy
4. Water Services Policy (Tariff Policy)
5. Credit Control and Debt Collection Policy.
6. Basic Water Services Policy.
7. Indigent Support Policy.
8. Cash Management & Investment Policy.
9. Borrowing Policy
10. Asset Management & Disposal Policy
11. Supply Chain Management Policy

ALIGNMENT OF INTEGRATED DEVELOPMENT PLAN AND BUDGET

Over and above compliance with the MFMA and other legislation, the aim of the Budget is to enable the municipality to achieve its vision and mission through the implementation of all projects and programmes as contained in its Integrated Development Plan. The Integrated Development Plan (IDP) formed basis of the prioritisation of resources as it contains programmes informed by the community needs. All resources have been allocated to priority projects as identified in the IDP.

The alignment of the Integrated Development Plan to the Budget is reflected in the following Schedules:

- Reconciliation of IDP Strategic objectives and Budget (Revenue) – Table SA4
- Reconciliation of IDP Strategic objectives and Budget (Operating Expenditure) – Table SA5
- Reconciliation of IDP Strategic objectives and Budget (Capital Expenditure) – Table SA6

BUDGET ASSUMPTIONS

OPERATING REVENUE

The following are Ugu's main revenue sources:-

1. Service charges for water
2. Service charges for sanitation
3. Grants and subsidies
4. Rental of facilities and equipment, and
5. Other income

Service charges for water and sanitation

The cost of water and sanitation is determined by three factors:

1. The cost of bulk water
2. The capital cost of infrastructure, and
3. The cost of operating and maintaining the infrastructure

For the 2016/2017 Budget, the Council has proposed a 5,7% (6,5% in 2015/16) increase for water and sanitation charges effective from 01st July 2016. The proposed increase is based on Headline CPI Inflation forecast in 2016. The revenues are further affected by

1. % Increase in electricity costs;
2. % Increase in the cost of bulk water;
3. Realistically anticipated consumption volumes;
4. local economic conditions and affordability level; and
5. the need to ensure sustainability in the provision of services.

No increase has been effected on the basic charge for sanitation.

The collection rate is based on the average collection trend for the past four years (i.e. 87.0%), however this rate has been applied to the Water revenue only as all collections are paid against the Sanitation debt first, then the remaining cash is paid against the Water debt. The municipality is also anticipating a 100% collection on the grant allocations and other revenues that are collectible in advance.

See: Tariffs of Charges – it provides a detailed list of all Council tariffs and the proposed increases.

FREE AND SUBSIDISED SERVICES

Distribution of water is done via more than 48 000 private household connections and over 4 500 communal stand taps which mainly service the inland rural areas. All households that have access to water receive 6kl a month as *free basic water* which has necessitated an allocation of 23,317,084 to be made in the 2016/17 Annual Budget to be funded from *Equitable Share*. A further R42,840,966 allocation has been made from *Equitable Share* for water provided through *standpipes*.

A total of 6 696 beneficiaries were recorded on the **Indigent Register** as at 29 February 2016. The municipality has set aside R25,656,921 from Equitable Share for Indigent Support. Indigent households will receive 6kl free every month for the 2016/2017 financial year.

OTHER REVENUE

Other revenue consists of Plans Approval fees, disconnection and reconnection fees, new connection fees, tender deposits, rates certificate fees, rental of facilities and other sundry services provided.

See: Tariffs of Charges - detailed list of all council tariffs and the proposed increases.

GRANTS AND SUBSIDIES

The municipality will receive operating grants totalling R399, 7 million and capital grants totalling R319, 9 million from the National and Provincial Equitable distribution of revenues in the 2016/2017 financial year. These receipts have been disclosed in SA18 of the budget.

Schedule SA19 discloses expenditure on operating grants totalling R408, 7 million and capital grants expenditure totalling R310, 9 million. Regarding Municipal Infrastructure Grant there is R10 million that is allocated to the Operational Budget for the construction of the VIP Toilets. The municipality has allocated R1 million from the Equitable Share to the Capital Budget for the purchase of the fire fighting equipment.

SALARIES AND WAGES

The salaries and wages budget have been prepared using the existing Salary Agreement which stipulates a percentage increase equal to the average CPI for the period 01 February 2015 to 31 January 2016 plus 1% for the budget year 2016/2017 (i.e. 5% plus 1%). The council had adopted a revised organogram in December 2014 and there are new positions that have been included in the new organisational structure, hence the total salaries budget, have been increased beyond the percentage that is specified in the Salary Agreement.

COUNCILLORS ALLOWANCES

A maximum 6% increase for the councillors allowance has been considered for approval by the MEC based on an unqualified audit report that was received by the municipality in the 2014/2015 financial year. The gazette on the Public Office Bearers Act was not available at the stage preparing this draft budget. The budget for the councillors allowance include other costs like the travelling claims (km), which are not gazetted on the Remuneration of Public Office Bearers Act.

DEPRECIATION AND ASSET IMPAIRMENT

The Depreciation and Amortisation has been calculated based on the straight line method and the useful life of the assets as per the approved Asset Management Policy. It amounts to R123, 6m in 2016/2017. This amount is not fully cash backed. The municipality is currently updating its FAR and the depreciation amount will be revised based on the completed FAR.

REPAIRS AND MAINTENANCE

The municipality is unable to provide adequate funds for Repairs and Maintenance in the budget, hence the current allocation is below the norm (i.e. 8% of the carrying amount of PPE). The classification of the Chart of Accounts in line with the mSCOA will address the challenges with the current classification of the Salaries and the Contracted Services relating to the maintenance of assets which is currently being accounted for under Salaries and Allowances and, or Contracted Services. Moreover the municipality is currently working on a project to verify all its assets and updating the Asset Register. On completion of this project, the municipality should be able to determine the true value of its assets and therefore plan properly for all the assets related expenditures including, the Repairs and Maintenance, Depreciation and Amortisation as well as the replacements.

BULK WATER PURCHASES

The water supplied by the District is derived from dams, rivers, ground water and bulk purchases from eThekweni / Umgeni Water. The northern coastal strip (i.e. Craigburn, Umzinto and Umtwalume) is serviced by potable water purchased in bulk from Umgeni Water. The cost per kiloliter will increase by 8.3% which necessitated an allocation of R77, 5 million for the 2016/2017 financial year.

ELECTRICITY EXPENSE

The electricity cost estimate is based on the 9.4% tariff increase that NERSA has approved for Eskom as well as the consumption trends in our plants for the past four years.

OTHER OPERATING EXPENDITURE

The operating expenditure budget has been prepared in line with the municipality's turnaround strategies as implemented by management, which contains strategies of curbing administrative expenditure to improve the cash flow position of the municipality

CAPITAL EXPENDITURE

Zero-based budgeting method has been used in compiling the capital budget. Council has approved to total capital budget of R369, 1 million to be spent in 2016/2017 which is a 11, 36% decrease from the final capital budget of R416, 4 million in 2015/2016.

Council has embarked on a number of initiatives in order to fast track capital projects. These include:-

- Explore leveraging MIG funding using private sector funds (loans) to bring projects forward, i.e. bridge funding;
- Target quick wins to eradicate backlog in selected municipalities;
- Mobilising additional funding from DWAF to address bulk systems;
- Strategic partnerships with other water utilities, e.g. Umngeni water.
- BOT options are also being considered.

The following sources will be used to fund capital expenditure in the 2016/2017 financial year.

1. Grants and subsidies
2. Internal funds

REFERENCE TO LAST YEAR COMMENTS FROM PROVINCIAL TREASURY AND CORRECTIVE MEASURES UNDERTAKEN BY THE MUNICIPALITY

<u>Provincial Treasury's Comments on the 2015/2016 Budget</u>	<u>The Municipality's Responses and Corrective Actions</u>
Misalignment between the provision for debt impairment and the debt collection rates applied on the service revenues.	Although the municipality is anticipating an 87% collection rate in 2016/2017 financial year, this rate only applies to water incomes and the other services incomes are collectible in full. Also the municipality has implemented an improved debt collection strategy which has improved the collection of old outstanding debt.
Misalignment between the asset depreciation rate and the rate of increase in municipal assets.	The municipality has established a new Asset Management unit that is updating and correcting errors on the FAR. This project should provide a credible FAR in 2015/16 upon which the depreciation cost estimate is based.
Misalignment between the balance of the Non Current Provisions in the Statement of Financial Position and the current contributions in the Statement of Financial Performance.	This discrepancy has been addresses in the draft budget 2016/2017.
The major differences in the Capital budgets of the two departments (i.e. Waste Water Management and the Corporate Services) were not explained in the budget documents.	A restructuring process that took place in 2015/2016 moved some units (e.g. the fleet unit) from Water Services to the Corporate Services department, hence the related capital budget was

	moved between the two departments.
The major differences in the Capital budgets of the two departments (i.e. Water Services and the Corporate Services) were not explained in the budget documents	A restructuring process that took place in 2015/2016 moved some units (e.g. the fleet unit) from Water Services to the Corporate Services department, hence the related capital budget was moved between the two departments.
The discrepancy between the disclosure of the Equitable Share (operational and capital transfers recognised) in the A Schedules.	These discrepancies have been corrected in the draft budget 2016/2017.
The differences between the SA18 (Transfers and Grants Receipts) and A7 (Budgeted Cash Flow).	This discrepancy has been corrected in 2016/2017.
The differences between the SA21 (Transfers and Grants made by the municipality) and A7(Budgeted Cash Flow), re: Non Cash Transfers.	This discrepancy has been corrected in 2016/2017.
The item: Cash and Cash Equivalents at year end the previous year 2014/2015 did not agree to the opening balance for the 2015/2016 budget year.	This discrepancy has been corrected in 2016/2017.

UGU SOUTH COAST TOURISM ENTITY

Ugu controls 100% of the Ugu South Coast Tourism Entity. This Board is entrusted with delivering innovative and cost effective strategies that will ensure a growing, quality tourism economy that creates sustainable jobs and alleviates poverty. Its core functions are Tourism Development and Tourism Marketing, for which Ugu District Municipality has allocated R5, 411,434 and R6, 764,292 respectively. Other Local Municipalities also make grant contributions to the Entity.

The Board has adopted a total budget of R18, 750,428 for the 2016/2017 financial year which is made up of an operating budget of R18, 210,428 and a capital budget of R540, 000.

SOUTH COAST DEVELOPMENT AGENCY

Ugu controls 100% of the South Coast Development Agency. This entity is an economic development implementing agency of the municipality. It's core functions is to engage in economic development projects that grow the economic development footprint of the municipality. To enable the entity to perform its function, the municipality has allocated an amount of R5, 512, 500 for the financial year 2016/2017. The other Local Municipalities also make grant contributions to the Agency.

The Board has adopted a total budget of R12, 699, 020 for the 2016/2017 financial year which is made up of an operating budget of R12, 649, 020 and a capital budget of R50, 000.

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN

The Service Delivery and Budget Implementation plan is currently being reviewed to include changes made to the Draft Budget. After the consultation process, the Draft will be submitted to the Mayor, within 14 days from the date of the approval of the council.

DRINKING WATER QUALITY AND WASTE WATER MANAGEMENT

Water Service Authority: Ugu District Municipality
Water Service Provider: Ugu District Municipality (*with bulk purchases from Umgeni Water and eThekweni Metro in the northern part of the district. Bulk water is also sold to Sisonke District Municipality*)

Blue Drop Ratings

The municipality water supply systems were awarded a 93.5% score in May 2009, which means that it has very good Drinking Water Quality Management (DWQM) and effectively manages the quality of drinking water in its supply zone. The following are the challenges that led to the non-award of the Blue Drop Classification

Criteria	Requirement	Management Response
Process Controlling	Registration of process controllers (Operators)	Applications for all operators were submitted to DWAF in Feb 2009 and DWA is still working on them. It is anticipated that these will be available by the next review
Credibility of Sample Analysis	Proof that analyses results are used to improve process controlling	The analysis failed to capture that the municipality has an Incident Management Protocol and Register that are used to address and record all deviations and improvements. In addition, the monthly submissions to DWAF have functionality of reporting on what has been done to attend to deviations, which has always been done consistently. It is hoped this will be addressed by the next review.

As part of the Drinking Water Quality Management initiatives, the municipality developed and adopted a **Water Safety Plan** in July 2009, which has guided the management of water services in general. As part of the Safety Plan the following are some of the activities that are already in progress or due for implementation within the next three years;

- Online drinking water monitoring for all water treatment plants and the associated reporting at the operation, tactical and strategic levels
- Establishment of a Control Centre that will drive operations and assist in moving from reactive maintenance to proactive maintenance and to be the key business reporting centre
- Establishment of ISO based quality management systems in a phased manner for water and sanitation services
- Establishing an Asset Management Plan that will drive all maintenance work within the municipality

- Contracting professional and independent persons to undertake process audits for all treatment plants
- Establishing a treatment/process section within the municipality to ensure that the right level of attention and staffing is in place for all treatment plants
- Establishment of a scarce skills allowance to be able to attract and retain suitably qualified personnel

Green Drop Rating

Applications have also been made for all treatment systems within the district and are awaiting the classification results.

Challenges in the management of drinking water and sewerage;

The following are some of the challenges faced in the provision of water and sanitation services in the district and the proposed solution for each challenge.

Issue	Challenge	Recommendation
Pipeline Replacement Program	Majority of pipelines in the urban areas are old AC pipes. Current budget provisions of R10m/yr are inadequate	Allocated funding for a massive AC renewal program and also apply for grant funding
Non Revenue Water Programme	Budget provisions limit the current program to part of the network at a time which is inadequate.	Seek grant funding to fast track the implementation of the NRW Programmes
Supply and Treatment Constraints	A number of WTW and WWTW are functioning at capacity and certain areas do not have the required 48hr storage	Update Water and Sanitation Master Plans; Upgrade of WTW and WWTW and implementation of Phase 2 of the South Coast Bulk Pipeline
Supply to higher lying areas and consumers along bulk mains	Majority of higher lying areas are connected on bulk mains which do not offer the necessary buffer for maintenance purposes and adequate pressures during high demand periods	Planning and design of supply alternatives to higher lying areas such as elevated towers and network modifications
Telemetry	The telemetry system outdated	SCADA System Review and Master Planning in progress
Rural WTW monitoring	There are currently no staff to man remote rural plants	Online Drinking Water Quality Monitoring and Automation Project in progress
Skills Development	The majority of plumbing staff is not suitable qualified while others are illiterate. This has a great effect on operations.	Conclude the RPL process and establish routine training program for all staff
Utility Mapping	The majority of the pipelines and other drawings for the municipality are old and outdated and in certain places are none existent.	Develop a GIS Strategy to influence utility mapping as a whole and then implement map update and utility books for the different operational areas
Dedicated maintenance crews	With current staffing levels most of the work done is reactive in nature with limited proactive maintenance	Implementation of Shift System and build maintenance crews from the day teams

UGU DISTRICT MUNICIPALITY
EXTRACT FROM THE DRAFT MINUTES OF THE MEETING OF THE
UGU DISTRICT MUNICIPAL COUNCIL HELD ON 26 MAY 2016

9.3 Ugu District Municipality: Draft Budget 2016/2017

The Speaker took members through the Draft Budget for the financial year 2016/2017.

Following which,

It was unanimously

RESOLVED:

- (a) That the report as regards the Ugu District Municipality: Draft Budget 2015/2016 be and is hereby **NOTED**.
- (b) That the Draft Budget of Ugu District Municipality for the financial year 2016/2017 be and is hereby **APPROVED**, as set out in the following schedules:
- Table A1 - Budget Summary;
 - Table A2 to Table A4 – Budgeted Financial Performance;
 - Table A5 – Budgeted Capital Expenditure by vote, GFS and funding;
 - Table A6 – Budget Financial Position;
 - Table A7 – Budget Cash Flows;
 - Table A8 – Accumulated Surplus Reconciliation;
 - Table A9 – Asset Management;
 - Table A10 – Basic Service Delivery Measurement;
 - Other Supporting Tables (Table SA1 – SA37); and
 - Detailed Capital Budget
- (c) That increases in the Municipal tariffs for the budget year 2016/2017, as per the attached Tariff of Charges Schedule be and is hereby **ADOPTED**.
- (d) That the following budget related policies for the budget year 2016/2017, be and is hereby **NOTED**:
- Water and Sanitation Tariff Policy;
 - Basic Water Policy;
 - Credit Control and Debt Collection Policy;
 - Funding and Reserves Policy;
 - Borrowing Policy;
 - Cash Management and Investment Policy;
 - Fixed Asset Management Policy & Asset Disposal Policy;
 - Supply Chain Management Policy;
 - Budget Policy;
 - Virement Policy

CERTIFIED A TRUE COPY OF THE ORIGINAL


VP TSAKO
GENERAL MANAGER: CORPORATE SERVICES

DC21 Ugu - Contact Information

A. GENERAL INFORMATION	
Municipality	DC21 Ugu
Grade	Grade in terms of the Reconstruction of Public Office Bearing Act
Province	KZN KWAZULU-NATAL
Web Address	www.ugu.gov.za
e-mail Address	info@ugu.gov.za
B. CONTACT INFORMATION	
Postal address:	
P.O. Box	38
City / Town	Port Shepstone
Postal Code	4240
Street address	
Building	Aquila House
Street No. & Name	17 Gaborje Street
City / Town	Port Shepstone
Postal Code	4240
General Contacts	
Telephone number	039 888 5700
Fax number	039 882 4820
C. POLITICAL LEADERSHIP	
Speaker:	
Name	Gilr SB Dala
Telephone number	039 888 5700
Cell number	089 267 6783
Fax number	039 882 5783
E-mail address	galdala.municipal@ugu.gov.za
Secretary/PA to the Speaker:	
Name	Sandile Nkomo
Telephone number	039 888 5748
Cell number	079 861 5468
Fax number	039 882 5783
E-mail address	sandile.nkomo@ugu.gov.za
Mayor/Executive Mayor:	
Name	Gilr NH Qunede
Telephone number	039 888 5700
Cell number	082 922 2800
Fax number	039 882 5783
E-mail address	khaya.matselima@ugu.gov.za
Secretary/PA to the Mayor/Executive Mayor:	
Name	Khaya Matselima
Telephone number	039 888 5718
Cell number	039 888 3718
Fax number	039 882 5783
E-mail address	khaya.matselima@ugu.gov.za
Deputy Mayor/Executive Mayor:	
Name	Gilr MA Chizwa
Telephone number	039 888 5700
Cell number	082 740 9165
Fax number	039 882 1720
E-mail address	gchizwa.municipal@ugu.gov.za
Secretary/PA to the Deputy Mayor/Executive Mayor:	
Name	Ghalebhe Mamele
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Cell number	039 888 3305
Fax number	039 882 1720
E-mail address	ghalebhe.mamele@ugu.gov.za
D. MANAGEMENT LEADERSHIP	
Municipal Manager:	
Name	DD Ndoo
Telephone number	039 888 5700
Cell number	082 821 0477
Fax number	039 882 1720
E-mail address	DD.Ndoo@ugu.gov.za
Secretary/PA to the Municipal Manager:	
Name	Perdine Mooldy
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Fax number	039 882 1720
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Chief Financial Officer:	
Name	Siboniso Mhlaba
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Secretary/PA to the Chief Financial Officer:	
Name	Mabel Zaka
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Official responsible for submitting financial information	
Name	Fano Nqubane
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Cell number	082 886 5497
Fax number	039 882 6740
E-mail address	fano.nqubane@ugu.gov.za
Official responsible for submitting financial information	
Name	Zoliswa Mafanika
Telephone number	039 888 5748
Cell number	039 888 5748
Fax number	039 882 6740
E-mail address	zoliswa.mafanika@ugu.gov.za
Official responsible for submitting financial information	
Name	Julia Kool
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Cell number	039 888 5718
Fax number	039 888 6740
E-mail address	julie.kool@ugu.gov.za

DC21 Ugu - Table A2 Consolidated Budgeted Financial Performance (revenue and expenditure by standard classification)

Standard Classification Description	Ref	2012/13	2013/14	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Revenue - Standard										
Governance and administration		122 271	212 204	234 181	160 820	169 302	160 837	177 524	186 400	196 720
Executive and council		2 144	2 460	2 624	2 076	2 078	1 974	2 188	2 287	2 412
Budget and treasury office		118 782	209 226	231 525	167 796	165 846	157 554	174 287	183 002	192 152
Corporate services		1 345	518	2	948	1 377	1 308	1 048	1 101	1 156
Community and public safety		1 023	6 668	7 586	6 942	7 082	6 728	7 354	7 722	8 108
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		342	468	309	180	211	200	254	267	280
Public safety		681	6 201	7 277	6 762	6 871	6 528	7 100	7 455	7 828
Housing		-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-
Economic and environmental services		3 788	287 860	287 228	48 982	48 961	47 483	60 670	64 019	67 220
Planning and development		-	284 122	277 022	33 015	32 564	30 936	43 180	46 339	47 606
Road transport		-	-	-	-	-	-	-	-	-
Environmental protection		3 790	3 738	10 206	16 967	17 397	16 527	17 790	18 679	19 613
Trading services		787 191	462 857	531 545	844 599	1 623 844	972 651	971 770	1 020 359	1 071 376
Electricity		-	-	-	-	-	-	-	-	-
Water		689 575	368 500	424 952	830 652	916 131	870 325	852 239	894 913	939 659
Waste water management		97 616	104 357	106 593	113 856	107 712	102 327	119 472	125 445	131 717
Waste management		-	-	-	-	-	-	-	-	-
Other	4	11 283	1 728	1 284	600	750	713	250	263	278
Total Revenue - Standard	2	905 557	971 315	1 061 794	1 162 852	1 250 939	1 188 392	1 217 668	1 276 762	1 342 700
Expenditure - Standard										
Governance and administration		115 800	128 946	133 375	161 722	161 571	172 493	208 303	218 719	229 654
Executive and council		42 739	43 193	38 539	51 441	53 156	60 498	63 071	66 225	69 536
Budget and treasury office		33 294	30 189	30 963	30 316	38 276	36 362	42 673	45 017	47 268
Corporate services		39 667	55 554	63 873	79 968	90 140	86 633	102 368	107 477	112 861
Community and public safety		2 858	8 912	81 581	3 736	5 606	5 326	6 100	6 405	6 725
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		2 602	1 549	77 214	-	260	247	-	-	-
Public safety		355	7 364	4 367	3 736	5 346	5 079	6 100	6 405	6 725
Housing		-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-
Economic and environmental services		8 333	69 096	70 460	64 891	66 734	63 388	79 581	83 560	87 738
Planning and development		-	60 158	56 054	47 624	48 662	46 134	61 917	65 013	68 284
Road transport		-	-	-	-	-	-	-	-	-
Environmental protection		8 633	8 938	14 408	17 267	18 172	17 283	17 664	18 547	19 474
Trading services		537 784	412 931	624 139	573 207	618 889	587 916	606 819	636 845	668 687
Electricity		-	-	-	-	-	-	-	-	-
Water		484 903	370 170	556 936	485 665	531 037	504 485	518 559	544 487	571 711
Waste water management		52 881	42 761	68 203	87 542	87 823	83 431	87 960	92 358	96 976
Waste management		-	-	-	-	-	-	-	-	-
Other	4	12 160	825	784	1 032	1 022	971	1 180	1 218	1 279
Total Expenditure - Standard	3	677 633	620 710	910 339	804 588	873 793	830 104	901 663	946 746	994 084
Surplus/(Deficit) for the year		228 524	350 606	151 455	358 264	377 146	358 288	316 205	332 015	348 616

References

- Government Finance Statistics Functions and Sub-functions are standardised to assist the completion of national and international accounts for comparison purposes
- Total Revenue by standard classification must reconcile to Total Operating Revenue shown in Budgeted Financial Performance (revenue and expenditure)
- Total Expenditure by Standard Classification must reconcile to Total Operating Expenditure shown in Budgeted Financial Performance (revenue and expenditure)
- All amounts must be classified under a standard classification (modified GFS). The GFS function 'Other' is only for Abattoirs, Air Transport, Markets and Tourism - and if used must be supported by footnotes. Nothing else may be placed under 'Other'. Assign associate share to relevant classification

DC21 Ugu - Table A3 Consolidated Budgeted Financial Performance (revenue and expenditure by municipal vote)

Vote Description	Ref	2012/13	2013/14	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Revenue by Vote										
Vote 1 - EXECUTIVE & COUNCIL	1	2 144	2 460	2 624	2 076	2 078	1 974	2 188	2 297	2 412
Vote 2 - FINANCE & ADMINISTRATION		120 127	209 744	231 527	168 744	167 224	158 863	175 336	184 103	193 308
Vote 3 - INFRASTRUCTURE & ECONOMIC DEVELOPMENT		-	284 122	277 022	33 015	32 564	30 935	43 180	45 339	47 608
Vote 4 - WATER		689 575	358 500	424 952	830 652	916 131	870 325	852 299	894 913	939 659
Vote 5 - WASTE WATER MANAGEMENT		97 616	104 357	106 593	113 858	107 712	102 327	119 472	125 445	131 717
Vote 6 - PUBLIC SAFETY		681	6 201	7 277	6 762	6 871	6 528	7 100	7 455	7 828
Vote 7 - ENVIRONMENTAL PROTECTION		3 790	3 738	10 206	16 967	17 397	16 527	17 790	18 679	19 613
Vote 8 - OTHER: MARKET		11 283	1 726	1 284	600	750	713	250	263	276
Vote 9 - SPORTS & RECREATION		342	488	309	180	211	200	254	267	280
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-
Total Revenue by Vote	2	905 557	971 315	1 061 794	1 162 852	1 250 939	1 188 392	1 217 888	1 276 782	1 342 700
Expenditure by Vote to be appropriated										
Vote 1 - EXECUTIVE & COUNCIL	1	42 739	43 193	38 539	51 441	53 158	50 498	83 071	66 226	69 636
Vote 2 - FINANCE & ADMINISTRATION		72 861	85 763	94 836	110 281	128 415	121 895	145 232	152 494	160 119
Vote 3 - INFRASTRUCTURE & ECONOMIC DEVELOPMENT		-	60 168	56 064	47 624	48 562	46 134	81 917	85 013	88 264
Vote 4 - WATER		484 903	370 170	555 936	485 665	531 037	504 485	518 559	544 487	671 711
Vote 5 - WASTE WATER MANAGEMENT		52 881	42 761	68 203	87 542	87 823	83 431	87 960	92 358	96 976
Vote 6 - PUBLIC SAFETY		355	7 364	4 367	3 736	5 348	5 079	6 100	6 405	6 725
Vote 7 - ENVIRONMENTAL PROTECTION		8 533	8 938	14 406	17 267	18 172	17 263	17 684	18 547	19 474
Vote 8 - OTHER: MARKET		12 160	825	784	1 032	1 022	971	1 160	1 218	1 279
Vote 9 - SPORTS & RECREATION		2 802	1 549	77 214	-	260	247	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-
Total Expenditure by Vote	2	877 033	620 710	810 339	804 588	873 793	830 104	901 663	946 746	994 064
Surplus/(Deficit) for the year	2	228 524	350 606	151 455	358 264	377 146	358 288	316 205	332 015	348 618

References

1. Insert 'Vote', e.g. department, if different to standard classification structure
2. Must reconcile to Budgeted Financial Performance (revenue and expenditure)
3. Assign share in 'associate' to relevant Vote

DC21 Ugu - Table A4 Consolidated Budgeted Financial Performance (revenue and expenditure)

Description	Ref	2012/13	2013/14	2014/15	Current Year 2015/16				2016/17 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Revenue By Source											
Property rates	2	-	-	-	-	-	-	-	-	-	-
Property rates - penalties & collection charges		-	-	-	-	-	-	-	-	-	-
Service charges - electricity revenue	2	-	-	-	-	-	-	-	-	-	-
Service charges - water revenue	2	186 688	239 706	217 804	300 658	362 627	343 021	344 016	426 816	448 167	470 866
Service charges - sanitation revenue	2	89 768	93 777	102 346	107 110	100 791	85 751	96 761	112 281	117 895	123 780
Service charges - refuse revenue	2	-	-	-	-	-	-	-	-	-	-
Service charges - other		-	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment		1 693	2 194	2 430	1 485	1 801	1 711	1 711	1 248	1 312	1 377
Interest earned - external investments		1 929	10 970	16 025	5 606	13 898	13 201	13 201	11 068	11 822	12 203
Interest earned - outstanding debtors		18 378	3 192	3 490	3 597	3 484	3 291	3 291	3 802	3 992	4 191
Dividends received		-	-	-	-	-	-	-	-	-	-
Fines		-	-	-	-	-	-	-	-	-	-
Licences and permits		-	-	-	-	-	-	-	-	-	-
Agency services		-	-	-	-	-	-	-	-	-	-
Transfers recognised - operational		318 044	229 567	326 213	381 644	378 071	359 168	368 168	408 662	429 095	450 549
Other revenue	2	12 735	9 794	16 964	7 862	26 358	26 040	26 040	11 558	12 136	12 743
Gains on disposal of PPE		-	-	852	-	-	-	-	-	-	-
Total Revenue (excluding capital transfers and contributions)		629 236	609 203	688 184	807 760	886 409	842 084	842 177	975 436	1 024 207	1 075 416
Expenditure By Type											
Employee related costs	2	247 612	246 106	274 840	290 324	309 786	294 278	294 278	332 850	349 493	366 967
Remuneration of councillors		7 951	7 938	9 146	9 018	11 067	10 514	10 514	11 674	12 468	13 092
Debt impairment	3	(18 185)	25 940	96 647	23 072	23 089	21 916	21 916	38 159	40 067	42 070
Depreciation & asset impairment	2	64 304	66 834	262 231	70 285	116 321	110 505	110 505	123 604	123 785	136 274
Finance charges		18 681	16 818	12 618	18 652	18 946	17 999	17 999	15 778	16 584	17 393
Bulk purchases	2	34 650	46 954	52 826	69 266	69 266	65 792	65 792	81 468	85 541	89 818
Other materials	8	-	5 821	3 864	9 057	9 067	6 614	6 614	8 793	9 135	9 591
Contracted services		18 266	19 660	19 954	22 337	23 121	21 965	21 965	29 683	31 188	32 726
Transfers and grants		180 422	66 828	29 478	96 190	90 883	88 064	88 064	37 028	38 879	40 823
Other expenditure	4, 5	115 031	128 314	169 830	168 191	202 698	192 468	192 468	222 821	233 047	245 330
Loss on disposal of PPE		22	1 878	-	-	-	-	-	-	-	-
Total Expenditure		677 633	620 710	910 336	804 588	873 793	830 104	830 104	901 663	946 746	994 084
Surplus/(Deficit)		(47 798)	(31 508)	(224 205)	3 172	12 615	11 980	12 073	73 772	77 461	81 334
Transfers recognised - capital		276 254	437 802	400 790	354 998	364 437	346 215	346 215	310 862	326 405	342 725
Contributions recognised - capital		-	-	-	-	-	-	-	-	-	-
Contributed assets		-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions		228 456	406 096	176 585	358 170	377 062	358 195	358 288	384 634	403 666	424 069
Taxation		-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after taxation		228 456	406 096	176 585	358 170	377 062	358 196	358 288	384 634	403 666	424 069
Attributable to minorities		-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) attributable to municipality		228 456	406 096	176 585	358 170	377 062	358 195	358 288	384 634	403 666	424 069
Share of surplus/ (deficit) of associates	7	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) for the year		228 456	406 096	176 585	358 170	377 062	358 195	358 288	384 634	403 666	424 069

References

1. Classifications are revenue sources and expenditure type
2. Detail to be provided in Table SA1
3. Previously described as 'bad or doubtful debts' - amounts shown should reflect the change in the provision for debt impairment
4. Expenditure type components previously shown under repairs and maintenance should be allocated back to the originating expenditure group/item; e.g. employee costs
5. Repairs & maintenance detailed in Table A9 and Table SA34c
6. Contributions are funds provided by external organisations to assist with infrastructure development; e.g. developer contributions (detail to be provided in Table SA1)
7. Equity method

DC21 Ugu - Table A5 Consolidated Budgeted Capital Expenditure by vote, standard classification and funding

Vote Description	Ref	2012/13	2013/14	2014/15	Current Year 2016/16				2016/17 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Capital expenditure - Vote											
Multi-year expenditure to be appropriated	2										
Vote 1 - EXECUTIVE & COUNCIL		-	-	-	-	-	-	-	-	-	-
Vote 2 - FINANCE & ADMINISTRATION		-	-	-	-	-	-	-	-	-	-
Vote 3 - INFRASTRUCTURE & ECONOMIC DEVELOPMENT		-	-	-	-	-	-	-	-	-	-
Vote 4 - WATER		-	-	-	-	-	-	-	-	-	-
Vote 5 - WASTE WATER MANAGEMENT		-	-	-	-	-	-	-	-	-	-
Vote 6 - PUBLIC SAFETY		-	-	-	-	-	-	-	-	-	-
Vote 7 - ENVIRONMENTAL PROTECTION		-	-	-	-	-	-	-	-	-	-
Vote 8 - OTHER: MARKET		-	-	-	-	-	-	-	-	-	-
Vote 9 - SPORTS & RECREATION		-	-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-
Vote 16 - [NAME OF VOTE 16]		-	-	-	-	-	-	-	-	-	-
Capital multi-year expenditure sub-total	7	-	-	-	-	-	-	-	-	-	-
Single-year expenditure to be appropriated	2										
Vote 1 - EXECUTIVE & COUNCIL		102	-	599	1 055	85	82	82	2 640	2 772	2 911
Vote 2 - FINANCE & ADMINISTRATION		8 998	1 881	11 788	26 320	24 780	23 541	23 541	44 056	46 268	48 571
Vote 3 - INFRASTRUCTURE & ECONOMIC DEVELOPMENT		105 257	202	-	860	1 599	1 433	1 433	590	620	650
Vote 4 - WATER		70 776	278 094	289 821	308 829	327 186	310 827	310 827	238 418	250 339	262 858
Vote 5 - WASTE WATER MANAGEMENT		18 191	22 459	23 600	56 769	58 838	53 998	53 998	82 444	88 566	90 895
Vote 6 - PUBLIC SAFETY		88	3 655	-	3 000	8 000	6 700	6 700	1 000	1 050	1 103
Vote 7 - ENVIRONMENTAL PROTECTION		-	-	-	-	-	-	-	-	-	-
Vote 8 - OTHER: MARKET		888	-	-	-	-	-	-	-	-	-
Vote 9 - SPORTS & RECREATION		-	25	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-
Capital single-year expenditure sub-total		202 359	306 216	325 786	396 633	416 367	395 549	395 549	389 147	387 804	406 985
Total Capital Expenditure - Vote		202 359	306 216	325 786	396 633	416 367	395 549	395 549	389 147	387 804	406 985
Capital Expenditure - Standard											
Governance and administration		8 168	1 881	12 365	27 375	24 835	23 593	23 593	48 895	49 030	51 481
Executive and council		162	-	599	1 055	85	82	82	2 640	2 772	2 911
Budget and treasury office		-	-	-	20	480	468	456	15 000	15 760	16 838
Corporate services		8 998	1 881	11 788	26 300	24 300	23 085	23 085	29 056	30 508	32 033
Community and public safety		88	3 581	-	3 000	8 000	5 700	5 700	1 000	1 050	1 103
Community and social services		-	-	-	-	-	-	-	-	-	-
Sport and recreation		-	25	-	-	-	-	-	-	-	-
Public safety		88	3 555	-	3 000	8 000	6 700	6 700	1 000	1 050	1 103
Housing		-	-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-	-
Economic and environmental services		105 257	202	-	860	1 599	1 433	1 433	590	620	650
Planning and development		105 257	202	-	860	1 599	1 433	1 433	590	620	650
Road transport		-	-	-	-	-	-	-	-	-	-
Environmental protection		-	-	-	-	-	-	-	-	-	-
Trading services		87 855	300 553	315 421	385 598	384 024	364 823	364 823	329 862	336 905	353 750
Electricity		-	-	-	-	-	-	-	-	-	-
Water		70 776	278 094	289 821	308 829	327 186	310 827	310 827	238 418	250 339	262 858
Waste water management		18 191	22 459	23 600	56 769	58 838	53 998	53 998	82 444	88 566	90 895
Waste management		888	-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-	-
Total Capital Expenditure - Standard	3	202 359	306 216	325 786	396 633	416 367	395 549	395 549	389 147	387 804	406 985
Funded by:											
National Government		175 171	294 998	287 015	354 998	359 437	341 485	341 465	310 862	326 405	342 725
Provincial Government		-	-	16 918	-	5 000	4 760	4 750	-	-	-
District Municipality		-	-	-	-	-	-	-	-	-	-
Other transfers and grants		-	-	-	-	-	-	-	-	-	-
Transfers recognised - capital	4	175 171	294 998	313 934	354 998	364 437	346 215	345 215	310 862	326 405	342 725
Public contributions & donations	5	-	-	-	-	-	-	-	-	-	-
Borrowing	6	7 295	-	-	-	-	-	-	-	-	-
Internally generated funds		10 894	11 219	11 853	41 655	51 930	49 334	49 334	58 285	61 109	64 259
Total Capital Funding	7	202 359	306 216	325 786	396 633	416 367	395 549	395 549	389 147	387 804	406 985

References

- Municipalities may choose to appropriate for capital expenditure for three years or for one year (if one year appropriation projected expenditure required for yr2 and yr3).
- Include capital component of PPP unitary payment. Note that capital transfers are only appropriated to municipalities for the budget year.
- Capital expenditure by standard classification must reconcile to the appropriations by vote.
- Must reconcile to supporting table SA20 and to Budgeted Financial Performance (revenue and expenditure).
- Must reconcile to Budgeted Financial Performance (revenue and expenditure).
- Include finance leases and PPP capital funding component of unitary payment - total borrowing/repayments to reconcile to changes in Table SA17.
- Total Capital Funding must balance with Total Capital Expenditure.
- Include any capitalised interest (MFMA section 46) as part of relevant capital budget.

DC21 Ugu - Table A6 Consolidated Budgeted Financial Position

Description	Ref	2012/13	2013/14	2014/15	Current Year 2015/16				2016/17 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
ASSETS											
Current assets											
Cash		82 186	163 675	50 822	212 689	30 626	59 486	74 787	144 566	262 650	368 137
Call Investment deposits	1	12 721	8 283	222 080	21 901	233 194	221 524	221 524	233 194	244 843	257 086
Consumer debtors	1	101 537	130 849	96 262	76 878	101 076	96 021	96 021	127 573	133 952	140 849
Other debtors		27 182	20 072	50 388	5 373	53 638	50 881	50 881	58 215	59 026	61 877
Current portion of long-term receivables		45	32	52	57	54	52	52	36	36	40
Inventory	2	8 899	8 088	14 426	9 053	24 201	22 991	22 991	21 781	22 870	24 013
Total current assets		210 618	330 991	434 431	324 932	442 577	449 936	466 237	583 355	713 378	849 902
Non current assets											
Long-term receivables		70	7	271	136	294	270	270	189	199	208
Investments											
Investment property		26 000	14 600	29 406	22 600	30 873	28 390	29 330	32 417	34 038	36 740
Investment in Associate											
Property, plant and equipment	3	2 004 387	3 531 226	3 590 826	2 579 253	3 770 167	3 581 649	3 581 649	4 015 300	4 218 065	4 428 868
Agricultural											
Biological											
Intangible		10 354	9 524	8 981	12 609	9 430	8 958	8 958	7 114	7 470	7 844
Other non-current assets											
Total non current assets		2 039 811	3 555 457	3 629 281	2 614 398	3 810 746	3 620 208	3 620 208	4 056 021	4 257 772	4 470 881
TOTAL ASSETS		2 250 430	3 886 448	4 063 711	2 939 330	4 253 322	4 070 144	4 086 444	4 639 376	4 971 150	5 320 783
LIABILITIES											
Current liabilities											
Bank overdraft	1	3 195	3 343	28 152	-	-	-	-	-	-	-
Borrowing	4	18 910	21 699	22 054	17 816	23 078	21 924	21 924	18 277	18 277	18 277
Consumer deposits		19 379	19 725	20 034	20 559	21 036	19 984	19 984	21 468	22 529	23 856
Trade and other payables	4	185 005	155 489	171 238	87 319	179 800	170 810	170 810	168 240	197 652	207 636
Provisions		17 271	16 733	26 288	2 116	21 282	20 218	20 218	22 345	23 464	24 637
Total current liabilities		221 760	216 989	256 747	127 811	245 196	232 936	232 936	260 320	261 822	274 106
Non current liabilities											
Borrowing		188 845	185 364	144 531	131 323	151 758	144 170	144 170	109 524	91 246	72 689
Provisions		28 816	24 600	28 484	31 436	28 908	28 413	28 413	31 575	33 154	34 811
Total non current liabilities		218 661	209 965	173 016	162 759	181 666	172 583	172 583	141 099	124 400	107 500
TOTAL LIABILITIES		440 421	426 954	429 763	290 570	426 862	405 519	405 519	391 419	386 222	381 606
NET ASSETS	5	1 810 008	3 479 494	3 633 948	2 648 760	3 826 460	3 664 624	3 680 925	4 246 957	4 584 828	4 939 177
COMMUNITY WEALTH/EQUITY											
Accumulated Surplus/(Deficit)		1 810 008	3 479 494	3 630 949	2 648 760	3 826 460	3 664 624	3 680 925	4 246 957	4 584 828	4 938 678
Reserves	4	-	-	-	-	-	-	-	-	-	-
TOTAL COMMUNITY WEALTH/EQUITY	5	1 810 008	3 479 494	3 630 948	2 648 760	3 826 460	3 664 624	3 680 925	4 246 957	4 584 828	4 938 678

References

1. Detail to be provided in Table SA3
2. Include completed low cost housing to be transferred to beneficiaries within 12 months
3. Include 'Construction-work-in-progress' (disclosed separately in annual financial statements)
4. Detail to be provided in Table SA3. Includes reserves to be funded by statute.
5. Net assets must balance with Total Community Wealth/Equity

DC21 Ugu - Table A7 Consolidated Budgeted Cash Flows

Description	Ref	2012/13	2013/14	2014/15	Current Year 2015/16				2016/17 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
CASH FLOW FROM OPERATING ACTIVITIES											
Receipts											
Property rates, penalties & collection charges											
Service charges		256 563	286 747	331 918	354 836	402 733	382 596	382 596	425 248	446 510	468 836
Other revenue					8 131	31 484	29 910	29 910	12 786	13 424	14 085
Government - operating	1	398 698	288 174	321 818	381 544	370 510	351 984	351 984	408 682	428 095	450 549
Government - capital	1	214 682	378 821	384 636	355 676	384 137	345 930	345 930	310 862	328 405	342 726
Interest		20 305	14 163	19 516	7 818	14 628	13 897	13 897	14 856	15 598	16 378
Dividends											
Payments											
Suppliers and employees		(253 653)	(254 044)	(283 986)	(594 335)	(618 719)	(587 783)	(587 783)	(613 622)	(644 304)	(678 510)
Finance charges		(18 951)	(16 818)	(12 813)	(18 852)	(18 945)	(17 998)	(17 998)	(15 775)	(16 564)	(17 393)
Transfers and Grants	1	(405 364)	(275 111)	(340 342)	(95 190)	(94 527)	(89 800)	(89 800)	(37 028)	(38 579)	(40 823)
NET CASH FROM/(USED) OPERATING ACTIVITIES		213 277	422 933	420 545	389 635	451 301	428 736	428 736	506 956	531 285	557 890
CASH FLOWS FROM INVESTING ACTIVITIES											
Receipts											
Proceeds on disposal of PPE			75	885							
Decrease (increase) in non-current debtors		(61)	63	(263)							
Decrease (increase) other non-current receivables			19	(20)					81	85	89
Decrease (increase) in non-current investments											
Payments											
Capital assets		(187 217)	(306 216)	(323 048)	(337 894)	(416 367)	(395 549)	(395 549)	(368 747)	(387 184)	(406 544)
NET CASH FROM/(USED) INVESTING ACTIVITIES		(187 277)	(306 098)	(322 446)	(337 894)	(416 367)	(395 549)	(395 549)	(368 666)	(387 100)	(406 455)
CASH FLOWS FROM FINANCING ACTIVITIES											
Receipts											
Short term loans											
Borrowing long term/financing											
Increase (decrease) in consumer deposits		588	346	309	979	979	930	930	421	442	484
Payments											
Repayment of borrowing		(9 171)	(23 480)	(20 484)	(18 754)	(18 754)	(17 816)	(17 816)	(18 227)	(19 139)	(20 096)
NET CASH FROM/(USED) FINANCING ACTIVITIES		(8 582)	(23 135)	(20 175)	(17 775)	(17 775)	(16 886)	(16 886)	(17 807)	(18 697)	(19 612)
NET INCREASE/(DECREASE) IN CASH HELD											
Cash/cash equivalents at the year begin:	2	17 418	93 739	77 925	43 965	17 158	16 391	16 391	119 513	125 489	131 783
Cash/cash equivalents at the year end:	2	57 488	74 888	168 625	190 605	246 549	263 709	280 010	263 709	363 222	508 711
Cash/cash equivalents at the year end:	2	74 888	168 625	248 549	234 571	263 709	280 010	296 312	383 222	508 711	640 474

References

1. Local/District municipalities to include transfers from/to District/Local Municipalities
2. Cash equivalents includes investments with maturities of 3 months or less

DC21 Ugu - Table A8 Consolidated Cash backed reserves/accumulated surplus reconciliation

Description	Ref	2012/13	2013/14	2014/15	Current Year 2015/16				2016/17 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Cash and Investments available											
Cash/bank equivalents at the year end	1	74 886	168 625	246 549	234 571	263 708	280 010	288 312	383 222	508 711	640 474
Other current investments > 90 days		(3 196)	0	-	-	0	0	0	(5 472)	(11 218)	(17 252)
Non current assets - Investments	1	-	-	-	-	-	-	-	-	-	-
Cash and Investments available:		71 691	168 625	246 549	234 571	263 708	280 010	288 312	377 750	497 492	623 222
Application of cash and Investments											
Unspent conditional transfers		50 778	48 333	21 388	54 875	22 434	21 312	21 312	23 556	24 734	25 870
Unspent borrowing		-	-	-	-	-	-	-	-	-	-
Statutory requirements	2	-	-	-	-	-	-	-	-	-	-
Other working capital requirements	3	7 819	(16 970)	6 633	(37 773)	20 812	19 770	19 785	18 664	20 648	21 681
Other provisions		-	-	-	-	-	-	-	-	-	-
Long term investments committed	4	-	-	-	-	-	-	-	-	-	-
Reserves to be backed by cash/investments	5	-	-	-	-	-	-	-	-	-	-
Total Application of cash and Investments:		58 595	31 363	27 998	17 102	43 246	41 082	41 108	43 220	46 381	47 661
Surplus(shortfall)		13 096	137 262	218 551	217 469	220 462	238 928	256 204	334 529	452 111	575 571

References

1. Must reconcile with Budgeted Cash Flows
2. For example: VAT, taxation
3. Council approval for policy required - include sufficient working capital (e.g. allowing for a % of current debtors > 90 days as uncollectable)
4. For example: sinking fund requirements for borrowing
5. Council approval required for each reserve created and basis of cash backing of reserves

DC21 Ugu - Table A9 Consolidated Asset Management

Description	Ref	2012/13	2013/14	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year 11 2017/18	Budget Year 12 2018/19
		R thousand								
CAPITAL EXPENDITURE										
Total New Assets	1	183 708	244 897	325 786	398 653	416 367	385 548	335 588	352 387	398 865
Infrastructure - Road transport		-	-	-	-	-	-	-	-	-
Infrastructure - Electricity		-	-	-	-	-	-	-	-	-
Infrastructure - Water		132 882	225 026	281 738	303 228	321 588	305 507	237 587	249 477	281 851
Infrastructure - Sanitation		13 716	4 985	20 858	56 769	56 838	53 988	47 208	49 688	52 044
Infrastructure - Other		-	-	-	-	-	-	-	-	-
Infrastructure		146 598	229 997	302 596	359 998	378 424	359 603	284 603	299 043	313 995
Community		-	-	-	-	-	-	-	-	-
Heritage assets		-	-	-	-	-	-	-	-	-
Investment properties		-	-	-	-	-	-	-	-	-
Other assets	6	17 091	13 323	20 704	36 855	37 943	38 948	60 785	53 324	55 860
Agricultural Assets		-	-	-	-	-	-	-	-	-
Biological assets		-	-	-	-	-	-	-	-	-
Intangibles		18	2 483	2 487	-	-	-	-	-	-
Total Renewal of Existing Assets	2	38 691	61 320	-	-	-	-	33 558	35 237	36 868
Infrastructure - Road transport		-	-	-	-	-	-	-	-	-
Infrastructure - Electricity		-	-	-	-	-	-	-	-	-
Infrastructure - Water		26 128	39 858	-	-	-	-	8 000	8 400	8 820
Infrastructure - Sanitation		11 585	18 396	-	-	-	-	25 559	26 837	28 179
Infrastructure - Other		-	-	-	-	-	-	-	-	-
Infrastructure		58 716	68 254	-	-	-	-	33 559	35 237	36 868
Community		1 933	3 086	-	-	-	-	-	-	-
Heritage assets		-	-	-	-	-	-	-	-	-
Investment properties		-	-	-	-	-	-	-	-	-
Other assets	6	-	-	-	-	-	-	-	-	-
Agricultural Assets		-	-	-	-	-	-	-	-	-
Biological assets		-	-	-	-	-	-	-	-	-
Intangibles		-	-	-	-	-	-	-	-	-
Total Capital Expenditure	4	-	-	-	-	-	-	-	-	-
Infrastructure - Road transport		-	-	-	-	-	-	-	-	-
Infrastructure - Electricity		-	-	-	-	-	-	-	-	-
Infrastructure - Water		158 006	284 888	281 738	303 228	321 588	305 507	245 587	257 877	278 771
Infrastructure - Sanitation		25 911	22 459	20 858	58 769	58 838	53 988	72 765	75 493	80 223
Infrastructure - Other		-	-	-	-	-	-	-	-	-
Infrastructure		183 916	287 347	302 596	361 998	378 424	359 603	318 382	334 280	359 094
Community		1 933	3 086	-	-	-	-	-	-	-
Heritage assets		-	-	-	-	-	-	-	-	-
Investment properties		-	-	-	-	-	-	-	-	-
Other assets	6	17 091	13 323	20 704	36 855	37 943	38 948	60 785	53 324	55 860
Agricultural Assets		-	-	-	-	-	-	-	-	-
Biological assets		-	-	-	-	-	-	-	-	-
Intangibles		19	2 483	2 487	-	-	-	-	-	-
TOTAL CAPITAL EXPENDITURE - Asset class	2	202 389	306 216	325 786	398 653	416 367	385 548	369 147	387 604	408 985
ASSET REGISTER SUMMARY - PPE (WDV)	6									
Infrastructure - Road transport		-	-	-	-	-	-	-	-	-
Infrastructure - Electricity		-	-	-	-	-	-	-	-	-
Infrastructure - Water		1 169 777	1 339 683	2 791 080	1 478 900	2 929 538	2 783 001	3 059 369	3 212 338	3 372 955
Infrastructure - Sanitation		252 458	280 022	604 238	319 749	636 537	603 789	703 541	738 718	778 654
Infrastructure - Other		2 085	2 444	6 092	2 895	5 356	6 088	5 356	5 628	5 906
Infrastructure		1 418 320	1 632 129	3 400 410	1 796 344	3 570 431	3 391 898	3 768 287	3 956 684	4 154 614
Community		105 432	85 601	-	77 887	-	-	-	-	-
Heritage assets		-	-	-	-	-	-	-	-	-
Investment properties		25 000	14 800	28 403	22 500	30 673	29 330	32 417	34 038	35 740
Other assets		480 635	517 382	188 216	706 322	189 727	189 740	247 038	268 385	272 384
Agricultural Assets		-	-	-	-	-	-	-	-	-
Biological assets		-	-	-	-	-	-	-	-	-
Intangibles		10 354	9 824	8 981	12 908	9 450	8 988	7 114	7 470	7 844
TOTAL ASSET REGISTER SUMMARY - PPE (WDV)	5	2 059 748	2 278 236	3 828 010	2 614 262	3 810 481	3 619 936	4 054 831	4 257 573	4 470 482
EXPENDITURE OTHER ITEMS										
Depreciation & asset impairment		64 304	66 834	252 231	70 285	116 321	110 505	123 604	129 785	138 274
Repairs and Maintenance by Asset Class	3	11 200	17 164	52 838	58 600	66 643	65 710	64 636	67 867	71 281
Infrastructure - Road transport		-	1 463	964	6 581	5 588	6 257	5 799	6 089	6 393
Infrastructure - Electricity		-	-	-	-	-	-	-	-	-
Infrastructure - Water		1 017	8 308	15 057	14 955	14 986	14 218	20 695	21 730	22 817
Infrastructure - Sanitation		-	599	4 342	3 164	3 187	3 008	3 300	3 485	3 638
Infrastructure - Other		-	-	-	4 288	4 271	4 058	3 083	3 216	3 377
Infrastructure		1 017	10 471	20 364	28 989	28 980	27 541	32 857	34 500	36 225
Community		-	-	-	-	-	-	-	-	-
Heritage assets		-	-	-	-	-	-	-	-	-
Investment properties		-	-	-	-	-	-	-	-	-
Other assets	6,7	9 283	8 693	32 284	29 611	29 653	28 170	31 779	33 388	35 088
TOTAL EXPENDITURE OTHER ITEMS		75 504	83 988	304 989	128 884	174 964	168 215	188 240	197 652	207 535
Renewal of Existing Assets as % of total capex		19.1%	20.0%	0.0%	0.0%	0.0%	0.0%	8.1%	9.1%	9.1%
Renewal of Existing Assets as % of deprecn"		60.1%	61.7%	0.0%	0.0%	0.0%	0.0%	27.2%	27.2%	27.2%
R&M as a % of PPE		0.6%	0.5%	1.5%	2.3%	1.6%	1.8%	1.6%	1.6%	1.6%
Renewal and R&M as a % of PPE		2.0%	3.0%	1.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%

References

1. Detail of new assets provided in Table SA34a
2. Detail of renewal of existing assets provided in Table SA34b
3. Detail of Repairs and Maintenance by Asset Class provided in Table SA34c
4. Must reconcile to total capital expenditure on Budgeted Capital Expenditure
5. Must reconcile to Budgeted Financial Position (written down value)
6. Donated/contributed and assets funded by finance leases to be allocated to the respective category

DC21 Ugu - Table A10 Consolidated basic service delivery measurement

Description	Ref	2012/13	2013/14	2014/15	Current Year 2016/15			2016/17 Medium Term Revenue & Expenditure Framework		
		Outcome	Outcome	Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Household service targets	1									
Water										
Piped water (inside dwelling)		44 800	45 300	45 120	-	-	-	-	-	-
Piped water inside yard (but not in dwelling)		17 478	17 478	17 478	-	-	-	-	-	-
Using public tap (at least min.service level)	2	86 144	88 866	88 997	-	-	-	-	-	-
Other water supply (at least min.service level)	4	-	-	-	-	-	-	-	-	-
<i>Minimum Service Level and Above sub-total</i>		148 422	149 443	149 604	-	-	-	-	-	-
Using public tap (< min.service level)	3	32 268	31 798	31 162	-	-	-	-	-	-
Other water supply (< min.service level)	4	-	-	-	-	-	-	-	-	-
No water supply		26 827	29 827	29 827	-	-	-	-	-	-
<i>Below Minimum Service Level sub-total</i>		62 095	61 615	60 989	-	-	-	-	-	-
Total number of households	6	180 517	181 058	181 593	-	-	-	-	-	-
Sanitation/Sewerage										
Flush toilet (connected to sewerage)		33 000	33 000	33 891	-	-	-	-	-	-
Flush toilet (with septic tank)		13 400	13 400	14 200	-	-	-	-	-	-
Chemical toilet		45	16	15	-	-	-	-	-	-
Pit toilet (ventilated)		44 172	54 713	54 441	-	-	-	-	-	-
Other toilet provisions (> min.service level)		15 282	15 282	15 365	-	-	-	-	-	-
<i>Minimum Service Level and Above sub-total</i>		105 899	116 410	127 912	-	-	-	-	-	-
Bucket toilet		3 121	3 121	3 121	-	-	-	-	-	-
Other toilet provisions (< min.service level)		63 627	63 627	49 400	-	-	-	-	-	-
No toilet provisions		8 000	8 000	7 800	-	-	-	-	-	-
<i>Below Minimum Service Level sub-total</i>		74 648	84 648	59 721	-	-	-	-	-	-
Total number of households	5	180 517	181 058	181 593	-	-	-	-	-	-
Energy										
Electricity (at least min.service level)		-	-	-	-	-	-	-	-	-
Electricity - prepaid (min.service level)		-	-	-	-	-	-	-	-	-
<i>Minimum Service Level and Above sub-total</i>		-	-	-	-	-	-	-	-	-
Electricity (< min.service level)		-	-	-	-	-	-	-	-	-
Electricity - prepaid (< min. service level)		-	-	-	-	-	-	-	-	-
Other energy sources		-	-	-	-	-	-	-	-	-
<i>Below Minimum Service Level sub-total</i>		-	-	-	-	-	-	-	-	-
Total number of households	6	-	-	-	-	-	-	-	-	-
Refuse										
Removed at least once a week		-	-	-	-	-	-	-	-	-
<i>Minimum Service Level and Above sub-total</i>		-	-	-	-	-	-	-	-	-
Removed less frequently than once a week		-	-	-	-	-	-	-	-	-
Using communal refuse dump		-	-	-	-	-	-	-	-	-
Using own refuse dump		-	-	-	-	-	-	-	-	-
Other rubbish disposal		-	-	-	-	-	-	-	-	-
No rubbish disposal		-	-	-	-	-	-	-	-	-
<i>Below Minimum Service Level sub-total</i>		-	-	-	-	-	-	-	-	-
Total number of households	6	-	-	-	-	-	-	-	-	-
Household availability Free Basic Service	7									
Water (5 kilolitres per household per month)		-	6 698	6 484	8 806	8 806	6 703	7 038	7 300	7 780
Sanitation (free minimum level service)		-	-	-	-	-	-	-	-	-
Electricity/other energy (50kwh per household per month)		-	-	-	-	-	-	-	-	-
Refuse (removed at least once a week)		-	-	-	-	-	-	-	-	-
Cost of Free Basic Services provided - Formal Settlements (R'000)	8									
Water (5 kilolitres per indigent household per month)		69	76	84	93	93	93	88	72	78
Sanitation (free sanitation service to indigent households)		-	-	-	-	-	-	-	-	-
Electricity/other energy (50kwh per indigent household per month)		-	-	-	-	-	-	-	-	-
Refuse (removed once a week for indigent households)		-	-	-	-	-	-	-	-	-
Cost of Free Basic Services provided - Informal Formal Settlements (R'000)										
Total cost of FBS provided		69	76	84	93	93	93	88	72	78
Highest level of free service provided per household										
Property rates (R value threshold)		-	-	-	-	-	-	-	-	-
Water (5 kilolitres per household per month)		16 043	16 068	16 133	15 969	15 880	16 869	16 664	17 516	16 994
Sanitation (5 kilolitres per household per month)		-	-	-	-	-	-	-	-	-
Sanitation (stand per household per month)		-	-	-	-	-	-	-	-	-
Electricity (kwh per household per month)		-	-	-	-	-	-	-	-	-
Refuse (average litres per week)		-	-	-	-	-	-	-	-	-
Revenue cost of subsidised services provided (R'000)	9									
Property rates (tariff adjustment) (impermissible values per section 17 of MPRA)		-	-	-	-	-	-	-	-	-
Property rates exemptions, reductions and rebates and impermissible values in excess of section 17 of MPRA		-	-	-	-	-	-	-	-	-
Water (in excess of 5 kilolitres per indigent household per month)		16 900	3 593	22 983	26 407	26 407	25 088	32 618	34 249	35 961
Sanitation (in excess of free sanitation service to indigent households)		-	-	-	-	-	-	-	-	-
Electricity/other energy (in excess of 50 kwh per indigent household per month)		-	-	-	-	-	-	-	-	-
Refuse (in excess of one removal a week for indigent households)		-	-	-	-	-	-	-	-	-
Municipal Housing - rental rebates		-	-	-	-	-	-	-	-	-
Housing - top structure subsidies		-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-
Total revenue cost of subsidised services provided	6	16 900	3 593	22 983	26 407	26 407	25 088	32 618	34 249	35 961

Notes:

1. Include services provided by another entity, e.g. Eskom
2. Stand distance <= 200m from dwelling
3. Stand distance > 200m from dwelling
4. Borehole, spring, rain-water tank etc.
5. Must agree to total number of households in municipal area (informal settlements receiving services must be included)
6. Include value of subsidy provided by municipality above provincial subsidy level
7. Show number of households receiving at least these levels of services completely free (informal settlements must be included)
8. Must reflect the cost to the municipality of providing the Free Basic Service

DC21 Ugu - Supporting Table SA2 Consolidated Matrix Financial Performance Budget (revenue source/expenditure type & dept)

Description	Par	Vote 1 - EXECUTIVE & COUNCIL	Vote 2 - FINANCE & ADMINISTRATI ON	Vote 3 - INFRASTRUCT URE & ECONOMIC DEVELOPMENT	Vote 4 - WATER	Vote 5 - WASTE WATER MANAGEMENT	Vote 6 - PUBLIC SAFETY	Vote 7 - ENVIRONMENTAL PROTECTION	Vote 8 - OTHER: MARKET	Vote 9 - SPORTS & RECREATION	Vote 10 - [NAME OF VOTE 10]	Vote 11 - [NAME OF VOTE 11]	Vote 12 - [NAME OF VOTE 12]	Vote 13 - [NAME OF VOTE 13]	Vote 14 - [NAME OF VOTE 14]	Vote 15 - [NAME OF VOTE 15]	Total
Revenue																	
Revenue by Source																	
Property rates																	
Property rates - penalties & collection charges																	
Service charges - electricity revenue																	
Service charges - water revenue					308 387	118 261											426 648
Service charges - sanitation revenue																	
Service charges - refuse revenue																	
Service charges - other																	
Rental of facilities and equipment					745				350	254							1 349
Interest earned - external financial assets			10 500	658													11 158
Interest earned - outstanding debters					3 882												3 882
Dividends received																	
Fines																	
Licences and permits																	
Agency services																	
Other revenue				5 435	4 948	888		500									11 568
Transfers recognised - operational		2 158	194 525	37 177	174 530	8 923	8 180	17 200									408 653
Gain on disposal of PPE																	
Total Revenue (including capital transfers and contracts)		2 158	194 525	42 812	342 427	119 472	8 180	17 700	350	254							607 603
Expenditure																	
Expenditure by Type																	
Employee related costs		34 806	57 493	30 213	164 333	30 728		16 658									332 835
Repayment of borrowings		11 200		524													11 724
Debt interest				30	20 020	11 280											31 330
Depreciation & asset impairment			2 839	219	108 057	14 429											123 534
Finance charges				2	14 095	1 589											15 686
Bulk purchases					81 498												81 498
Other materials					8 490	3 213											11 703
Contracted services		200	23 055	38	7 926	1 462											23 581
Transfers and grants		5 915	2 301	11 725	9 831		8 813	110									27 625
Other expenditure		18 744	61 614	18 885	103 048	24 857	87	2 006	1 180								222 621
Loss on disposal of PPE																	
Total Expenditure		63 271	143 652	51 877	316 891	87 363	8 896	17 664	1 180								607 603
Surplus/(Deficit)																	
Surplus/(Deficit)		(61 113)	50 873	(9 065)	32 536	31 812	-	136	(910)	264							5 543
Transfers recognised - capital					306 883		1 880										308 763
Contributions recognised - capital																	
Contributed assets																	
Surplus/(Deficit) after capital transfers & contributions		(61 113)	50 873	(9 065)	333 740	31 812	1 880	136	(910)	264							516 206

1. Departmental balances to be based on municipal organisation structure

DC21 Ugu - Supporting Table SA4 Reconciliation of IDP strategic objectives and budget (revenue)

Strategic Objective	Goal	Goal Code	Ref	2012/13	2013/14	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework			
				Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19	
R thousand													
Good Governance	Financial Management			110 485	103 180	229 798	157 798	166 848	167 554	174 287	183 002	182 162	
Good Governance	Human Resources Management												
Good Governance	Support services			1 345	1 410	755	2 774	3 465	3 283	3 447	3 618	3 600	
Good Governance	Institutional Transformation				889								
Good Governance	Strategic Planning			12	278	250	280	250	238	400	420	441	
Economic Development	Agricultural Market			1 281	1 903	1 284	600	600	476	250	268	276	
Economic Development	Local Economic Development			10 022	13 174	4 736	32 832	32 864	30 936	19 443	20 415	21 436	
Environmental Protection	Environmental Services			3 790	8 863	10 206	16 967	17 397	18 527	17 790	16 679	18 613	
Community	Sports & Recreation			342	488	309	180	211	200	264	287	280	
Safety & Security	Fire Fighting			-	4 686	-	3 000	1 600	1 426	1 636	1 718	1 804	
Safety & Security	Disaster Management			661	14 679	7 277	3 762	6 371	6 103	6 464	6 737	6 024	
Sustainable Services	Sanitation			98 856	100 105	104 180	113 866	107 712	102 327	119 472	126 446	131 717	
Sustainable Services	Water			678 753	724 682	703 000	830 736	816 131	870 325	875 425	919 187	965 156	
Allocations to other priorities			2										
Total Revenue (excluding capital transfers and contributions)				1	905 557	971 315	1 061 794	1 162 862	1 250 938	1 166 982	1 217 868	1 276 762	1 342 700

References

1. Total revenue must reconcile to Table A4 Budgeted Financial Performance (revenue and expenditure)

DC21 Ugu - Supporting Table SA5 Reconciliation of IDP strategic objectives and budget (operating expenditure)

Strategic Objective	Goal	Goal Code	Per	2013/14			2014/15			Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
				Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19			
Financial Viability	Financial Management			64 402	50 190	21 508	50 005	32 278	36 982	42 878	45 017	47 258			
Good Governance	Human Resources Management			244 234	254 044	267 421	261 688	208 152	253 145	232 650	246 453	206 587			
Good Governance	Communication Services						200	200	180						
Good Governance	Public Participation			174	1 802	223	1 300	750	713	1 603	1 875	1 694			
Good Governance	Support Services						840	840	365	1 041	1 053	1 148			
Good Governance	Strategic Planning				698	650	180	280	228	460	420	441			
Good Governance	Shared Services Strategy														
Institutional Transformation	Skills Training & Development			884	1 616	2 308	3 000	3 000	2 850	3 000	3 150	3 300			
Institutional Transformation	Employee Assistance Programmes			28	49	83	200	170	182	150	158	185			
Institutional Transformation	Occupational Health & Safety			181		65	164	130	124	800	1 005	1 050			
Social Development	Special Programmes			597	486		2 417	2 297	2 782	4 500	4 600	5 040			
Social Development	Culture														
Social Development	Sports Development			1 957	1 540	1 381	2 800	2 000	1 800	3 000	3 100	3 300			
Economic Development	Agricultural Market			291	277		661	1 822	871	1 180	1 210	1 279			
Economic Development	Local Economic Development			653	1 483	254	2 228	11 678	11 084	1 287	1 351	1 327			
Economic Development	Tourism Marketing			7 001	4 818	6 442	6 442	6 442	6 129	6 784	7 103	7 458			
Economic Development	Tourism Development			2 682	6 943	4 892	31 905	34 800	33 963	5 411	5 882	6 008			
Environmental Protection	Climate Change Vulnerability Assessment						164	880	518	110	116	122			
Environmental Protection	Environmental Services			1 616	4 628		1 905	1 703	1 623	2 185	2 305	2 420			
Environmental Protection	Waste Management				144										
Environmental Protection	Coastal Management			18	1		12	5	5	7	8	8			
Environmental Protection	Air Quality Management			223	2		77			234	206	225			
Safety & Security	Fire Fighting				3 450	1 005	260			638	658	701			
Safety & Security	Disaster Management				7 682	1 603	3 738	6 348	6 070	6 494	6 737	6 624			
Safety & Security	Security Measures			9 269	11 100	10 438	9 089	9 323	8 857	10 098	10 500	11 025			
Safety & Security	Crime Prevention Programmes			82											
Sustainable Services	Sanitation			79 076	42 781	40 185	66 440	67 648	64 470	57 227	60 088	63 053			
Sustainable Services	VIP Toilets			82 033	11 504	11 655	6 000			10 000	10 600	11 000			
Sustainable Services	Water Distribution			221 052	218 682	526 732	380 254	386 483	376 886	410 772	421 310	432 575			
Allocations to other priorities															
Total Expenditure				1	677 053	620 710	910 336	604 688	672 788	630 104	691 663	646 745	664 664		

1. Total expenditure equal reconcile to Table A4 Budgeted Financial Performance (previous and expenditure)

DC21 Ugu - Supporting Table SA6 Reconciliation of IDP strategic objectives and budget (capital expenditure)

Strategic Objective	Goal	Goal Code	Ref	2012/13	2013/14	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework			
				Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19	
Good Governance	Support services	A				589	439	468	458				
Good Governance	Human Resources Management	B											
Good Governance	Vehicle Replacement Programme (Fleet Management)	C					12 800	8 000	4 000	18 450	12 273	18 196	
Good Governance	Financial Management / IA	D											
Good Governance	Legal Services	E											
Good Governance	Financial Management	F		8 988		11 768				18 545	18 472	20 448	
Good Governance	Strategy & shared services	G											
Good Governance	Electrics & Control	H		162									
Institutional Transformation	Office centralisation	I					19 600	15 980	8 718	18 780	16 980	17 408	
Infrastructure	Telecommunication	J			1 881		4 437	10 417	10 417				
Institutional Transformation	Workshops Refurbishment	J K											
Infrastructure	Sports development	L			25								
Institutional Transformation	Special Programmes	M											
Safety & Security		N		89									
Safety & Security	Disaster Management	O		105 257	3 658		3 000		5 700				
Safety & Security	Fire Fighting	P											
Economic Development	Agricultural Market	Q		888									
Economic Development	Local Economic Development	R			202		680	1 508	1 433				
Environmental Protection	Environmental Services	S											
Sustainable Services	Land-use Management	T											
Sustainable Services	Water	U		70 775	334 801	268 754	303 226	327 186	310 627	235 818	347 714	260 060	
Sustainable Services	Sanitation	V		18 181	48 758	23 600	58 789	68 936	33 696	82 444	85 586	90 865	
Allocations to other priorities				S									
Total Capital Expenditure				1	202 389	388 020	324 720	396 681	418 967	385 649	369 147	317 604	408 585

References

- Total capital expenditure must reconcile to Budgeted Capital Expenditure
- Goal code must be used on Table SA3f

DC21 Ugu - Supporting Table SA8 Performance Indicators and benchmarks

Description of financial indicator	Basis of calculation	2012/13	2013/14	2014/15	Current Year 2016/16				2016/17 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2016/17	Budget Year +1 2017/16	Budget Year +2 2018/16
Borrowing Management											
Credit Rating											
Capital Charges to Operating Expenditure	Interest & Principal Paid / Operating Expenditure	3.0%	2.3%	3.7%	4.7%	4.3%	4.3%	4.3%	3.8%	3.8%	3.8%
Capital Charges to Own Revenue	Finance charges & Repayment of borrowing / Own Revenue	8.4%	10.8%	9.5%	8.8%	7.4%	7.4%	7.4%	6.0%	6.0%	6.0%
Borrowed funding of 'own' capital expenditure	Borrowing/Capital expenditure excl. transfers and grants and contributions	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Safety of Capital											
Gearing	Long Term Borrowing/ Funds & Reserves	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Liquidity											
Current Ratio	Current assets/current liabilities	0.0	1.5	1.7	2.5	1.8	1.8	2.0	2.3	2.7	3.1
Current Ratio adjusted for aged debtors	Current assets less debtors > 90 days/current liabilities	0.0	1.5	1.1	1.3	1.2	1.2	2.0	1.7	2.1	2.4
Liquidity Ratio	Monetary Assets/Current Liabilities	0.3	0.8	1.0	1.8	1.1	1.2	1.3	1.5	1.9	2.3
Revenue Management											
Annual Debtors Collection Rate (Payment Level %)	Last 12 Mths Receipts/Last 12 Mths Billing		92.4%	88.0%	103.6%	87.0%	87.0%	87.0%	87.0%	78.9%	78.0%
Current Debtors Collection Rate (Cash receipts % of Ratepayer & Other revenue)		92.4%	88.0%	103.7%	87.0%	87.0%	87.0%	87.0%	78.9%	78.9%	78.0%
Outstanding Debtors to Revenue	Total Outstanding Debtors to Annual Revenue	20.6%	25.0%	21.5%	10.1%	17.8%	17.6%	17.6%	18.9%	18.9%	18.0%
Longstanding Debtors Recovered	Debtors > 12 Mths Recovered/Total Debtors > 12 Months Old										
Creditors Management											
Creditors System Efficiency	% of Creditors Paid Within Terms (within MPMA's 65(e))										
Creditors to Cash and Investments		152.5%	63.5%	80.8%	13.6%	69.0%	65.2%	50.3%	43.0%	34.0%	28.3%
Other Indicators											
Electricity Distribution Losses (2)	Total Volume Losses (kW)										
	Total Cost of Losses (Rand '000)										
Water Distribution Losses (2)	% Volume (units purchased and generated less units sold)/units purchased and generated										
	Total Volume Losses (t)	8 367	9 125	9 134	9 844	10 126	8 472	9 172	8 581	9 010	9 460
Employee costs	Total Cost of Losses (Rand '000)										
	% Volume (units purchased and generated less units sold)/units purchased and generated	47.88%	57.70%	49.76%							
Employee costs	Employee costs/(Total Revenue - capital revenue)	38.4%	41.8%	40.1%	35.0%	34.8%	34.0%	34.9%	34.1%	34.1%	34.1%
Remuneration	Total remuneration/(Total Revenue - capital revenue)	40.0%	43.1%	41.4%	37.2%	38.2%	38.2%	35.3%	35.3%	35.3%	35.3%
Repairs & Maintenance	R&M/(Total Revenue excluding capital revenue)	1.8%	2.8%	7.7%	7.3%	6.6%	6.6%	6.6%	6.6%	6.6%	6.6%
Finance charges & Depreciation	FC&D/(Total Revenue - capital revenue)	12.9%	14.0%	38.8%	11.0%	15.3%	10.3%	16.3%	14.3%	14.3%	14.3%
IDP regulation financial viability indicators											
I. Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year	8.3	9.0	13.5	12.8	12.8	12.8	14.8	16.3	18.3	17.1
II.OS Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services	46.3%	45.0%	45.7%	19.6%	33.3%	33.3%	33.3%	34.0%	34.0%	34.0%
III. Cost coverage	(Available cash + Investments)/monthly fixed operational expenditure	2.8	6.1	5.5	6.7	6.5	6.5	6.9	7.4	8.4	11.2

References

1. Consumer debtors > 12 months old are excluded from current assets
2. Only include if services provided by the municipality

DC21 Ugu Supporting Table SA10 Funding measurement

Description	MFMA section	Ref	2012/13	2013/14	2014/15	Current Year 2015/16				2016/17 Medium Term Revenue & Expenditure Framework		
			Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Funding measures												
Cash/cash equivalents at the year end - R'000	18(1)(b)	1	74 888	188 826	240 540	234 571	263 709	280 010	298 312	383 222	508 711	840 474
Cash + investments at the yr end less applications - R'000	18(1)(b)	2	13 096	137 282	216 651	217 469	220 962	238 928	256 204	334 629	452 111	678 671
Cash year end/monthly employee/supplier payments	18(1)(b)	3	2,6	5,1	6,5	6,7	6,8	6,8	6,9	7,4	9,4	11,2
Surplus/(Deficit) excluding depreciation offsets: R'000	19(1)	4	228 455	406 066	178 585	358 170	377 052	368 105	368 288	384 834	403 668	424 059
Service charge rev % change - macro CPIX target exclusive	18(1)(a),(2)	5	N.A.	14,6%	(10,0%)	21,4%	7,6%	(11,0%)	(0,0%)	10,5%	(1,0%)	(1,0%)
Cash receipts % of Ratepayer & Other revenue	18(1)(a),(2)	6	62,6%	82,2%	95,8%	96,3%	87,8%	87,8%	87,8%	76,8%	76,8%	76,8%
Debt impairment expense as a % of total billable revenue	18(1)(a),(2)	7	(6,6%)	7,8%	28,8%	6,7%	6,5%	6,0%	6,0%	7,1%	7,1%	7,1%
Capital payments % of capital expenditure	18(1)(c);19	8	92,5%	100,0%	99,2%	85,2%	100,0%	100,0%	100,0%	99,9%	99,9%	99,9%
Borrowing receipts % of capital expenditure (excl. transfers)	18(1)(c)	9	0,0%	0,0%	0,0%	0,0%	0,0%	0,0%	0,0%	0,0%	0,0%	0,0%
Grants % of Govt. legislated/gazetted allocations	18(1)(a)	10								0,0%	0,0%	0,0%
Current consumer debtors % change - Inar(iscr)	18(1)(a)	11	N.A.	17,2%	(2,4%)	(44,8%)	90,2%	(5,0%)	0,0%	18,9%	5,0%	5,0%
Long term receivables % change - Inar(iscr)	18(1)(a)	12	N.A.	(89,5%)	3665,4%	(49,7%)	108,9%	(5,0%)	0,0%	(33,3%)	6,0%	6,0%
R&M % of Property Plant & Equipment	20(1)(v)(i)	13	0,8%	0,5%	1,9%	2,3%	1,6%	1,6%	1,8%	1,8%	1,8%	1,8%
Asset renewal % of capital budget	20(1)(v)(ii)	14	19,1%	20,0%	0,0%	0,0%	0,0%	0,0%	0,0%	0,1%	0,1%	0,1%

References

1. Positive cash balances indicative of minimum compliance - subject to 2
2. Deduct cash and investment applications (deducted) from cash balances
3. Indicative of sufficient liquidity to meet average monthly operating payments
4. Indicative of funded operational requirements
5. Indicative of adherence to macro-economic targets (prior to 2003/04 revenue not available for high capacity municipalities and later for other capacity classifications)
6. Realistic average cash collection forecasts as % of annual billed revenue
7. Realistic average increase in debt impairment (doubtful debt) provision
8. Indicative of planned capital expenditure level & cash payment timing
9. Indicative of compliance with borrowing 'only' for the capital budget - should not exceed 100% unless refinancing
10. Substantiation of National/Province allocations included in budget
11. Indicative of realistic current average debtor collection targets (prior to 2003/04 revenue not available for high capacity municipalities and later for other capacity classifications)
12. Indicative of realistic long term average debtor collection targets (prior to 2003/04 revenue not available for high capacity municipalities and later for other capacity classifications)
13. Indicative of a credible allowance for repairs & maintenance of assets - functioning assets revenue protection
14. Indicative of a credible allowance for asset renewal (requires analysis of asset renewal projects as % of total capital projects - detailed capital plan) - functioning assets revenue protection

DC21 Ugu - Supporting Table SA13a Service Tariffs by category

Description	Rate	Provide description of tariff structure where appropriate	2012/13	2013/14	2014/15	Current Year 2015/16	2014/17 Medium Term Revenue & Expenditure Framework		
							Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Property rates/rates in the Rand?									
Residential properties									
Residential properties - vacant land									
Formal/formal settlements									
Small holdings									
Farm properties - used									
Farm properties - not used									
Industrial properties									
Business and commercial properties									
Commercial land - residential									
Commercial land - small holdings									
Commercial land - farm property									
Commercial land - business and commercial									
Commercial land - other									
State-owned properties									
Municipal properties									
Public service infrastructure									
Privately owned assets serviced by the owner									
State trust land									
Residential and residential properties									
Protected areas									
Natural resources properties									
Example(s) on reduction and rebates (Provide)									
Residential properties									
R15 000 threshold rebate			15 000	15 000	15 000	15 000	15 000	15 000	15 000
General residential rebate									
Indigent rebate or exemption									
Parasubsidised grants rebate or exemption									
Temporary relief rebate or exemption									
Home life farmers rebate or exemption									
Other rebates or exemptions									
Water tariffs									
Domestic									
Basic charge/land fee (Rands/monthly)			114	129	130	130	142	154	162
Service point - vacant land (Rands/monthly)			1 968	1 470	1 682	1 684	1 704	1 682	1 944
Water usage - flat rate tariff (c/k)									
Water usage - flat rate tariff (describe structure)			0	10	10	11	12	12	13
Water usage - Block 1 (c/k)			14	15	15	17	18	18	20
Water usage - Block 2 (c/k)			16	16	20	22	23	24	26
Water usage - Block 3 (c/k)									
Water usage - Block 4 (c/k)									
Other									
Waste water tariffs									
Domestic									
Basic charge/land fee (Rands/monthly)			240	260	268	268	280	280	288
Service point - vacant land (Rands/monthly)									
Waste water - flat rate tariff (c/k)									
Volume to charge - Block 1 (c/k)			0	0	0	0	4	4	4
Volume to charge - Block 2 (c/k)									
Volume to charge - Block 3 (c/k)									
Volume to charge - Block 4 (c/k)									
Other			398	428	451	481	505	538	562
Electricity tariffs									
Domestic									
Basic charge/land fee (Rands/monthly)									
Service point - vacant land (Rands/monthly)									
FSE									
Line-line tariff - meter									
Line-line tariff - prepaid									
Flat rate tariff - meter (c/kwh)									
Flat rate tariff - prepaid (c/kwh)									
Meter - BT Block 1 (c/kwh)									
Meter - BT Block 2 (c/kwh)									
Meter - BT Block 3 (c/kwh)									
Meter - BT Block 4 (c/kwh)									
Meter - BT Block 5 (c/kwh)									
Prepaid - BT Block 1 (c/kwh)									
Prepaid - BT Block 2 (c/kwh)									
Prepaid - BT Block 3 (c/kwh)									
Prepaid - BT Block 4 (c/kwh)									
Prepaid - BT Block 5 (c/kwh)									
Other									
Waste management tariffs									
Domestic									
Street cleaning charge									
Basic charge/land fee									
250 l bin - once a week									
250 l bin - once a week									

1. If properties are not rated at zero rates this must be indicated as such
 2. Please provide detailed descriptions on Sheet SA13b

DC21 Ugu - Supporting Table SA13b Service Tariffs by category - explanatory

Description	Ref	Provide description of tariff structure where appropriate	2012/13	2013/14	2014/15	Current Year 2015/16	2016/17 Medium Term Revenue & Expenditure Framework		
							Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Exemptions, reductions and rebates (Rands)									
<i>(insert lines as applicable)</i>									
Water tariffs									
Water Basic charge		fixed charge per 1000kl	114	123	130	139	147	154	162
Charge per kl		from 0.1kl to 3kl	9	10	10	11	12	12	13
Charge per kl		from 39 - 60kl	14	15	16	17	18	19	20
Charge per kl		greater than 6kl	16	16	20	23	23	24	26
Waste water tariffs									
Sanitation basic charge		fixed charge per 1000kl	249	253	260	269	285	285	285
charge per kl		per kl	8	3	3	3	4	4	4
conservancy tank draws		additional draws requested	396	428	461	481	509	536	562
Electricity tariffs									
<i>(insert blocks as applicable)</i>									
		(111 in thresholds)							
		(76 in thresholds)							
		(76 in thresholds)							
		(76 in thresholds)							
		(76 in thresholds)							
		(76 in thresholds)							
		(60 in thresholds)							
		(76 in thresholds)							
		(76 in thresholds)							
		(76 in thresholds)							

DC21 Ugu - Supporting Table SA14 Household bills

Description	Ref	2012/13	2013/14	2014/15	Current Year 2016/16			2016/17 Medium Term Revenue & Expenditure Framework			
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17 % Incr.	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Rand/cent											
Monthly Account for Household - 'Middle Income Range'											
Rates and services charges:											
Property rates											
Electricity: Basic levy											
Electricity: Consumption											
Water: Basic levy		114.28	123.40	130.19	138.85	138.85	138.85	5.7%	146.88	153.88	161.88
Water: Consumption		286.20	289.66	305.70	325.57	325.57	325.57	5.7%	344.13	361.33	379.40
Sanitation		332.82	359.23	364.28	387.84	387.84	387.84	5.7%	410.05	430.55	452.08
Refuse removal											
Other											
sub-total		715.08	772.29	800.16	852.16	852.16	852.16	5.7%	900.73	946.77	993.06
VAT on Services											
Total large household bill:		715.08	772.29	800.16	852.16	852.16	852.16	5.7%	900.73	946.77	993.06
% Increase/decrease			8.0%	3.6%	6.3%	-	-		-5.7%	5.0%	5.0%
Monthly Account for Household - 'Affordable Range'											
Rates and services charges:											
Property rates											
Electricity: Basic levy											
Electricity: Consumption											
Water: Basic levy		114.28	116.41	130.19	138.85	138.85	138.85	5.7%	146.88	153.88	161.88
Water: Consumption		223.60	227.81	254.75	271.31	271.31	271.31	5.7%	288.77	301.11	316.17
Sanitation		318.72	324.93	348.41	371.06	371.06	371.06	5.7%	392.21	411.82	432.41
Refuse removal											
Other											
sub-total		656.48	668.95	733.35	781.02	781.02	781.02	5.7%	825.54	868.81	910.15
VAT on Services											
Total small household bill:		656.48	668.95	733.35	781.02	781.02	781.02	5.7%	825.54	868.81	910.15
% Increase/decrease			1.9%	8.8%	6.3%	-	-		5.7%	8.0%	5.0%
Monthly Account for Household - 'Indigent'											
Household receiving free basic services											
Rates and services charges:											
Property rates											
Electricity: Basic levy											
Electricity: Consumption											
Water: Basic levy		114.28	116.41	130.19	138.85	138.85	138.85	5.7%	146.88	153.88	161.88
Water: Consumption		125.16	127.46	163.04	173.64	173.64	173.64	5.7%	183.53	192.71	202.35
Sanitation		288.14	293.68	319.88	340.67	340.67	340.67	5.7%	360.09	378.10	397.00
Refuse removal											
Other											
sub-total		527.56	537.56	613.11	652.96	652.96	652.96	5.7%	690.18	724.89	760.92
VAT on Services											
Total small household bill:		527.56	537.56	613.11	652.96	652.96	652.96	5.7%	690.18	724.89	760.92
% Increase/decrease			1.9%	14.1%	6.5%	-	-		5.7%	5.0%	5.0%

References

1. Use as basis property value of R700 000, 1 000 kWh electricity and 30kl water
2. Use as basis property value of R500 000 and R700 000, 500 kWh electricity and 25kl water
3. Use as basis property value of R 300 000, 350kWh electricity and 20kl water (50 kWh electricity and 6 kl water free)

DC21 Ugu - Supporting Table SA15 Investment particulars by type

Investment type	Ref	2012/13	2013/14	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
R thousand										
Parent municipality										
Securities - National Government										
Listed Corporate Bonds										
Deposits - Bank		12 721	8 293	222 080	21 901	233 184	221 524	233 184	244 843	257 085
Deposits - Public Investment Commissioners										
Deposits - Corporation for Public Deposits										
Bankers Acceptance Certificates										
Negotiable Certificates of Deposit - Banks										
Guaranteed Endowment Policies (sinking)										
Repurchase Agreements - Banks										
Municipal Bonds										
Municipality sub-total	1	12 721	8 293	222 080	21 901	233 184	221 524	233 184	244 843	257 085
Entities										
Securities - National Government										
Listed Corporate Bonds										
Deposits - Bank		4 524								
Deposits - Public Investment Commissioners										
Deposits - Corporation for Public Deposits										
Bankers Acceptance Certificates										
Negotiable Certificates of Deposit - Banks										
Guaranteed Endowment Policies (sinking)										
Repurchase Agreements - Banks										
Entities sub-total		4 524	-	-	-	-	-	-	-	-
Consolidated total:		17 245	8 293	222 080	21 901	233 184	221 524	233 184	244 843	257 085

References

1. Total Investments must reconcile to Budgeted Financial Position (current call investment deposits plus non-current investments)

DC21 Ugu - Supporting Table SA16 Investment particulars by maturity

Investments by Maturity	Ref	Period of Investment	Type of Investment	Capital Guarantee (Yes/No)	Variable or Fixed Interest rate	Interest Rate %	Commission Paid (Rands)	Commission Recipient	Expiry date of Investment
Name of Institution & Investment ID	1	Yrs/Months							
Parent municipality									
First National Bank		Daily Call	Notice Deposit	no	variable		0	n/a	Daily Call Account
ABSA Bank CALL		3 Months	Notice Deposit	no	variable		0	n/a	Daily Call Account
Itala Bank		Daily Call	Notice Deposit	no	variable		0	n/a	Daily Call Account
Nedbank		Daily Call	Notice Deposit	no	variable		1	n/a	Daily Call Account
Standard Bank		Daily Call	Notice Deposit	no	variable		2	n/a	Daily Call Account
Investec Bank		Daily Call	Notice Deposit	no	variable		0	n/a	Daily Call Account
Municipality sub-total									
Entities									
South Coast Development Agency NPC		n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Ugu South Coast Tourism (Pty) Ltd		n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Entities sub-total									
TOTAL INVESTMENTS AND INTEREST	1								

References

1. Total Investments must reconcile to all items in Table SA15 for the Current Year (30 June)
2. List Investments in expiry date order

DC21 Ugu - Supporting Table SA17 Borrowing

Borrowing - Categorised by type	Ref	2012/13	2013/14	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
R thousand										
Parent municipality										
Long-Term Loans (annuity/reducing balance)		181 906	158 796	144 531	131 323	151 758	144 170	109 524	91 246	72 969
Long-Term Loans (non-annuity)										
Local registered stock										
Instalment Credit										
Financial Leases		6 939	6 588	-						
PPP liabilities										
Finance Granted By Cap Equipment Supplier										
Marketable Bonds										
Non-Marketable Bonds										
Bankers Acceptances										
Financial derivatives										
Other Securities										
Municipality sub-total	1	188 845	165 384	144 531	131 323	151 758	144 170	109 524	91 246	72 969
Entities										
Long-Term Loans (annuity/reducing balance)										
Long-Term Loans (non-annuity)										
Local registered stock										
Instalment Credit										
Financial Leases										
PPP liabilities										
Finance Granted By Cap Equipment Supplier										
Marketable Bonds										
Non-Marketable Bonds										
Bankers Acceptances										
Financial derivatives										
Other Securities										
Entities sub-total	1	-	-	-	-	-	-	-	-	-
Total Borrowing	1	188 845	165 384	144 531	131 323	151 758	144 170	109 524	91 246	72 969

Unspent Borrowing - Categorised by type										
Parent municipality										
Long-Term Loans (annuity/reducing balance)										
Long-Term Loans (non-annuity)										
Local registered stock										
Instalment Credit										
Financial Leases										
PPP liabilities										
Finance Granted By Cap Equipment Supplier										
Marketable Bonds										
Non-Marketable Bonds										
Bankers Acceptances										
Financial derivatives										
Other Securities										
Municipality sub-total	1	-	-	-	-	-	-	-	-	-
Entities										
Long-Term Loans (annuity/reducing balance)										
Long-Term Loans (non-annuity)										
Local registered stock										
Instalment Credit										
Financial Leases										
PPP liabilities										
Finance Granted By Cap Equipment Supplier										
Marketable Bonds										
Non-Marketable Bonds										
Bankers Acceptances										
Financial derivatives										
Other Securities										
Entities sub-total	1	-	-	-	-	-	-	-	-	-
Total Unspent Borrowing	1	-	-	-	-	-	-	-	-	-

References

1. Total borrowing must reconcile to Budgeted Financial Position (Borrowing - non-current)

DC21 Ugu - Supporting Table SA18 Transfers and grant receipts

Description	Ref	2012/13	2013/14	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
RECEIPTS:	1, 2									
Operating Transfers and Grants										
National Government:		376 749	356 024	325 546	376 210	372 580	372 580	391 528	430 495	470 874
Local Government Equitable Share		202 522	236 862	264 748	300 885	300 885	300 885	320 858	357 130	390 909
RSC Levy Replacement		46 138	60 290	54 616	58 891	58 891	58 891	63 873	68 900	75 204
Finance Management		1 091	1 234	1 250	1 325	1 325	1 325	1 480	1 795	2 050
Municipal Systems Improvement		907	890	934	940	940	940	1 041		
Water Services Operating Subsidy		3 765	589		3 650	-	-			
EPIWP Incentive		1 079		1 368	1 826	1 826	1 826	1 788		
Infrastructure Skills Development Grant			165					2 610	2 670	2 811
Rural Road Asset Management Systems Grant			2 089	2 490						
Rural Household Sanitation			4 000		2 446	2 446	2 446			
Municipal Infrastructure Grant		121 216	69 905		6 247	6 247	6 247			
Provincial Government:		13 135	9 607	250	-	250	250	400	400	500
Development Planning Shared Services			1 000	280		250	250	400	400	500
Cogta Massification		13 135	1 959							
EPIWP Incentive			883							
Department of Transport Grant			1 765							
Department of Human Settlement			4 000							
District GDS										
Africa Bike week event										
District Municipality:		-	-	-	-	-	-	-	-	-
(insert description)										
Other grant providers:		4 483	4 396	4 895	-	5 084	5 084	7 734	-	-
Grants from LM's to Entities		2 681	2 654	4 885		6 084	6 084	7 734		
DBSA		880	709							
IDC										
National Lottery		1 022	1 022							
Total Operating Transfers and Grants	5	394 337	376 017	330 681	376 210	377 894	377 894	399 662	430 895	471 474
Capital Transfers and Grants										
National Government:		186 461	277 807	355 139	351 998	348 601	348 601	319 862	381 982	411 894
Municipal Infrastructure Grant (MIG)		159 095	215 389	265 189	243 069	243 069	243 069	233 873	251 610	266 894
Regional Bulk Infrastructure			55 740	45 016	8 834	8 834	8 834	12 776		
Municipal Disaster Recovery				4 999		5 000	5 000			
Finance Management Grant		174								
Other capital transfers/grants (insert description)		893		12 438						
Water Services Infrastructure Grant		26 199	6 468	27 500	100 095	91 697	91 697	73 213	130 372	145 000
Provincial Government:		10 918	19 425	4 060	3 000	-	-	-	-	-
Massification - Cogta		9 173	19 425	4 060						
Disaster Management Centre					3 000					
Other capital transfers/grants		1 746								
District Municipality:		-	-	-	-	-	-	-	-	-
(insert description)										
Other grant providers:		2 581	120	-	-	-	-	-	-	-
Other grant providers:		2 581	120							
DBSA			120							
Total Capital Transfers and Grants	5	199 961	297 152	359 169	354 998	348 601	348 601	319 862	381 982	411 894
TOTAL RECEIPTS OF TRANSFERS & GRANTS		594 298	673 169	689 850	731 208	726 495	726 495	719 524	812 877	883 368

References

1. Each transfer/grant is listed by name as gazetted together with the name of the transferring department or municipality, donor or other organisation
2. Amounts actually RECEIVED; not revenue recognised (objective is to confirm grants transferred)
3. Replacement of RSC levies
4. Housing subsidies for housing where ownership transferred to organisations or persons outside the control of the municipality
5. Total transfers and grants must reconcile to Budgeted Cash Flows
6. Motor vehicle licensing refunds to be included under 'agency' services (Not Grant Receipts)

DC21 Ugu - Supporting Table SA19 Expenditure on transfers and grant programme

Description	Ref	2012/13	2013/14	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
EXPENDITURE:										
Operating expenditure of Transfers and Grants										
National Government:		378 719	356 024	330 556	376 210	372 560	372 560	400 828	420 554	441 582
Local Government Equitable Share		202 622	236 882	264 746	300 685	300 685	300 685	319 856	335 849	352 641
RSC Levy Replacement		48 138	60 290	54 816	58 891	58 891	58 891	63 873	67 087	70 420
Finance Management		1 081	1 234	1 261	1 325	1 325	1 325	1 460	1 533	1 619
Municipal Systems Improvement		907	890	727	940	940	940	1 041	1 093	1 148
Water Services Operating Subsidy		3 765	589		3 650			10 000	10 500	11 026
EPWP Incentive		1 079		1 042	1 828	1 828	1 828	1 788	1 877	1 971
Infrastructure Skills Development Grant			165							
Rural Transport Service Grant			2 088	2 944	2 448	2 448	2 448			
Rural Household Sanitation			4 000							
Municipal Infrastructure Grant		121 218	59 905	6 030	6 247	6 247	6 247			
Water Services Infrastructure Grant								2 510	2 636	2 767
Provincial Government:		15 717	9 807	1 441	250	500	500	400	420	441
Development Planning Shared Services			1 000	260		250	250	400	420	441
Cogta Massification		15 717	1 989	897						
EPWP Incentive			883							
Department of Transport Grant			1 765		250	250	250			
Africa Bike week event			4 000							
District GDS				484						
District Municipality:		-	-	-	-	-	-	-	-	-
<i>(insert description)</i>										
Other grant providers:		4 483	4 388	2 038	-	-	-	7 734	8 120	8 526
Grants from LM's to Entities		2 561	2 654					7 734	8 120	8 526
DBSA		880	709	524						
IDC				45						
National Lottery		1 022	1 022	1 466						
Total operating expenditure of Transfers and Grants:		396 919	370 017	334 834	376 460	373 660	373 660	408 862	429 095	450 549
Capital expenditure of Transfers and Grants										
National Government:		186 461	277 607	348 983	351 898	343 601	343 601	310 862	326 408	342 725
Municipal Infrastructure Grant		158 096	215 399	280 199	243 088	243 088	243 088	223 873	235 067	246 520
Regional Bulk Infrastructure			55 740	34 827	8 834	8 834	8 834	12 776	13 415	14 086
Rural Household Infrastructure								1 000	1 050	1 103
Rural Transport Services and Infrastructure										
Finance Management Grant		174								
Municipal Disaster Recovery		933		12 718						
Finance Management Grant										
Other capital transfers/grants										
Provincial Government:		26 199	6 468	42 269	100 085	61 897	61 897	73 213	76 874	80 717
Provincial Government:		10 918	19 425	24 965	3 000	5 000	5 000	-	-	-
Disaster Management Centre		9 173	19 425	20 377						
Other capital transfers/grants		1 748		4 608	3 000	5 000	5 000			
District Municipality:		-	-	-	-	-	-	-	-	-
District Municipality:		-	-	-	-	-	-	-	-	-
<i>(insert description)</i>										
Other grant providers:		-	120	-	-	-	-	-	-	-
DBSA			120							
Total Capital Transfers and Grants										
Total capital expenditure of Transfers and Grants		197 380	297 152	374 978	354 998	348 601	348 601	310 862	326 405	342 725
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS		594 298	667 169	709 812	731 458	721 660	721 660	719 524	755 500	793 275

References

1. Expenditure must be separately listed for each transfer or grant received or recognised

DC21 Ugu - Supporting Table SA20 Reconciliation of transfers, grant receipts and unspent funds

Description	Ref	2012/13	2013/14	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Operating transfers and grants:										
National Government:										
Balance unspent at beginning of the year		3 724	4 044	16 095	8 427	8 427	8 427			
Current year receipts		302 243	216 992	314 694	372 867	370 260	370 260	400 528	420 654	441 582
Conditions met - transferred to revenue		301 924	204 341	330 558	361 294	370 335	378 688	400 528	420 954	441 582
Conditions still to be met - transferred to liabilities		4 044	16 095	430		8 351				
Provincial Government:										
Balance unspent at beginning of the year		12 198	19 328	12 265		1 177	1 177			
Current year receipts		21 347	17 412		250	250	250	400	420	441
Conditions met - transferred to revenue		14 217	24 475	11 639	250	0	1 427	400	420	441
Conditions still to be met - transferred to liabilities		19 328	12 265	326		1 427				
District Municipality:										
Balance unspent at beginning of the year										
Current year receipts										
Conditions met - transferred to revenue										
Conditions still to be met - transferred to liabilities										
Other grant providers:										
Balance unspent at beginning of the year		2 763	1 506	1 054		174	174			
Current year receipts		947		1 155		7 562	7 582	7 734	8 120	8 526
Conditions met - transferred to revenue		1 904	752	2 035		7 736	7 736	7 734	8 120	8 526
Conditions still to be met - transferred to liabilities		1 805	1 054	174						
Total operating transfers and grants revenue		318 044	229 567	344 532	381 644	378 071	367 649	408 662	420 695	450 549
Total operating transfers and grants - CTBM	2	25 178	28 414	931	-	9 776	-	-	-	-
Capital transfers and grants:										
National Government:										
Balance unspent at beginning of the year		10 328	17 098	24 143		16 678	16 678			
Current year receipts		201 496	218 519	302 446	354 998	362 437	362 437	310 862	326 405	342 725
Conditions met - transferred to revenue		194 726	209 475	308 508	354 998	379 314	379 314	310 862	326 405	342 725
Conditions still to be met - transferred to liabilities		17 098	24 143	17 085						
Provincial Government:										
Balance unspent at beginning of the year		33 711	64 846	18 396		2 604	2 604			
Current year receipts		14 231	29 673	22 034		5 000	5 000			
Conditions met - transferred to revenue		(16 904)	76 121	36 755		7 604	7 604			
Conditions still to be met - transferred to liabilities		64 846	18 396	3 677						
District Municipality:										
Balance unspent at beginning of the year										
Current year receipts										
Conditions met - transferred to revenue										
Conditions still to be met - transferred to liabilities										
Other grant providers:										
Balance unspent at beginning of the year		7 701	10 983	1 581						
Current year receipts		631								
Conditions met - transferred to revenue		(2 651)	9 402	1 581						
Conditions still to be met - transferred to liabilities		10 983	1 581							
Total capital transfers and grants revenue		175 171	294 998	347 643	354 998	386 918	386 918	310 862	326 405	342 725
Total capital transfers and grants - CTBM	2	92 628	44 122	20 761	-	-	-	-	-	-
TOTAL TRANSFERS AND GRANTS REVENUE		493 216	524 565	692 374	736 542	764 989	774 767	719 524	755 500	793 275
TOTAL TRANSFERS AND GRANTS - CTBM		118 105	73 536	21 692	-	9 776	-	-	-	-

References

1. Total capital transfers and grants revenue must reconcile to Budgeted Financial Performance and Financial Position; total recurrent grants revenue must reconcile to Budgeted Financial Performance
2. CTBM = conditions to be met
3. National Treasury database will require this reconciliation for each transfer/grant

DC21 Ugu - Supporting Table SA21 Transfers and grants made by the municipality

Description	Ref	2012/13	2013/14	2014/15	Current Year 2015/16				2016/17 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Cash Transfers to other municipalities											
Fire fighting contribution to LMs	1		3 448	1 130							
Total Cash Transfers To Municipalities:			3 448	1 130							
Cash Transfers to Entities/Other External Mechanisms											
VIP Tolls	2			11 835					10 000	10 500	11 025
Director Management				240	1 191	1 432	1 182	87	87	91	96
RURAL TRANSPORT SERVICES GRANT				2 703	1 358	1 290	1 280	2 510	2 636	2 707	
PUBLIC WORKS EXPANDED PROGRAMME				732	1 014	963	983	1 786	1 877	1 974	
DROUGHT RELIEF				1 604	3 659	3 476	3 476	7 321	7 687	8 071	
RESPONSE AND RECOVERY				1 368	1 778	1 888	1 988	2 227	2 390	2 456	
Other grant expenditure				6 277	14 908	13 999	13 988	11 340	11 907	12 502	
Local Economic Development				654	828	881	881	1 785	1 842	1 935	
Total Cash Transfers To Entities/Ents				20 342		24 629	22 626	22 626	37 028	38 879	40 623
Cash Transfers to other Organs of State											
Fire fighting contribution to LMs	3										
Total Cash Transfers To Other Organs Of State:											
Cash Transfers to Organisations											
Fire fighting contribution to LMs											
Total Cash Transfers To Organisations:											
Cash Transfers to Groups of Individuals											
Fire fighting contribution to LMs											
Total Cash Transfers To Groups Of Individuals:											
TOTAL CASH TRANSFERS AND GRANTS	8		3 448	20 478		24 629	22 626	22 626	37 028	38 879	40 623
Non-Cash Transfers to other municipalities											
Insert description	1										
Total Non-Cash Transfers To Municipalities:											
Non-Cash Transfers to Entities/Other External Mechanisms											
VIP Tolls	2	92 293	31 004		2 422						
Director Management			941		1 630						
Director Development			8								
KWALEMBE REGIONAL BULK WATER SUPPLY SCHEME											
RURAL TRANSPORT SERVICES GRANT			1 438		2 446						
PUBLIC WORKS EXPANDED PROGRAMME					1 829						
DROUGHT RELIEF				2 287	4 561						
RESPONSE AND RECOVERY				191	2 200						
Other grant expenditure		47 719	18 648		25 405						
Local Economic Development		823	391		2 228						
Total Non-Cash Transfers To Entities/Ents		140 635	52 478		42 955						
Non-Cash Transfers to other Organs of State											
Fire fighting contribution to LMs	3										
Total Non-Cash Transfers To Other Organs Of State:											
Non-Cash Grants to Organisations											
Fire fighting contribution to LMs	4										
Total Non-Cash Grants To Organisations:											
Groups of Individuals											
Indigent Support	5	16 900			18 828	24 435	23 218	23 218			
Free Basic School Fees		32 687			33 707	42 118	40 012	40 012			
Total Non-Cash Grants To Groups Of Individuals:		49 587			52 535	66 553	63 226	63 226			
TOTAL NON-CASH TRANSFERS AND GRANTS	6	190 422	52 478		95 490	66 553	63 226	63 226			
TOTAL TRANSFERS AND GRANTS	8	190 422	55 926	20 478	95 190	90 883	86 054	86 054	37 028	38 879	40 623

References

1. Insert description listed by municipal name and demarcation code of recipient
2. Insert description of each entity or external mechanism (an external mechanism may be provided with resources to ensure a minimum level of service)
3. Insert description of each Organ of State (e.g. transfer to electricity provider to compensate for FBS provided)
4. Insert description of each other organisation (e.g. charity)
5. Insert description of each other organisation (e.g. the aged, child-headed households)
6. All descriptions should separate transfers for 'capital purposes' and 'operating purposes'

DC21 Ugu - Supporting Table SA23 Salaries, allowances & benefits (political office bearers/councillors/senior managers)

Disclosure of Salaries, Allowances & Benefits 1.	Ref	No.	Salary	Contributions	Allowances	Performance Bonuses	In-kind benefits	Total Package
				1.				2.
Rand per annum								
Councillors	3							
Speaker	4		274 468	82 228	560 488			887 170
Chief Whip								-
Executive Mayor			363 639	72 614	686 801			1 103 054
Deputy Executive Mayor			277 262	62 679	547 267			887 198
Executive Committee			2 001 264	98 082	2 328 871			4 426 047
Total for all other councillors			1 488 117	166 162	2 262 625			3 896 904
Total Councillors	8	-	4 384 765	469 768	8 355 842			11 200 373
Senior Managers of the Municipality	5							
Municipal Manager (MM)			1 044 882	245 888	167 242	150 964		1 598 556
Chief Finance Officer			619 606	47 783	408 374	118 951		1 188 614
			583 033	111 765	374 865	118 951		1 188 614
			849 663	10 282	209 728	118 951		1 188 614
			528 933	26 360	514 370	118 951		1 188 614
List of each official with packages >= senior manager								-
								-
								-
								-
								-
								-
								-
								-
								-
Total Senior Managers of the Municipality	8,10	-	3 619 807	441 858	1 664 579	626 768		6 353 012
A Heading for Each Entity	6,7							
List each member of board by designation								-
								-
								-
								-
								-
								-
								-
								-
								-
Total for municipal entities	8,10	-	-	-	-	-		-
TOTAL COST OF COUNCILLOR, DIRECTOR and EXECUTIVE REMUNERATION	10	-	8 004 872	901 824	8 020 421	626 768		17 553 385

References

- Pension and medical aid
- Total package must equal the total cost to the municipality
- List each political office bearer by designation. Provide a total for all other councillors
- Political office bearer is defined in MFMA s 1: speaker, executive mayor, deputy executive mayor, member of executive committee, mayor, deputy mayor, member of mayoral committee, the councillor designated to exercise powers and duties of mayor (MSA s 57)
- Also list each senior manager reporting to MM by designation and each official with package >= senior manager by designation
- List each entity where municipality has an interest and state percentage ownership and control
- List each senior manager reporting to the CEO of an Entity by designation
- Must reconcile to relevant section of Table SA24
- Must reconcile to totals shown for the budget year of Table SA22
- Correct as at 30 June

DC21 Ugu - Supporting Table SA24 Summary of personnel numbers

Summary of Personnel Numbers Number	Ref	2014/15			Current Year 2015/16			Budget Year 2016/17		
		Positions	Permanent employees	Contract employees	Positions	Permanent employees	Contract employees	Positions	Permanent employees	Contract employees
Municipal Council and Boards of Municipal Entities										
Councillors (Political Office Bearers plus Other Councillors)		40		40	40	8	32			35
Board Members of municipal entities	4	6		6	19		17			8
Municipal employees	5									
Municipal Manager and Senior Managers	3	12	5	7	10	5	5	5		5
Other Managers	7	28	27	1	20	19	1	28	28	
Professionals		78	66	13	68	66	10	67	50	20
Finance		27	14	13	19	11	8	18	12	8
Spatial/town planning										
Information Technology		8	8		10	8	2	13	8	4
Roads										
Electricity										
Water								596	481	13
Sanitation										
Refuse										
Other		43	43		37	37				
Technicians		625	607	18	597	576	21	61	61	3
Finance										
Spatial/town planning								61	61	3
Information Technology		3	3		2	2				
Roads										
Electricity		79	79		75	74	1			
Water		326	308	18	310	290	20			
Sanitation		154	154		147	147				
Refuse										
Other		63	63		63	63				
Clerks (Clerical and administrative)		175	175	23	165	165		173	173	10
Service and sales workers										
Skilled agricultural and fishery workers										
Craft and related trades										
Plant and Machine Operators		72	72		62	62				
Elementary Occupations										
TOTAL PERSONNEL NUMBERS	9	1 036	951	108	919	831	86	864	763	81
% Increase					(11.3%)	(12.6%)	(20.4%)	(3.8%)	(8.2%)	(5.8%)
Total municipal employees headcount	6, 10									
Finance personnel headcount	8, 10	121	112	9	112	110	2	112	110	2
Human Resources personnel headcount	8, 10	20	18	2	21	20	1	21	20	1

References

- Positions must be funded and aligned to the municipality's current organisational structure
- Full Time Equivalent (FTE). E.g. One full time person = 1FTE. A person working half time (say 4 hours out of 8) = 0.5FTE.
- s57 of the Systems Act
- Include only in Consolidated Statements
- Include municipal entity employees in Consolidated Statements
- Include headcount (number to persons, Not FTE) of managers and staff only (exclude councillors)
- Managers who provide the direction of a critical technical function
- Total number of employees working on these functions

DC21 Ugu - Supporting Table SA28 Consolidated budgeted monthly capital expenditure (municipal vote)

Ref	Description	Budget Year 2016/17												Medium Term Revenue and Expenditure Framework				
		July	August	Sept.	October	Nov.	Dec.	January	Feb.	March	April	May	June	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19		
1	Multi-year expenditure to be appropriated Vote 1 - EXECUTIVE & COUNCIL Vote 2 - FINANCE & ADMINISTRATION Vote 3 - INFRASTRUCTURE & ECONOMIC DEVELOPMENT Vote 4 - WATER Vote 5 - WASTE WATER MANAGEMENT Vote 6 - PUBLIC SAFETY Vote 7 - ENVIRONMENTAL PROTECTION Vote 8 - OTHER: MARKET Vote 9 - SPORTS & RECREATION Vote 10 - [NAME OF VOTE 10] Vote 11 - [NAME OF VOTE 11] Vote 12 - [NAME OF VOTE 12] Vote 13 - [NAME OF VOTE 13] Vote 14 - [NAME OF VOTE 14] Vote 15 - [NAME OF VOTE 15] Capital multi-year expenditure sub-total	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2	Single-year expenditure to be appropriated Vote 1 - EXECUTIVE & COUNCIL Vote 2 - FINANCE & ADMINISTRATION Vote 3 - INFRASTRUCTURE & ECONOMIC DEVELOPMENT Vote 4 - WATER Vote 5 - WASTE WATER MANAGEMENT Vote 6 - PUBLIC SAFETY Vote 7 - ENVIRONMENTAL PROTECTION Vote 8 - OTHER: MARKET Vote 9 - SPORTS & RECREATION Vote 10 - [NAME OF VOTE 10] Vote 11 - [NAME OF VOTE 11] Vote 12 - [NAME OF VOTE 12] Vote 13 - [NAME OF VOTE 13] Vote 14 - [NAME OF VOTE 14] Vote 15 - [NAME OF VOTE 15] Capital single-year expenditure sub-total	103	103	103	103	103	103	103	103	103	103	103	103	103	2 840	2 772	2 811	
	Total Capital Expenditure	28 978	28 978	28 978	28 978	28 978	28 978	28 978	28 978	28 978	28 978	28 978	28 978	28 978	387 604	387 604	406 985	

References
 1. Table should be completed as either Multi-Year expenditure appropriation or Budget Year and Forward Year estimates
 2. Total Capital Expenditure must reconcile to Budgeted Capital Expenditure

DC21 Ugu - Supporting Table SA29 Consolidated budgeted monthly capital expenditure (standard classification)

R thousand	Description	Ref	Budget Year 2018/17												Medium Term Revenue and Expenditure Framework			
			July	August	Sept.	October	Nov.	Dec.	January	Feb.	March	April	May	June	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19	
	Capital Expenditure - Standard	1	3 775	3 775	3 775	3 775	3 775	3 775	3 775	3 775	3 775	3 775	3 775	3 775	3 775	3 775	3 775	3 775
	<i>Governance and administration</i>		103	103	103	103	103	103	103	103	103	103	103	103	103	103	103	103
	Executive and council		1 250	1 250	1 250	1 250	1 250	1 250	1 250	1 250	1 250	1 250	1 250	1 250	1 250	1 250	1 250	1 250
	Budget and treasury office		2 421	2 421	2 421	2 421	2 421	2 421	2 421	2 421	2 421	2 421	2 421	2 421	2 421	2 421	2 421	2 421
	Corporate services		83	83	83	83	83	83	83	83	83	83	83	83	83	83	83	83
	<i>Community and public safety</i>																	
	Community and social services																	
	Sport and recreation																	
	Public safety		83	83	83	83	83	83	83	83	83	83	83	83	83	83	83	83
	Housing																	
	Health																	
	<i>Economic and environmental services</i>		49	49	49	49	49	49	49	49	49	49	49	49	49	49	49	49
	Planning and development		49	49	49	49	49	49	49	49	49	49	49	49	49	49	49	49
	Road transport																	
	Environmental protection																	
	Trading services		26 739	26 739	26 739	26 739	26 739	26 739	26 739	26 739	26 739	26 739	26 739	26 739	26 739	26 739	26 739	26 739
	Electricity		19 868	19 868	19 868	19 868	19 868	19 868	19 868	19 868	19 868	19 868	19 868	19 868	19 868	19 868	19 868	19 868
	Water		6 870	6 870	6 870	6 870	6 870	6 870	6 870	6 870	6 870	6 870	6 870	6 870	6 870	6 870	6 870	6 870
	Waste water management																	
	Waste management																	
	Other																	
	Total Capital Expenditure - Standard	2	30 646	30 646	30 646	30 646	30 646	30 646	30 646	30 646	30 646	30 646	30 646	30 646	30 646	30 646	30 646	30 646
	Funded by:																	
	National Government		25 905	25 905	25 905	25 905	25 905	25 905	25 905	25 905	25 905	25 905	25 905	25 905	25 905	25 905	25 905	25 905
	Provincial Government																	
	District Municipality																	
	Other transfers and grants																	
	Transfers recognised - capital																	
	Public contributions & donations																	
	Borrowing		4 824	4 824	4 824	4 824	4 824	4 824	4 824	4 824	4 824	4 824	4 824	4 824	4 824	4 824	4 824	4 824
	Internally generated funds																	
	Total Capital Expenditure		30 729	30 729	30 729	30 729	30 729	30 729	30 729	30 729	30 729	30 729	30 729	30 729	30 729	30 729	30 729	30 729
	References																	

1. Table should be completed as either Multi-Year expenditure appropriation or Budget Year and Forward Year estimates
 2. Total Capital Expenditure must reconcile to Budgeted Capital Expenditure check

DC21 Uga - Supporting Table SA30 Consolidated budgeted monthly cash flow

R thousand	Budget Year 2018/17												Medium Term Revenue and Expenditure Framework		
	July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2017/18	Budget Year 2018/19	
Cash Receipts By Source															
Property rates															
Property rates - penalties & collection charges															
Service charges - electricity revenue	26 076	26 076	26 076	26 076	26 076	26 076	26 076	26 076	26 076	26 076	26 076	26 076	312 915	344 990	
Service charges - water revenue	9 361	9 361	9 361	9 361	9 361	9 361	9 361	9 361	9 361	9 361	9 361	9 361	112 332	123 846	
Service charges - sanitation revenue															
Service charges - rates revenue															
Service charges - other															
Rent of facilities and equipment	104	104	104	104	104	104	104	104	104	104	104	104	1 254	1 362	
Interest earned - external investments	922	922	922	922	922	922	922	922	922	922	922	922	11 058	12 203	
Interest earned - outstanding debtors	316	316	316	316	316	316	316	316	316	316	316	316	3 787	4 175	
Dividends received															
Fines															
Licences and permits															
Agency services															
Transfer receipts - operational	102 165	102 165	102 165	102 165	102 165	102 165	102 165	102 165	102 165	102 165	102 165	102 165	498 652	450 549	
Other revenue	961	961	961	961	961	961	961	961	961	961	961	961	11 531	12 713	
Cash Receipts by Source	139 906	139 906	139 906	139 906	139 906	139 906	139 906	139 906	139 906	139 906	139 906	139 906	851 550	948 459	
Other Cash Flows by Source															
Transfer receipts - capital	77 716	77 716	77 716	77 716	77 716	77 716	77 716	77 716	77 716	77 716	77 716	77 716	310 652	342 726	
Contributions recognised - capital & Contributed assets															
Proceeds on disposal of PPE															
Short term loans															
Borrowing long term/refinancing															
Increase (decrease) in consumer deposits	35	35	35	35	35	35	35	35	35	35	35	35	421	464	
Decrease (increase) in non-current debtors															
Decrease (increase) other non-current receivables															
Decrease (increase) in non-current investments															
Total Cash Receipts by Source	217 663	217 663	217 663	217 663	217 663	217 663	217 663	217 663	217 663	217 663	217 663	217 663	1 172 513	1 293 157	
Cash Payments by Type															
Employee related costs	27 738	27 738	27 738	27 738	27 738	27 738	27 738	27 738	27 738	27 738	27 738	27 738	332 050	365 907	
Remuneration of councillors	990	990	990	990	990	990	990	990	990	990	990	990	11 874	13 092	
Finance charges	3 944	3 944	3 944	3 944	3 944	3 944	3 944	3 944	3 944	3 944	3 944	3 944	15 778	17 393	
Bulk purchases - Electricity															
Bulk purchases - Water & Sewer	6 789	6 789	6 789	6 789	6 789	6 789	6 789	6 789	6 789	6 789	6 789	6 789	81 468	89 818	
Other materials	725	725	725	725	725	725	725	725	725	725	725	725	8 700	9 591	
Contracted services	2 474	2 474	2 474	2 474	2 474	2 474	2 474	2 474	2 474	2 474	2 474	2 474	29 683	32 726	
Transfers and grants - other municipalities															
Transfers and grants - other	3 086	3 086	3 086	3 086	3 086	3 086	3 086	3 086	3 086	3 086	3 086	3 086	37 028	40 823	
Other expenditure	12 421	12 421	12 421	12 421	12 421	12 421	12 421	12 421	12 421	12 421	12 421	12 421	148 047	164 324	
Cash Payments by Type	58 185	58 185	58 185	58 185	58 185	58 185	58 185	58 185	58 185	58 185	58 185	58 185	696 426	774 734	
Other Cash Flows/ Payments by Type															
Capital assets															
Repayment of borrowing	30 729	30 729	30 729	30 729	30 729	30 729	30 729	30 729	30 729	30 729	30 729	30 729	368 747	406 544	
Other Cash Flows/ Payments	1 519	1 519	1 519	1 519	1 519	1 519	1 519	1 519	1 519	1 519	1 519	1 519	18 227	20 096	
Total Cash Payments by Type	90 413	90 413	90 413	90 413	90 413	90 413	90 413	90 413	90 413	90 413	90 413	90 413	1 053 400	1 161 378	
NET INCREASE/DECREASE IN CASH HELD	127 251	127 251	127 251	127 251	127 251	127 251	127 251	127 251	127 251	127 251	127 251	127 251	1 053 400	1 161 378	
Cash/cash equivalents at the month/year begin:	263 709	390 960	342 273	283 557	244 901	372 152	323 456	274 779	226 063	353 344	304 657	263 718	383 222	508 711	
Cash/cash equivalents at the month/year end:	390 960	342 273	283 557	244 901	372 152	323 456	274 779	226 063	353 344	304 657	263 718	383 222	508 711	640 474	

1. Note that this section of Table SA 30 is deliberately not linked to Table A4 because timing differences between the invoicing of clients and receiving the cash means that the cashflow will differ from budgeted revenue, and similarly for budgeted expenditure. However for the MTRF it is now directly linked to A7.

DC21 Ugu - Supporting Table SA31 Aggregated entity budget

Description	Ref	2012/13	2013/14	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Financial Performance										
Property rates		-	-	-	-	-	-	-	-	-
Service charges		-	-	-	-	-	-	-	-	-
Investment revenue		0	0	1	1	1	1	1	1	1
Transfers recognised - operational		13	13	21	5	24	23	25	26	27
Other own revenue		1	1	1	2	20	19	6	6	7
Contributions recognised - capital & contributed assets		-	-	-	-	-	-	-	-	-
Total Revenue (excluding capital transfers and contributions)		14	14	22	8	45	42	31	33	35
Employee costs		3	4	6	6	10	9	11	11	12
Remuneration of Board Members		0	0	0	0	1	1	1	1	1
Depreciation & asset impairment		0	0	0	0	0	0	0	0	0
Finance charges		-	-	0	0	0	0	0	0	0
Materials and bulk purchases		-	-	-	-	-	-	-	-	-
Transfers and grants		-	-	-	-	-	-	-	-	-
Other expenditure		7	7	11	14	16	16	19	20	21
Total Expenditure		11	12	19	23	27	26	31	32	34
Surplus/(Deficit)		3	3	3	(16)	18	17	1	1	1
Capital expenditure & funds sources										
Capital expenditure										
Transfers recognised - operational		-	-	-	1	0	0	1	1	1
Public contributions & donations		-	-	-	-	-	-	-	-	-
Borrowing		-	-	-	-	-	-	-	-	-
Internally generated funds		0	0	0	1	1	1	1	1	1
Total sources		0	0	0	1	2	1	1	1	1
Financial position										
Total current assets		9	12	17	12	14	14	15	16	17
Total non current assets		1	1	1	1	2	2	2	2	2
Total current liabilities		1	2	2	1	1	1	2	2	2
Total non current liabilities		-	-	-	-	-	-	-	-	-
Equity		9	12	16	12	15	14	13	13	14
Cash flows										
Net cash from (used) operating		4	5	1	2	0	0	1	1	1
Net cash from (used) investing		(0)	(0)	(0)	(1)	(1)	(1)	(4)	(4)	(6)
Net cash from (used) financing		-	-	-	-	-	-	-	-	-
Cash/cash equivalents at the year end		6	11	1	14	58	55	3	3	3

DC21 Ugu - Supporting Table SA32 List of external mechanisms

External mechanism Name of organisation	Yrs/ Mths	Period of agreement 1.	Service provided	Expiry date of service delivery agreement or contract	Monetary value of agreement 2.
		Number			R thousand
Gambu Security Services	Yrs	3	Security Services	30/09/2016	8 554
Classic Care	Yrs	2	Cleaning Services	05 June 2018	4 255
Zamboni 318 (PTY) LTD	Yrs	3	Repairs to Building & Structures	31/12/2018	1 846
Fuze Geometria	Yrs	2	Water Meter Reading	08 June 2017	10 593
Dynamo Duck Trading & Projects 192	Yrs	2	Supply of Water with Tankers	31/08/2016	1 109

References:

1. Total agreement period from commencement until end
2. Annual value

DC21 Ugu - Supporting Table SA33 Contracts having future budgetary implications

R-division	Ref	Description	Preceding Years	Current Year 2015/16	2016/17 Medium Term Revenue & Expenditure Framework			Forecast 2016/20	Forecast 2017/21	Forecast 2018/22	Forecast 2019/23	Forecast 2020/24	Forecast 2021/25	Forecast 2022/26	Total Contract Value
					Budget Year 2016/17	Budget Year *1 2017/18	Budget Year *2 2018/19								
			Total	Original Budget			Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	
Parent Municipality:															
Revenue Obligation By Contract	2														
		CVASSOUND	25	164	173	176									708
		MISC CITY	59	215	241	256									1 180
		Contract 3 etc					177								
Total Operating Revenue Implication			88	379	414	433	177								1 888
Expenditure Obligation By Contract	2														
		Contract 1													
		Contract 2													
		Contract 3 etc													
Total Operating Expenditure Implication															
Capital Expenditure Obligation By Contract	2														
		Contract 1													
		Contract 2													
		Contract 3 etc													
Total Capital Expenditure Implication															
Total Parent Expenditure Implication															
Entities:															
Revenue Obligation By Contract	2														
		Contract 1													
		Contract 2													
		Contract 3 etc													
Total Operating Revenue Implication															
Expenditure Obligation By Contract	2														
		Wicah's Africa Beach Contract	920	582	641	611									2 754
		Hayley Davidson - MEA	1 294	430	475	452									2 651
		Contract 3 etc													
Total Operating Expenditure Implication			2 214	1 012	1 116	1 063									5 405
Capital Expenditure Obligation By Contract	2														
		Contract 1													
		Contract 2													
		Contract 3 etc													
Total Capital Expenditure Implication															
Total Entity Expenditure Implication			2 214	1 012	1 116	1 063									5 405

References:
 1. Total Implication for all preceding years to be summed and total stated in 'Preceding Years' column
 2. List all contracts with future financial obligations beyond the three years covered by the MTRF (MFM4 s23)
 3. For municipalities with approved total revenue not exceeding R250 m - all contracts with an annual cost greater than R500 000. For municipalities with approved total revenue greater than R250 m - all contracts with an annual cost greater than R1million. For municipalities with approved total revenue greater than R500 m - all contracts with an annual cost greater than R5 million

DC2f Ugu - Supporting Table SA34a Consolidated capital expenditure on new assets by asset class

Description	Ref	2012/13	2013/14	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Capital expenditure on new assets by Asset Class/Sub-class										
Infrastructure		146 888	229 081	262 586	359 990	378 434	359 503	294 983	308 043	319 988
Infrastructure - Road transport		-	-	-	-	-	-	-	-	-
Roads, Pavements & Bridges		-	-	-	-	-	-	-	-	-
Signs and way		-	-	-	-	-	-	-	-	-
Infrastructure - Electricity		-	-	-	-	-	-	-	-	-
Generation		-	-	-	-	-	-	-	-	-
Transmission & Distribution		-	-	-	-	-	-	-	-	-
Street Lighting		-	-	-	-	-	-	-	-	-
Infrastructure - Water		182 682	225 028	281 738	303 228	321 688	305 507	237 597	249 477	261 961
Dams & Reservoirs		-	-	-	-	-	-	-	-	-
Water purification		182 682	225 028	281 738	303 228	321 688	305 507	237 597	249 477	261 961
Purification		182 682	225 028	281 738	303 228	321 688	305 507	237 597	249 477	261 961
Infrastructure - Sanitation		19 715	4 053	20 858	58 765	58 888	58 988	47 206	48 588	52 044
Purification		-	-	-	-	-	-	-	-	-
Sewage purification		19 715	4 053	20 858	58 765	58 888	58 988	47 206	48 588	52 044
Infrastructure - Other		-	-	-	-	-	-	-	-	-
Waste Management		-	-	-	-	-	-	-	-	-
Transportation		-	-	-	-	-	-	-	-	-
Gas		-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-
Community		-	-	-	-	-	-	-	-	-
Parks & gardens		-	-	-	-	-	-	-	-	-
Sportsfields & ovals		-	-	-	-	-	-	-	-	-
Skiing fields		-	-	-	-	-	-	-	-	-
Community halls		-	-	-	-	-	-	-	-	-
Libraries		-	-	-	-	-	-	-	-	-
Recreational facilities		-	-	-	-	-	-	-	-	-
Fire, safety & emergency		-	-	-	-	-	-	-	-	-
Security and policing		-	-	-	-	-	-	-	-	-
Buses		-	-	-	-	-	-	-	-	-
Clubs		-	-	-	-	-	-	-	-	-
Museums & Art Galleries		-	-	-	-	-	-	-	-	-
Canteens		-	-	-	-	-	-	-	-	-
Social rental housing		-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-
Heritage assets		-	-	-	-	-	-	-	-	-
Buildings		-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-
Investment properties		-	-	-	-	-	-	-	-	-
Housing development		-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-
Other assets		17 891	19 328	20 794	38 653	37 943	36 848	30 718	33 324	36 990
General vehicles		2 763	-	10 288	12 600	18 900	12 448	16 880	16 483	17 254
Specialised vehicles		-	-	-	-	-	-	-	-	-
Plant & equipment		-	-	-	-	-	-	-	-	-
Computers - hardware/equipment		1 621	96	397	1 437	1 517	1 411	16 656	12 530	16 406
Furniture and other office equipment		378	90	167	4 118	3 369	3 214	2 440	2 662	2 680
Abletots		-	-	-	-	-	-	-	-	-
Markets		-	-	-	-	-	-	-	-	-
Civil Land and Buildings		-	-	-	-	-	-	-	-	-
Other Buildings		12 311	3 851	8 794	15 600	19 949	16 346	16 000	16 800	17 840
Other Land		-	-	-	-	-	-	-	-	-
Surplus Assets - (Investment or Inventory)		-	-	-	-	-	-	-	-	-
Other		-	8 328	1 060	-	-	-	-	-	-
Agricultural assets		-	-	-	-	-	-	-	-	-
List sub-class		-	-	-	-	-	-	-	-	-
Biological assets		-	-	-	-	-	-	-	-	-
List sub-class		-	-	-	-	-	-	-	-	-
Intangibles		19	2 483	2 487	-	-	-	-	-	-
Computers - software & programming		19	2 483	2 487	-	-	-	-	-	-
Other (Not sub-class)		-	-	-	-	-	-	-	-	-
Total Capital Expenditure on new assets	1	183 779	244 867	325 788	398 643	416 387	396 351	335 698	332 267	356 978
Specialised vehicles		-	-	-	-	-	-	-	-	-
Refuse		-	-	-	-	-	-	-	-	-
Fire		-	-	-	-	-	-	-	-	-
Conservancy		-	-	-	-	-	-	-	-	-
Ambulances		-	-	-	-	-	-	-	-	-

1. Total Capital Expenditure on new assets (SA34a) plus Total Capital Expenditure on renewal of existing assets (SA34b) must reconcile to total capital expenditure in Budgeted Capital Expenditure
 2. Airports, Car Parks, Bus Terminals and Taxi Parks
 3. For example - technology backbone (e.g. fibre optic, WiFi infrastructure) for economic development purposes
 4. Work-in-progress/under construction to be budgeted under the respective item
 5. Infrastructure includes land and buildings required by that infrastructure and vehicles/equipment used by the service generated by that infrastructure
 6. Donated/contributed & leased assets to be included within the respective sub-class
 7. Buses used to provide a service to the community
 8. Not municipal contributions to the 'top structure' being built using the housing subsidies
 9. Stoves, art collectors, treadle etc.
 10. Ambulances, fire engines, refuse vehicles - but not vehicles that would normally be classified as 'Plant and equipment'

Description	Ref	2012/13	2013/14	2014/15	Current Year 2016/16			2016/17 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Capital expenditure on renewal of existing assets by Asset Class/Sub-class										
Infrastructure		36 716	51 294	--	--	--	--	55 669	35 237	38 999
Infrastructure - Road transport		--	--	--	--	--	--	--	--	--
Roads, Pavements & Bridges		--	--	--	--	--	--	--	--	--
Storm water		--	--	--	--	--	--	--	--	--
Infrastructure - Electricity		--	--	--	--	--	--	--	--	--
Generation		--	--	--	--	--	--	--	--	--
Transmission & Reticulation		--	--	--	--	--	--	--	--	--
Street Lighting		--	--	--	--	--	--	--	--	--
Infrastructure - Water		25 123	36 659	--	--	--	--	8 000	8 400	8 820
Dams & Reservoirs		--	--	--	--	--	--	--	--	--
Water purification		--	--	--	--	--	--	--	--	--
Reticulation		25 123	36 659	--	--	--	--	8 000	8 400	8 820
Infrastructure - Sanitation		11 586	18 396	--	--	--	--	25 669	26 837	28 179
Reticulation		--	--	--	--	--	--	--	--	--
Sewerage purification		11 586	18 396	--	--	--	--	25 669	26 837	28 179
Infrastructure - Other		--	--	--	--	--	--	--	--	--
Waste Management		--	--	--	--	--	--	--	--	--
Transportation		--	--	--	--	--	--	--	--	--
Gas		--	--	--	--	--	--	--	--	--
Other		--	--	--	--	--	--	--	--	--
Community		1 933	3 068	--	--	--	--	--	--	--
Parks & gardens		--	--	--	--	--	--	--	--	--
Sportsfields & ovals		--	--	--	--	--	--	--	--	--
Swimming pools		--	--	--	--	--	--	--	--	--
Community halls		--	--	--	--	--	--	--	--	--
Libraries		--	--	--	--	--	--	--	--	--
Recreational facilities		--	--	--	--	--	--	--	--	--
Fire, safety & emergency		--	--	--	--	--	--	--	--	--
Security and policing		--	--	--	--	--	--	--	--	--
Buses		--	--	--	--	--	--	--	--	--
Clinics		--	--	--	--	--	--	--	--	--
Museums & Art Galleries		--	--	--	--	--	--	--	--	--
Cemeteries		--	--	--	--	--	--	--	--	--
Social rental housing		--	--	--	--	--	--	--	--	--
Other		1 933	3 068	--	--	--	--	--	--	--
Heritage assets		--	--	--	--	--	--	--	--	--
Buildings		--	--	--	--	--	--	--	--	--
Other		--	--	--	--	--	--	--	--	--
Investment properties		--	--	--	--	--	--	--	--	--
Housing development		--	--	--	--	--	--	--	--	--
Other		--	--	--	--	--	--	--	--	--
Other assets		--	--	--	--	--	--	--	--	--
General vehicles		--	--	--	--	--	--	--	--	--
Specialised vehicles		--	--	--	--	--	--	--	--	--
Plant & equipment		--	--	--	--	--	--	--	--	--
Computers - hardware/equipment		--	--	--	--	--	--	--	--	--
Furniture and other office equipment		--	--	--	--	--	--	--	--	--
Abattoirs		--	--	--	--	--	--	--	--	--
Markets		--	--	--	--	--	--	--	--	--
Civic Land and Buildings		--	--	--	--	--	--	--	--	--
Other Buildings		--	--	--	--	--	--	--	--	--
Other Land		--	--	--	--	--	--	--	--	--
Surplus Assets - (Investment or Inventory)		--	--	--	--	--	--	--	--	--
Other		--	--	--	--	--	--	--	--	--
Agricultural assets		--	--	--	--	--	--	--	--	--
List sub-class		--	--	--	--	--	--	--	--	--
Biological assets		--	--	--	--	--	--	--	--	--
List sub-class		--	--	--	--	--	--	--	--	--
Intangibles		--	--	--	--	--	--	--	--	--
Computers - software & programming		--	--	--	--	--	--	--	--	--
Other (list sub-class)		--	--	--	--	--	--	--	--	--
Total Capital Expenditure on renewal of existing assets	1	38 651	61 320	--	--	--	--	33 669	35 237	38 999

Specialised Vehicle	2012/13	2013/14	2014/15	2016/16	2017/17	2018/18	2019/20
Refuse	--	--	--	--	--	--	--
Fire	--	--	--	--	--	--	--
Conservancy	--	--	--	--	--	--	--
Ambulances	--	--	--	--	--	--	--

Renewal of Existing Assets as % of total capex	18.1%	20.0%	0.0%	0.0%	0.0%	0.0%	0.1%	0.1%	0.1%
Renewal of Existing Assets as % of deprecn	60.1%	61.7%	0.0%	0.0%	0.0%	0.0%	27.2%	27.2%	27.2%

References:
 1. Total Capital Expenditure on renewal of existing assets (SA34b) plus Total Capital Expenditure on new assets (SA34c) must reconcile to total capital expenditure in Budgeted Capital Expenditure
 2. Airports, Car Parks, Bus Terminals and Taxi Ranks
 3. For example - technology backbones (e.g. fibre optic, WiFi infrastructure) for economic development purposes
 4. Work-in-progress/under construction to be budgeted under the respective item
 5. Infrastructure includes land and buildings required by that infrastructure and vehicles/plant & equipment used by the service generated by that infrastructure
 6. Donated/contributed & leased assets to be included within the respective sub-class
 7. Buses used to provide a service to the community
 8. Not municipal contributions to the 'top structure' being built using the housing subsidies
 9. Statues, art collections, medals etc.
 10. Ambulances, fire engines, refuse vehicles - but not vehicles that would normally be classified as 'Plant and equipment'

DC21 Ugu - Supporting Table SA36c Consolidated repairs and maintenance by asset class

Description	Ref	2012/13	2013/14	2014/15	Current Year 2016/16			2016/17 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year 2017/18	Budget Year 2018/19
Repairs and maintenance expenditure by Asset Class/Sub-class										
Infrastructure		1 517	10 471	20 364	28 889	28 990	27 641	42 857	34 509	36 226
Infrastructure - Road transport		-	1 483	284	8 681	6 998	6 257	6 708	6 089	6 958
Roads, Pavements & Bridges		-	1 483	284	8 681	6 998	6 257	6 708	6 089	6 958
Storm water		-	-	-	-	-	-	-	-	-
Infrastructure - Electricity		-	-	-	-	-	-	-	-	-
Generation		-	-	-	-	-	-	-	-	-
Transmission & Retention		-	-	-	-	-	-	-	-	-
Street Lighting		-	-	-	-	-	-	-	-	-
Infrastructure - Water		1 317	6 306	15 057	14 856	14 968	14 216	20 965	21 730	22 617
Dams & Reservoirs		278	264	2 219	2 093	2 093	2 334	3 444	3 585	3 784
Water purification		-	111	2 382	988	988	920	4 884	6 086	6 361
Retreatment		1 044	7 843	10 507	11 000	11 014	10 464	18 428	13 049	18 702
Infrastructure - Sanitation		-	689	4 342	3 164	3 167	3 008	3 300	3 460	3 638
Retreatment		-	689	4 342	3 164	3 167	3 008	3 300	3 460	3 638
Sewerage purification		-	14	1 187	2 083	2 085	1 681	1 784	1 874	1 887
Infrastructure - Other		-	-	-	4 268	4 271	4 058	3 063	3 216	3 377
Waste Management		-	-	-	-	-	-	-	-	-
Transportation		-	-	-	-	-	-	-	-	-
Gas		-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-
Community		-	-	-	-	-	-	-	-	-
Parks & gardens		-	-	-	-	-	-	-	-	-
Sportsfields & stadia		-	-	-	-	-	-	-	-	-
Swimming pools		-	-	-	-	-	-	-	-	-
Community halls		-	-	-	-	-	-	-	-	-
Libraries		-	-	-	-	-	-	-	-	-
Recreational facilities		-	-	-	-	-	-	-	-	-
Fire, safety & emergency		-	-	-	-	-	-	-	-	-
Security and policing		-	-	-	-	-	-	-	-	-
Buses		-	-	-	-	-	-	-	-	-
Clinics		-	-	-	-	-	-	-	-	-
Museums & Art Galleries		-	-	-	-	-	-	-	-	-
Cemeteries		-	-	-	-	-	-	-	-	-
Social rental housing		-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-
Heritage assets		-	-	-	-	-	-	-	-	-
Buildings		-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-
Investment properties		-	-	-	-	-	-	-	-	-
Housing development		-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-
Other assets		9 283	6 237	31 284	28 295	28 318	26 800	30 818	42 480	33 767
General vehicles		-	-	-	6 698	6 298	7 862	10 000	10 500	11 026
Specialised vehicles		-	-	-	-	-	-	-	-	-
Fleet & equipment		5 498	6 085	14 982	12 379	12 262	11 698	12 894	12 848	13 489
Computers - hardware/software		184	728	86	80	90	48	216	225	337
Furniture and other office equipment		-	-	-	32	12	11	102	112	118
Archeology		-	-	-	-	-	-	-	-	-
Monuments		-	-	-	-	-	-	-	-	-
Civil Land and Buildings		1 746	1 026	2 518	6 696	6 670	5 387	6 221	6 632	6 669
Other Buildings		-	-	-	181	161	153	-	-	-
Other Land		-	-	-	-	-	-	-	-	-
Surplus Assets - (Investment or Inventory)		-	-	-	-	-	-	-	-	-
Other		1 079	-	13 755	1 843	1 844	1 752	1 841	1 853	2 030
Agricultural assets		-	-	-	-	-	-	-	-	-
Not sub-class		-	-	-	-	-	-	-	-	-
Biological assets		-	-	-	-	-	-	-	-	-
Not sub-class		-	-	-	-	-	-	-	-	-
Intangibles		-	458	1 000	1 386	1 337	1 270	1 180	1 218	1 278
Complexes - software & programming		-	458	1 000	1 386	1 337	1 270	1 180	1 218	1 278
Other (Not sub-class)		-	-	-	-	-	-	-	-	-
Total Repairs and Maintenance Expenditure	1	11 206	17 164	52 638	98 600	98 643	96 710	146 638	127 867	131 261
Specialised vehicles		-	-	-	-	-	-	-	-	-
Police		-	-	-	-	-	-	-	-	-
Fire		-	-	-	-	-	-	-	-	-
Conservancy		-	-	-	-	-	-	-	-	-
Ambulances		-	-	-	-	-	-	-	-	-
R&M as a % of PPE		0.6%	0.9%	1.6%	2.3%	1.8%	1.6%	1.8%	1.6%	1.6%
R&M as % Operating Expenditure		1.7%	2.8%	5.8%	7.3%	6.7%	6.7%	7.2%	7.2%	7.2%

- Total Repairs and Maintenance Expenditure by Asset Category must reconcile to total repairs and maintenance expenditure on Table SA1
- Airports, Car Parks, Bus Terminals and Taxi Ranks
- For example - technology buildings (e.g. 5Gc, WiFi Infrastructure) for economic development purposes
- Work-in-progress under construction to be budgeted under the respective item
- Infrastructure includes land and buildings required by that infrastructure and vehicles/equipment used by the services generated by that infrastructure
- Donated/contributed & leased assets to be included within the respective sub-class
- Buses used to provide a service to the community
- Not municipal contributions in the 'top suburbs' being built using the housing subsidies
- Statues, art collections, medals etc.
- Ambulances, fire engines, refuse vehicles - but not vehicles that would normally be classified as 'Fleet and equipment'

check balance

DC21 Ugu - Supporting Table SA34d Consolidated Depreciation by asset class

Description	Ref	2012/13	2013/14	2014/15	Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 11 2016/17	Budget Year 12 2017/18	Budget Year 13 2018/19
Depreciation by Asset Class/Sub-class	1									
Infrastructure		43 802	40 955	183 870	44 580	73 699	70 004	112 983	118 633	126 544
Infrastructure - Road transport										
Roads, Pavements & Bridges										
Storm water										
Infrastructure - Electricity										
Generators										
Transmission & Distribution										
Street Lighting										
Infrastructure - Water		40 800	30 800	188 101	40 800	60 250	62 340	101 842	106 618	111 850
Dams & Reservoirs		28 328	21 863	82 406	28 328	39 636	37 686	60 482	63 485	66 880
Water purification		5 236	7 658	29 484	5 516	14 112	13 406	21 601	22 944	24 091
Retreatment		6 544	6 065	26 205	7 571	12 607	11 652	19 229	20 191	21 200
Infrastructure - Sanitation		3 293	4 149	15 689	4 489	7 430	7 059	11 423	11 894	12 584
Retreatment		78	96	367	106	176	167	269	283	297
Sewerage purification		3 215	4 052	15 202	4 381	7 254	6 892	11 153	11 711	12 287
Infrastructure - Other										
Waste Management										
Tranportation										
Gas										
Other										
Community		5 061	6 377	78 860	5 861	6 682	6 189			
Parks & gardens										
Sportfields & stadia		4 682	5 773	79 522	5 207	6 801	6 171			
Swimming pools										
Community halls										
Libraries										
Recreational facilities										
Fire, safety & emergency										
Security and policing										
Buses										
Clinics										
Museums & Art Galleries										
Cemeteries										
Social rental housing										
Other		478	604	337	654	1 081	1 027			
Heritage assets										
Buildings										
Other										
Investment properties				4 200						
Housing development										
Other				4 200						
Other assets		11 769	14 657	11 345	16 114	26 769	25 449	8 324	8 740	9 177
General vehicles		5 317	6 899	5 195	7 281	11 869	11 366	3 612	4 000	4 200
Specialised vehicles										
Plant & equipment		1 267	1 684	1 265	1 771	2 028	2 280	930	977	1 026
Computers - hardware/equipment		1 837	2 314	1 795	2 508	4 144	3 937	1 317	1 385	1 452
Furniture and other office equipment		767	853	739	1 034	1 876	1 782	542	570	599
Assets										
Markets										
Civic Land and Buildings										
Other Buildings		2 476	3 120	2 233	3 381	5 565	5 309	1 628	1 720	1 800
Other Land										
Surplus Assets - (Investment or Inventory)										
Other		119	146	119	160	233	250	83	87	92
Agricultural assets										
List sub-class										
Biological assets										
List sub-class										
Intangible		3 542	4 635	3 156	3 730	6 181	5 853	2 316	2 431	2 653
Computers - software & programming		3 542	4 635	3 156	3 730	6 181	5 853	2 316	2 431	2 653
Other (list sub-class)										
Total Depreciation	1	64 904	65 933	262 231	76 204	116 821	110 505	123 604	129 786	136 274
Specialised Vehicles										
Refuse										
Fire										
Conservancy										
Ambulances										

1. Depreciation based on write down values. Not including Depreciation resulting from revaluation.
 2. Airports, Car Parks, Bus Terminals and Taxi Ranks
 3. For example - technology lockboxes (e.g. fibre optic, WFI infrastructure) for economic development purposes
 4. Works in progress under construction to be budgeted under the respective item
 5. Infrastructure includes land and buildings required by that infrastructure and vehicles/plant & equipment used by the services generated by that infrastructure
 6. Donated/contributed & leased assets to be included within the respective sub-class
 7. Buses used to provide a service to the community
 8. Not municipal contributions to the top structure being built using the housing subsidies
 9. Stamps, art collections, medals etc.
 10. Ambulances, fire engines, refuse vehicles - list not vehicles that would normally be classified as Plant and equipment

Check (0) 0 0 (0)

DC21 Ugu - Supporting Table SA35 Consolidated future financial implications of the capital budget

Vote Description	Ref	2016/17 Medium Term Revenue & Expenditure Framework			Forecasts			
		Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19	Forecast 2019/20	Forecast 2020/21	Forecast 2021/22	Present value
R thousand								
Capital expenditure	1							
Vote 1 - EXECUTIVE & COUNCIL		2 840	2 772	2 911				
Vote 2 - FINANCE & ADMINISTRATION		44 055	46 258	48 571				
Vote 3 - INFRASTRUCTURE & ECONOMIC DEVELOPMENT		590	620	650				
Vote 4 - WATER		238 418	250 339	262 856				
Vote 5 - WASTE WATER MANAGEMENT		82 444	86 566	90 895				
Vote 6 - PUBLIC SAFETY		1 000	1 050	1 103				
Vote 7 - ENVIRONMENTAL PROTECTION		-	-	-				
Vote 8 - OTHER: MARKET		-	-	-				
Vote 9 - SPORTS & RECREATION		-	-	-				
Vote 10 - [NAME OF VOTE 10]		-	-	-				
Vote 11 - [NAME OF VOTE 11]		-	-	-				
Vote 12 - [NAME OF VOTE 12]		-	-	-				
Vote 13 - [NAME OF VOTE 13]		-	-	-				
Vote 14 - [NAME OF VOTE 14]		-	-	-				
Vote 15 - [NAME OF VOTE 15]		-	-	-				
<i>List entity summary if applicable</i>								
Total Capital Expenditure		359 147	387 604	406 985	-	-	-	-
Future operational costs by vote	2							
Vote 1 - EXECUTIVE & COUNCIL								
Vote 2 - FINANCE & ADMINISTRATION								
Vote 3 - INFRASTRUCTURE & ECONOMIC DEVELOPMENT								
Vote 4 - WATER								
Vote 5 - WASTE WATER MANAGEMENT								
Vote 6 - PUBLIC SAFETY								
Vote 7 - ENVIRONMENTAL PROTECTION								
Vote 8 - OTHER: MARKET								
Vote 9 - SPORTS & RECREATION								
Vote 10 - [NAME OF VOTE 10]								
Vote 11 - [NAME OF VOTE 11]								
Vote 12 - [NAME OF VOTE 12]								
Vote 13 - [NAME OF VOTE 13]								
Vote 14 - [NAME OF VOTE 14]								
Vote 15 - [NAME OF VOTE 15]								
<i>List entity summary if applicable</i>								
Total future operational costs		-	-	-	-	-	-	-
Future revenue by source	3							
Property rates								
Property rates - penalties & collection charges								
Service charges - electricity revenue								
Service charges - water revenue								
Service charges - sanitation revenue								
Service charges - refuse revenue								
Service charges - other								
Rental of facilities and equipment								
<i>List other revenues sources if applicable</i>								
<i>List entity summary if applicable</i>								
Total future revenue		-	-	-	-	-	-	-
Net Financial Implications		369 147	387 604	406 985	-	-	-	-

References

1. Summarise the total capital cost until capital project is operational (MFMA s19(2)(a))
2. Summary of future operational costs from when projects operational (present value until the end of each asset's useful life) (MFMA s19(2)(b))
3. Summarise the future revenue from when projects are operational, including municipal tax and tariff implications, (present value until the end of asset's useful life)

Capital Item	Department	Original Budget	SOURCE OF FUNDING	
			Internal Funds	Other Grants
COMPUTER EQUIPMENT				
Voice Recorder	OMM (CSSS)	R 10 000	10 000	
Voice recorder	OMM (Communications)	R 10 000	10 000	
Tripod for Video Camera	OMM (Communications)	R 20 000	20 000	
Apple Mac or equivalent	OMM (Communications)	R 50 000	50 000	
Financial System (mSCOA Compliant)	020-060-000-000-000	R 15 000 000	15 000 000	
Monitor 23" (ICT Systems x 5)				
Voice recorders (meetings x2) HR	020-050-000-000-000	R 25 000	25 000	
Alcohol testers (breathalisers x 20)	020-050-000-000-000	R 20 000	20 000	
Server infrastructure upgrade (ICT)	020-050-000-000-000	R 100 000	100 000	
Continuous Line printer (Treasury replacement x2)	020-050-000-000-000	R 300 000	300 000	
Time and Attendance System	020-050-000-000-000	R 100 000	100 000	
ICT Handheld devices for mobile helpdesk	020-050-000-000-000	R 1 000 000	1 000 000	
		R 60 000	60 000	
FURNITURE AND EQUIPMENT				
Chairs (Boardrooms)	020-050-000-000-000	R 350 000	350 000	
Furniture (Desks)	020-050-000-000-000	R 150 000	150 000	
Fire fighting equipment (Disaster trucks)	070-170-000-000-000	R 1 000 000	1 000 000	
Furniture (Disaster fire building, gym equipment & lounge)	020-050-000-000-000	R 200 000	200 000	
Mayoral gown & chain	010-010-000-000-000	R 150 000	150 000	
MOTOR VEHICLES				
Fleet vehicle replacement plan	020-050-000-000-000	R 10 000 000	10 000 000	
1 x TLB's	020-050-000-000-000	R 750 000	750 000	
Mayor	010-010-000-000-000	R 800 000	800 000	
Deputy Mayor	010-010-000-000-000	R 600 000	600 000	
Speaker	010-010-000-000-000	R 600 000	600 000	
Exec Motor Vehicle	010-010-000-000-000	R 400 000	400 000	
BUILDINGS AND STRUCTURES				
WS Building - Oslo Beach	020-050-000-000-000	R 8 000 000	8 000 000	
Park Rynie standby quarters refurbishment	020-050-000-000-000	R 2 500 000	2 500 000	
Council chambers and C/Services building - Disaster site	020-050-000-000-000	R 5 000 000	5 000 000	
Property Transfers Project	020-050-000-000-000	R 500 000	500 000	
Total		R 47 695 000	46 695 000	1 000 000

BUDGET

R 15 000 000
R 29 055 000
R 2 640 000
R 1 000 000
R 47 695 000

020-060-000-000-000
020-050-000-000-000
010-010-000-000-000
070-160-000-000-000

TREASURY
CORPORATE SERVICES
MM'S OFFICE
PUBLIC SAFETY

UGU DISTRICT MUNICIPALITY

WATER - DRAFT CAPITAL BUDGET 2016/2017

Capital Item	Original Budget	NEW OR OLD PROJECTS	SOURCE OF FUNDING		
			Internal Funds	Other Grants	MIG Grant
MOTOR VEHICLES (5)					
Safety equipment all areas	R 1 500 000				
VTS Trucks	R 1 000 000				
WATER INFRASTRUCTURE					
M&E replacement of aged infrastructure	R 2 500 000		2 500 000		
Fencing of key infrastructure points	R 1 000 000		1 000 000		
WATER INFRASTRUCTURE (RBIG) (NT)					
Mhlabatshane Scheme (RBIG)	R12 776 000	New		12 776 000	
WATER INFRASTRUCTURE (MWIG) (NT)					
Camalake Bulk Water Supply Project: Security of Supply	R43 867 543	New		43 867 543	
Non-Revenue Water Reduction	R29 345 458			29 345 458	
WATER INFRASTRUCTURE (MIG)					
Kwaxolo Water Supply: Reticulation	R5 000 000	New			5 000 000
Mhlabatshane Regional Water Supply Scheme	R8 328 781	New			8 328 781
Umtamvuna Water Works Raw Water Upgrade	R40 400 000	New			40 400 000
Mahlehel East Water Project	R5 000 000	New			5 000 000
Harding Weza Regional Bulk Water Supply Planning (Dam)	R20 000 000	New			20 000 000
Umzimkhulu Bulk Water Augmentation Scheme Stage	R20 000 000	New			20 000 000
Masinenge Bulk Water and Sanitation Project	R2 000 000	New			2 000 000
Msikaba and Surrounds Water Supply Scheme	R10 000 000	New			10 000 000
Umzinto Slum Clearance: Farm Isontl Low cost Housing Water and Sanitation Scheme	R14 000 000	New			14 000 000
WATER INFRASTRUCTURE (MIG) (NT)					
Mistake Farm Supply Scheme	R10 000 000	New			10 000 000
Bulk Water and Sewer Infrastructure for Mazakhele, Harding	R379 253	New			379 253
Vulamehlo Cross-Border Water Scheme	R2 000 000	New			2 000 000
Kwalembe Bulk Water Extension	R6 000 000	New			6 000 000
Ugu Disaster Centre	R5 000 000	New			5 000 000
KwaNyuswa	R1 000 000	New			1 000 000
Total	R248 097 035		3 500 000	85 989 000	156 108 034

UGU DISTRICT MUNICIPALITY

SANITATION - DRAFT CAPITAL BUDGET 2016/2017

Capital Item	Original Budget	NEW OR OLD PROJECTS	SOURCE OF FUNDING	
			Internal Funds	Other Grants
SANITATION INFRASTRUCTURE				
M&E replacement of aged infrastructure	R 2 500 000		2 500 000	
Safety equipment all areas	R 1 500 000		1 500 000	
Fencing of key Infrastructure points	R 1 000 000		1 000 000	
Malangen Low Cost Housing Project	R 13 654 255	New		13 654 255
Sanitation Improvement Project	R 13 000 000	New		13 000 000
Umzinto Waste Water Treatment Works and Outfall Sewers Upgrade and Rehabilitation	R 13 000 000	New		13 000 000
Pennington Waterborne Sanitation Project-Provision of Bulk Sewer & Reticulation Infrastruc	R 13 800 000	New		13 800 000
Harding Sanitation Scheme: Phase 3	R 1 751 409	New		1 751 409
Mandela's Waterline Rehabilitation	R 6 333 402			6 333 402
Mandela's Waterline Rehabilitation	R 2 000 000			2 000 000
Mandela's Waterline Rehabilitation	R 1 400 000			1 400 000
Brooklyn's Waterline Rehabilitation	R 3 000 000			3 000 000
Brooklyn's Waterline Rehabilitation	R 3 000 000			3 000 000
Skwalatobba Waterline Rehabilitation	R 5 000 000			5 000 000
Total	R 72 764 966		5 000 000	67 764 966

R 368 557 001	55 195 000	86 989 000	223 873 000
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UGU	R 368 557 001
TOURISM	R 540 000
DEVELOPMENT AGENCY	R 50 000
	R 369 147 001

UGU DISTRICT MUNICIPALITY

MUNICIPAL INGRASTRUCTURE GRANT 2015/2016 ALLOCATION

DETAILS	2013/2014	2014/2015	2014/2015 Revised	2016/2017	% Increase
National MIG Allocation	275 304 000	245 189 000	249 316 000	233 873 000	-6.19%
Vat Recovered MIG					
PROJECT CONSOLIDATE					
SANITATION IMPLEMENTATION					
Less : Allocated Expenditure	275 304 000	245 189 000	249 316 000	233 873 000	-10.94%
Capital - Grants					
Motor Vehicle					
Computer Equipment					
Ugu District Sports Complex					
Capital - Sanitation					
Infrastructure Projects	36 820 363	40 571 697	46 906 419	77 444 212	10.19%
Capital - Water					
Infrastructure Projects	226 914 077	199 644 431	193 252 618	146 428 788	-12.02%
Administrative Assets	226 914 077	199 644 431	193 252 618	146 428 788	-12.02%
Infrastructure Projects	0				0.00%
	RO				
Operational - Grants					
Vulamehlo VIP's	11 569 560	4 972 872	9 156 963	10 000 000	-57.02%
Umdoni VIP's	0	11 855		0	100.00%
Umzombe VIP's	0	0		0	0.00%
Eziqoleni VIP's	3 500 000	3 500 000	5 029 963	0	0.00%
uMuzwabantu VIP's	140 000	7 873		0	-94.38%
Hibiscus Coast VIP's	300 000	122 453		0	-59.18%
General Operational Expenditure (Prog. Mgt Costs)	3 500 000	104 746		10 000 000	-97.01%
Staff Salaries & Allowances	4 129 560	1 225 945	4 127 000	0	-70.31%
	0	0	0	0	0.00%
AVAILABLE	0	-0	0	0	0.00%

**UGU DISTRICT MUNICIPALITY
EQUITABLE SHARE 2015/2016 ALLOCATION**

105%

DETAILS	Revised 2015/2016	Draft 2016/2017	% Increase
National Equitable Share Allocation	-303,885,000	-320,856,000	5.6%
Less : Allocated Expenditure	303,327,949	320,856,000	5.8%
<i>Cost of Supplying Free Basic Metered Water</i>	<i>22,206,747</i>	<i>23,317,084</i>	<i>5.0%</i>
<i>Free Basic Water ~ Standpipes</i>	<i>42,118,204</i>	<i>42,840,966</i>	<i>1.7%</i>
<i>Equitable Share 2015/2016 - Water</i>	<i>98,464,552</i>	<i>105,887,779</i>	<i>7.5%</i>
Water Tariff Subsidization	69,438,080	72,909,984	5.0%
Indigent Support	24,435,163	25,656,921	5.0%
Drought Relief and Emergency Water Supply	4,591,309	7,320,875	59.5%
Water			
<i>Equitable Share 2015/2016 - Sanitation</i>	<i>6,212,451</i>	<i>6,523,073</i>	<i>5.0%</i>
Sanitation Service Subsidization	6,212,451	6,523,073	5.0%
<i>Equitable Share 2015/2016 - Grants</i>	<i>134,325,995</i>	<i>142,287,097</i>	<i>5.9%</i>
Tourism Marketing - Single Tourism Body	6,442,183	6,764,292	5.0%
Tourism Development	5,153,747	5,411,434	5.0%
Development Agency	5,250,000	5,512,500	5.0%
Disaster Management	3,761,856	5,463,948	45.2%
Fire Fighting	3,000,000	1,636,000	-45.5%
Environmental Services	16,466,655	17,289,987	5.0%
Local Economic Development Projects	1,671,155	1,754,713	5.0%
Other Operational Expenditure	92,580,400	98,454,223	6.3%
AVAILABLE	(557,051)	0	-100%

UGU DISTRICT MUNICIPALITY

TARIFF OF CHARGES 2016/2017 WITH EFFECT FROM 1 JULY 2016 (EXCLUDING VAT)

1. COUNCIL'S CHARGES FOR WATER SUPPLIED TO CONSUMERS

- (a) All consumers with a private water connection will be liable for the payment of a basic cost irrespective if water is supplied or not. The basic cost shall be calculated by multiplying the quota of a consumer by the amount of the basic cost.
- (b) Charges for water supplied shall be calculated by multiplying the consumption of the consumer by the applicable tariff code, by category of consumer.
- (c) The following tariff and basic costs will be implemented on all accounts submitted on or after **1 July 2016** based on the quota as allocated to the meter.

CONSUMPTION CHARGE

1. Properties zoned as Special and General Residential -Category A AND E

	2016/2017	2015/2016	
0 to 6 Kl	Free	Free	
Consumption within allocated quota	11.52	10.90	5.70%
Consumption exceeding allocated quota	20.65	19.54	5.70%

2. Multi unit residential - Estates AND OTHER bulk users

Total Monthly Quota as per Service Level Agreement- Category B

	2016/2017	2015/2016	
For water consumption	8.12	7.68	5.70%
For water drawn in excess of quota	20.65	19.54	5.70%

3. Commercial, Industrial or other- Category C

For water consumption up to quota	11.47	10.85	5.70%
For water drawn in excess of quota	22.94	21.70	5.70%

4. Special Category - Category D

Basic to be determined as per Service Level Agreement
Water Consumption determined as per Service Level Agreement

BASIC CHARGE**Category A to D**

- (d) A monthly basic charge per kilolitre quota (or part thereof) per day which cost shall be paid at Council's option by the consumer and/or legal owner of the property serviced by the meter – R 146.55 (R **138.65** (2015/2016))
Consumers residing in areas currently categorised as rural areas by the municipality will receive a 75% rebate on the basic charge.

Category E

- (e) A monthly basic charge per kilolitre quota of **0.71 kilolitres** per day, which cost shall be paid at Council's option by the consumers residing in areas currently categorised as sub-economic by the municipality—**R104.05** (2015/2016: **R98.44**)

- (f) **Water and Sanitation Basic Charges- other**

Category	Adjusted billing to
Schools	One Basic per meter + Charge per Kilolitre
Religious institutions & non profit organisations	One Basic per meter + Charge per Kilolitre
Industrial	Calculated Quota
Category E	Sub-economic
Category F	Indigent

2. **COUNCIL'S CHARGE FOR A NEW WATER AND SANITATION CONNECTION**

2.1 WATER

SIZE	2017/2016	2016/2015	% Increase
15 mm [Other]	2,814.26	2,662.50	5.70%
20 mm	5,097.86	4,822.95	5.70%
25 mm	6,611.15	6,254.64	5.70%
40 mm	10,340.80	9,783.16	5.70%
SIZE		Deposit Required	
50mm	Cost plus 10%	12000.00	
75mm	Cost plus 10%	13000.00	
100mm	Cost plus 10%	14000.00	
50mm combination	Cost plus 10%	16000.00	

2.2 SANITATION

SIZE	2016/2017	2015/2016	% Increase
110mm standard connection, 6m from the boundary of the property to be connected	1,793.71	1,696.98	5.70%
160mm Standard connection 6m from the boundary of the property to be connected	2,307.23	2,182.81	5.70%
SIZE	2016/2017	2015/2016	
110mm under gravel, situated more than 6m from boundary of the property to be connected	Cost plus 10%	Cost plus 10%	
160mm under gravel, situated more than 6m from boundary of the property to be connected	Cost plus 10%	Cost plus 10%	
110mm under tarmac road, situated more than 6m from boundary of the property to be connected	Cost plus 10%	Cost plus 10%	
160mm under tarmac road, situated more than 6m from boundary of the property to be connected	Cost plus 10%	Cost plus 10%	

3. COUNCIL'S CHARGES FOR MISCELLANEOUS SERVICES

	SERVICE	2016/2017	2015/2016	% INCREASE
1.	Testing water meters 15 mm and 20 mm	1,156.81	1,094.43	5.70%
2.	Reconnection/Requested Disconnection of supply	244.14	247.14	5.70%
3.	Reconnection of supply outside working hours	1,064.77	1,007.35	5.70%
4.	Restriction (Credit control)	250.08	236.59	5.70%
5.	Disconnection (Credit control)	583.52	552.05	5.70%
6.	Special meter readings	833.58	788.63	5.70%
7.	Inspection of leaks in terms of Section 23(c)	1,112.67	1,052.67	5.70%
8.	Any other service			5.70%
9.	For water drawn from an unmetered point of supply per hour or part thereof	850.27	804.42	5.70%
10.	For water drawn from a hydrant standpipe	11.47/kl	10.85/kl	5.70%
11.	Availability charge per fire hydrant standpipe	87.86 per month per fire hydrant	83.12 per month per fire hydrant	5.70%

12.	Water supplied by tanker less/equal to 6kl	1,202.44	1,137.60	5.70%
13.	Plan approval fee	264.54	250.28	5.70%
14.	Inspection Fee per visit	538.39	509.36	5.70%
				5.70%
15.	Clearance Certificates	278.05	263.06	5.70%
16.	Drainage Certificate Fee	218.63	206.84	5.70%
17.	Application In terms of New Planning Act	2,719.16	2,572.53	5.70%
18.	Town Planning Applications	264.54	250.28	5.70%
19.	Miscellaneous charges	Cost + 10%	Cost + 10%	5.70%
20.	Administration fee/ Town Planning related matters	214.16	202.61	5.70%
21.	Administration fee/ Town Planning related matters	538.39	509.36	5.70%

4. **WATER AVAILABILITY CHARGE** for the year 2016/2017 raised in terms of Section 10G(7) of the Local Government Transitional Act, and the regulations framed in terms of Section 47 of the Ordinance 27/63, the Council levy a uniform **WATER RATE** as set out hereunder, on all land subject to such rate, within local authority areas and townships within the defined areas of the former Lower South Coast and Umzinto Regional Water Services Corporations, for the financial year ending **30 June 2017**:

A UNIFORM CHARGE OF R1,758.67 (2015/2016: R1,663.83) PER YEAR PER RATED LOT IRRESPECTIVE OF AREA

The final date for payment of such charge shall be **30 NOVEMBER 2016**.

5. **COUNCIL'S CHARGES FOR SANITATION SERVICES**

		2016/2017	2015/2016	% INCREASE (DECREASE)
5.1	Waterborne Sanitation (All Areas)			
	Residential			
	Basic Charge (per unit / per property)	269.16	269.16	0.00%
	Charge per kilolitre (water consumption)	3.57	3.38	5.70%
	Conservancy with a Main line facility to Pay 2 x basic fee	538.30	538.30	0.00%
	<u>Industrial/ Commercial</u>			
	Basic Charge (per quota)	269.16	269.16	0.00%
	Charge per kilolitre	3.57	3.38	5.70%
	For any sewage effluent delivered to the sewerage works for processing, per kilolitre or part thereof	26.79	25.35	5.70%
5.3	Conservancy Tank Clearances (All Ugu)			
	Residential			
	Basic Charge (per unit/ per property)	269.16	269.16	0.00%
	Charge per kilolitre(water consumption)	3.57	3.38	5.70%
	SINGLE RESIDENTIAL UNITS			
	▪ FIRST LOAD 100% OF APPROVED TARIFF -	372.42	352.33	5.70%
	▪ SECOND LOAD 70% OF APPROVED			

		2016/2017	2015/2016	% INCREASE (DECREASE)
	TARIFF-	260.69	246.63	5.70%
	* THIRD LOAD AND MORE 50% OF APPROVED	186.21	176.17	5.70%
	ON CONDITION THAT THERE IS A SPLIT OF GREY AND BLACK WATER As approved by a municipal inspector			
	Industrial/Commercial			
	Basic Charge(per quota)	269.16	269.16	0.00%
	Charge per kilolitre	3.57	3.38	5.70%
	<i>Conservancy tank customers will receive one load per month included in the basic charge tariff</i>			
5.4	Adhoc Vacuum tanker services (All Ugu) For each draw requested	508.21	480.80	5.70%
5.5	Removal of conservancy tank effluent: - - For the removal of conservancy effluent per load or part thereof after normal office hours (Monday to Friday). An applicant for the supply of a conservancy service shall pay a deposit equivalent to the rand value of the number of estimated additional monthly draws anticipated.	2,107.15	1,993.52	5.70%
5.6	1) Conservancy tank additional draws are performed on a cash basis, unless there is a consumer account reflecting an appropriate deposit. 2) Conservancy tank draws shall be performed within 48 hours of request and/or confirmation of receipt of monies. 3) It is the responsibility of the person requesting a draw to get a reference number for follow-up queries.	510,60 357,42 255,31	483,07 338,15 241,54	5.70% 5.70% 5.70%
5.7	Septic Tank Charge: - Umdoni Municipality - Per Draw Provided: i) The septic tank must be located and exposed by the owner. ii) The effluent in the septic tank must be liquefied by the owner. iii) The septic tank must be accessible for removal. This service is performed on a cash basis only.	1,339.36	1,267.14	5.70%
5.8	Leachate Removal Charge: - Umdoni Municipality - Per Draw	240.43	227.46	5.70%

		2016/2017	2015/2016	% INCREASE / (DECREASE)

6. Tariff of charges for GIS Copies of Maps – all prices excl vat

Size	Colour Copy		Black and White Copy		Standard photo Copy		% Increase / (Decrease)
	2016 / 2017	2015 / 2016	2016 / 2017	2015 / 2016	2016 / 2017	2015 / 2016	
A0	273.19	258.46	136.59	129.22		-	5.70%
A1	204.89	193.84	102.44	96.92		-	5.70%
A2	136.59	129.22	68.29	64.61		-	5.70%
A3	81.18	76.80	40.97	38.76	6.82	6.45	5.70%
A4	68.29	64.61	34.14	32.30	2.73	2.58	5.70%
Electronic Soft copy on CD	68.29	64.61				-	5.70%
Images (per MB)	55.76	52.75	34.14	32.30			5.70%

7.1 CAPITAL CONTRIBUTIONS FOR 2016/2017

Capital contribution shall be based on the actual demand and actual current cost that each development requires as calculated by a registered Civil Engineer and agreed to by Ugu Water Services Authority. The design shall be in terms of the Guidelines for Engineering Services and the National Building Regulations (SANS 0400). Failing to submit an Engineers report the following will apply:



OUTFALL SEWER/PUMPING MAIN		R 7 884.00
WASTE WATER TREATMENT WORKS		R 7 489.80
TOTAL		R 15 373.80
ONE QUOTA = 1000 LITERS		
WATER		COST PER QUOTA
NETWORK		
DAM		R 2 299.50
SUPPLY PIPELINE		R 2 089.26
PUMPSATION		R 2 969.64
RESERVOIR		R 2 233.80
WATER PURIFICATION WORKS		R 2 759.40
TOTAL		R 12 351.60
ONE QUOTA = 1000 LITERS		

CONTRIBUTIONS

	WATER QUOTA	SANITATION QUOTA
RESIDENTIAL 1		
SUB ECONOMIC (250 TO 400)	0.25	0.20
LOW (401 TO 700M ²)	0.60	0.50
MIDDLE (701 TO 900 M ²)	0.80	0.65
HIGH (901 TO 2000)	1.00	1.00
GRANNY FLAT	0.50	0.40
RESIDENTIAL 2 AND 3		
LOW (30 TO 60 M ²)	0.60	0.50
MIDDLE (61 TO 200 M ²)	0.80	0.65
HIGH (201 TO 500)	1.00	1.00
RESIDENTIAL 4 (HIGH RISE)	1.00	1.00
LOW (30 TO 50 M ²)	0.45	0.40
MIDDLE (51 TO 80 M ²)	0.60	0.50
HIGH (81 TO 200 M ²)	0.75	0.70
OFFICE /100M ²	0.40	0.40
SHOPS/100M ²	0.40	0.40
	WATER QUOTA	SANITATION QUOTA
CLINIC/BED	0.25	0.25
RETIREMENT VILLAGE/PERSON		
FRAIL CARE/PERSON	0.25	0.25
BEDSITTER/PERSON	0.25	0.25
UNITS/UNIT	0.50	0.50
HOSTELS/PUPIL	0.15	0.15
CRECHE/PUPIL	0.02	0.02
SCHOOLS/PUPIL	0.02	0.02
HOSPITAL/BED	0.25	0.25
RESTAURANT/SEAT	0.09	0.09
WAREHOUSE/ VEHICLE SHOWROOM(EXCL. OFFICE) /100 M ²	0.20	0.20
INDUSTRIAL(EXCL.OFFICE) /100M ²	0.40	0.40
CARAVAN PARK/SITE	0.60	0.5
CONFERENCE CENTRE/HALL / PER SEAT	0.09	0.09
GOLF ESTATE /HECTARE SERVICE	5.00	0.00
STATION/WORKSHOP/100M ²	0.40	0.40

B&B AND GUESTHOUSE/LODGE/ROOM		0.60		0.50
HOTEL/ROOM		0.60		0.60
CHURCH/RELIGIOUS INSTITUTIONS		1.00		1.00
HALLS AND CLUB HOUSES		1.00		1.00
CAR WASH		7.68		7.68

QUOTA		WATER QUOTA	
RESIDENTIAL 1			
SUB ECONOMIC (250 TO 400)		0.20	0.20
LOW (401 TO 700 M ²)		0.5	0.40
MIDDLE (701 TO 900 M ²)		0.7	0.6
HIGH (901 TO 2000)		1.0	1.0
GRANNY FLAT		0.5	0.4
RESIDENTIAL 2 AND 3			
LOW (30 TO 60 M ²)		0.6	0.50
MIDDLE (61 TO 200 M ²)		0.8	0.6
HIGH (201 TO 500)		1.00	1.00
RESIDENTIAL 4 (HIGH RISE)			
LOW (30 TO 50 M ²)		0.4	0.40
MIDDLE (51 TO 80 M ²)		0.6	0.50
HIGH (81 TO 200 M ²)		0.80	0.70
OFFICE /100M ²		0.4	0.40
SHOPS/100M ²		0.4	0.40
			SANITATION QUOTA
CLINIC/BED		0.2	0.2
RETIREMENT VILLAGE/PERSON			
FRAIL CARE/PERSON		0.2	0.2
BEDSITTER/PERSON		0.2	0.2
UNITS/UNIT		0.5	0.50
HOSTELS/PUPIL		0.16	0.15
CRECHE/PUPIL		0.02	0.02
SCHOOLS/PUPIL		0.02	0.02
HOSPITAL/BED		0.2	0.2
RESTAURANT/SEAT		0.10	0.09
WAREHOUSE(EXCL. OFFICE) /100 M ²		0.1	0.10
INDUSTRIAL(EXCL.OFFICE) /100M ²		0.3	0.20
CARAVAN PARK/SITE		0.4	0.4
CONFERENCE CENTRE/SEAT		0.10	0.09

GOLF ESTATE /HECTARE	5.35	0.00
SERVICE STATION/WORKSHOP/100M²	0.2	0.2
B&B AND GUESTHOUSE/LODGE/ROOM	0.5	0.4
HOTEL/ROOM	0.5	0.4
CHURCH/RELIGIOUS INSTITUTIONS	1.0	1.00
HALLS AND CLUB HOUSES	1.0	1.00

7.2 QUOTA

Quota can be bought at the rate (tariff) applicable when the development was constructed.

7.3 NUMBER OF BASIC CHARGES

Number of Basic charges shall be based on the actual number of units for each property. The number of basic charges shall be calculated as per the Guidelines for Engineering Services and based on the number of units, unit size and consumption per unit.

8. INDUSTRIAL EFFLUENT CHARGES

- The charges payable by the owner or occupier, as the case may be, of the manufacturing premises for the use of the Council's sewers in respect of the discharge and conveyance therein of trade effluent from the manufacturing premises, including the use of the Council's sewage purification works for purification of the trade effluent, shall be determined in accordance with the provisions of this by-law. Accounts will be rendered as soon as possible after each period of six months ending on 31st December, or 30th June of each year and shall apply to such periods. Where during any such six monthly period there has been a change of ownership or occupancy necessitating an apportionment of the amount due to the Council, the Council will apportion the amount between the parties concerned in a manner proportionate to the quantity of trade effluent discharged during the relevant respective periods of ownership or occupancy. Nothing herein shall be construed as preventing the Council from submitting accounts on a monthly basis should such practice be considered more expedient by the Council.

The General Manager: Water Services may base the trade effluent charge as described in paragraph (p) section (a), on the highest COD of one, or more samples collected from the trade effluent sampling point.

The charge to be levied by the General Manager: Water Services in respect to trade effluent discharged into its sewers from manufacturing premises shall be assessed in accordance with the following formula: -

$$R = A + ((\text{COD}/1000) \times B)$$

WHERE

- R is the rate in cents per kilolitre due to the Council.
- A is the basic carriage tariff expressed in cents per kilolitre, determined annually in advance by the Council. The value of A is R 5.65 (5.70%)
- B is the basic treatment tariff expressed in cents per kilogram of COD, determined annually in advance by the Council. The value of B is R0.53 (5.70%)
- COD is the chemical oxygen demand value expressed in milligram of COD per litre of effluent recorded in snap samples of effluent collected as and when deemed fit by the General Manager: Water Services.

The charges payable by the owner or occupier will also include any other charges as may be applicable.

- A copy of the methods of chemical analysis and testing procedures used to determine the COD for the purpose of calculating the charge equation described above shall be kept available by the General Manager: Water Services for inspection by the owner or occupier of any premises concerned. The method of chemical analysis will in all respects follow the STANDARD METHODS FOR WATER ANALYSES published by the SOUTH AFRICAN BUREAU OF STANDARDS being SABS METHOD 1048 – CHEMICAL OXYGEN DEMAND OF WATER.
- In the absence of any direct measurement, the quality of trade effluent discharged into the Council's sewers from any particular manufacturing premises during any period shall be estimated and determined by the General Manager: Water Services by reference to the quantity of water consumed on such premises during such period. The quantity of water consumed on such premises shall be determined by reference to the Council's water meters in the case of water obtained from the Council and by meter or by calculation in the case of water obtained from any other source, including water emerging from material processed on the premises. In determining the quantity of trade effluent so discharged, due allowance shall be made for the quality of water which it is estimated is used for domestic purposes including gardening on such premises or any other purpose not resulting in the discharge of trade effluent and for water lost by reaction or evaporation during any processes on the manufacturing premises concerned and for water present in the final products or materials produced on such premises and, generally, the District Municipality shall take into consideration such matters as will enable it to estimate for the purpose of the by-laws the quantity of trade effluent discharged as aforesaid during any given period.

Industries linked to water borne sewer will be liable for the sanitation basic fee and charges per kilolitre as per charges set, over and above the industrial effluent charge, based on the calculated quota.

9. **ACCEPTANCE OF SEWAGE DELIVERED BY ROAD HAULAGE**

Description	2016/2017	2015/2016
		R
The charges for any sewage delivered for disposal to any Council facilities shall be assessed by an authorised officer in accordance with the prescribed tariff of charges:		
(a) Disposal of trade effluent from within the Council's area of jurisdiction delivered by private road tanker to Council facilities		
Per tanker load	R588.79	R557.04
(b) Disposal of trade effluent from without the Council's area of jurisdiction delivered by private road tanker to Council facilities		
Per tanker load	R1,056.36	R999.40
(c) Disposal of domestic effluent from within or without the Council's area of jurisdiction to Council facilities		
(i) delivered by private road tanker per kilolitre, measured as the nominal carrying capacity, of the tanker	R176.06	R166.57
(ii) delivered by private road haulage in drums per drum of capacity not exceeding 150 litres	R35.21	R33.31

10. **TARIFFS FOR INSTALLATION OF BASE TELECOMMUNICATION STATIONS**

The MONTHLY tariffs for the new installation and the renewal of existing leases of base telecommunication stations on municipal property shall be as per the below mentioned tariff of charges:

- R5, 644.23 (R5,339.86) on property with an existing structure.
Tower erected on Municipal land (a Greenfield site)

- R2, 822.11 (R2,669.92) for Co-Locators (Sub-leases)
Billed to the main lessee, applicable to new leases signed or renewed after 1 July 2012

-R1, 128.85 (R1,067.97) for antennae's with no base stations
Dependant on technical criteria, frequency emissions and site size being no greater than 5m2

It should be noted that for a single installation, a lease agreement will be entered into with one service provider. In the event of co-use of telecommunications masts by cellular network providers, the primary service provider with whom the municipality entered into lease agreement will be responsible for the account.

11. OFFENCES AND PENALTIES

Any offences and/or penalties raised by the municipality shall be affected as per Part 7 (General Provisions), clause 34, of the Gazetted Water Services Bylaws, as adopted in terms of Section 21 of the Water Services Act, Act No. 108 of 1997.

12. SPORTFIELDS AND MULTI – COURTS TARIFFS 2016/2017

The municipal has leased out the Ugu Sports and Leisure Centre to Cyassound Holdings for a period of 5 years ending 28 February 2020. The tariffs for the use of the facility will be determined by the lessor until the expiry of the lease contract.

13. PROMOTION OF ACCESS TO INFORMATION ACT (PAIA) SCHEDULE OF FEES

(Act No. 2 of 2000)[Regulation 6]

A request for access to a record, as contemplated in Section 18(1) of the Act, must be made in the form of Form A – PAIA REQUEST FOR ACCESS TO RECORD.

1. FEE STRUCTURE

Fees chargeable for the records of Ugu District Municipality;

A.	REPRODUCTION FEES	
1.	For every photocopy of an A4 Size page or part thereof	R0.82
2.	For every printed copy of an A4 size page or part thereof held on a computer in electronic or machine readable form	R 0.58
3.	For a copy in a computer readable form on;	
3.1	Compact Disc (CD)	R54.14
3.2	Digital Video Disk (DVD)	R54.14
4.		
4.1	For transcription of visual images for an A4 size page or part thereof	R29.78
4.2	For a copy of visual images	R85.70

5.		
5.1	For a transcription of an audio record, for an A4 size page or part thereof	R17.13
5.2	For a copy of an audio record	R23.01
6.	The request fee payable by every requested, other than a personal requestor referred to in section 22(1) of the Act	R47.35
B.	ACCESS FEES	
	Access fees payable by a requester referred to in section 22(7) of the Act, unless exempted under section 22(8) of the Act	
1.	For every photocopy of an A4 Size page or part thereof	R0.82
2.	For every printed copy of an A4 size page or part thereof held on a computer in electronic or machine readable form	R0.58
3.	For a copy in a computer readable form on;	
3.1	Compact Disc (CD)	R54.14
3.2	Digital Video Disk (DVD)	R54.14
4.		
4.1	For transcription of visual images for an A4 size page or part thereof	R29.78
4.2	For a copy of visual images	R81.19
5.		
5.1	For a transcription of an audio record, for an A4 size page or part thereof	R 16.24
5.2	For a copy of an audio record	R23.01
6.	To search for the record for disclosure, excluding the first hour, reasonably required time for such a search.	R20.29 per hour or part of an hour

COUNCIL'S TARIFF OF CHARGES FOR ATMOSPHERIC EMISSIONS LICENCE PROCESSING

- (a) All activities listed in terms of section 21 of the NEM-Air Quality Management Act (Act no. 39 of 2004) and Section 6 of Ugu District Municipality Air Quality Management by-law will be subject to the payment of an AEL processing fee.
- (b) The cost shall be calculated by using the AEL processing fee calculator which is prescribed by Ugu District Municipality with due consideration given to a myriad of factors.
- (c) The fee shall be implemented on all AEL applications submitted to the Air Quality Officer (AQO) for scrutiny and approval.

AEL FEE BANDS

APPLICATION BANDS	BAND SIZE		FEE SCHEDULE (R)/YEAR
Band 1	0	13	4,494.30
Band 2	14	21	11,235.75
Band 3	22	40	17,977.20
Band 4	41	60	24,718.65
Band 5	61	80	67 414.50
Band 6	81	100	89,886.00

SERVICE DELIVERY AGREEMENT

BETWEEN

**UGU SOUTH COAST TOURISM (PTY) LTD
(2009/003419/07)**

AND

UGU DISTRICT MUNICIPALITY

(together herein referred to as "the Parties")

**And established in terms of Section 93C of Act
32 of 2000 (the Municipal Systems Act)**

Handwritten signatures and initials, including "A.S.M." and a circled mark.

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PREAMBLE

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Handwritten signature and initials:
L. M. KSM
KSD

- 19. FINANCIAL CONTRIBUTION BY MUNICIPALITY
- 20. FUTURE EVOLVEMENT OF SOUTH COAST TOURISM
- 21. PREMISES
- 22. AUDIT
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- 24. DOMICILIUM AND NOTICES
- 25. JUDICIAL PROCEEDINGS AND DISPUTE RESOLUTION
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Handwritten signature and initials
A.S.M.
M.D.

PREAMBLE

WHEREAS the District Municipality is a Municipality as defined in terms of the Local Government Municipal Systems Act 32 of 2000 and the Municipal Structures Act 117 of 1998;

AND WHEREAS the parties wish to give effect to and recognition of the Principles enshrined in the Constitution of the Republic of South Africa of 1996, and with specific reference to Section 156 of such Constitution and the parties are obliged to take cognizance of Section 93C and 93D of the Systems Act.

AND WHEREAS the parties are also cognizant of and acknowledge that they are properly bound by the Municipal Finance Management Act 56 of 2003, and more specifically Section 87 of such Act as well as rules pertaining to National Treasury Funding.

AND WHEREAS Section 38 of the Kwa Zulu Natal Tourism Act of 1996 has application to the relationships between the parties.

AND WHEREAS Ugu is, inter alia, empowered, and wishes to in terms of the Municipal Structures Act and Systems Act conclude such an Agreement, and to create a uniform, co-ordinated and measure Tourism Structure by dissolving pre-existing Tourism structures and bringing them within the knowledge and scope of Local and District Municipalities.

AND WHEREAS Tourism as a properly created Municipal Entity as defined herein has the capacity, experience and know-how to implement its statutory functions.

AMJ L.M. L.S.M. H.D.

NOW THEREFORE, THE PARTIES AGREE AS FOLLOWS:-

DEFINITIONS

The definitions as contained in all Acts mentioned in the text of this Agreement and Regulations are applicable to this contract. In addition, the following definitions are applicable:-

- 1.1 "Constituent member" or "Member" shall mean the Ugu Regional Tourism and Community Tourism organisations as provided for in Ugu Tourism Constitution or a member of them.
- 1.2 "Contract" means this Service Level Agreement of which the only two parties, shall be Ugu and South Coast Tourism (Pty) Ltd, and shall, in context, hereinafter be referred to as the "parties".
- 1.3 "Effective date" means the 1st of July 2009
- 1.4 "Integrated Development Plan" or "IDP" shall mean development planning as provided for in terms of the Division of Revenue Act 1 of 2007, the Municipal Structures Act and the Municipal Systems Act.
- 1.5 "Parent Municipality" means the Ugu District Municipality;
- 1.6 "Person" includes reference to a juristic person.
- 1.7 "Preferential Procurement" means the process provided for in the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of

A.S.M
L.M
S.M

2000) and read with and shall comply fully with the Ugu Supply Chain Management Policy.

1.8 "South Coast Tourism" means Ugu South Coast Tourism (Pty) Ltd, company registration number 2009 / 003419 / 07 (a company incorporated in terms of the Companies Act, 1973) and represented herein by the Chief Executive Officer; he being duly authorized, as Chief Executive Officer.

1.9 "South Coast Tourism's address" means:

1.9.1 For postal purposes: PO Box 570, Port Shepstone, 4240.

1.9.2 For communications by telephone and facsimile:

Telephone (039) 682 7944 and Fax (039) 682 1034

1.9.3 For other purposes: 16 Bisset Street, Port Shepstone, 4240;

1.10 "a sponsorship" or "a sponsor" shall mean the support of an event, activity, person, organisation financially or through the provision of products or services. A sponsor is the individual or group that provides the support, similar to a benefactor, as it applies to the Municipal Entity.

1.11 "The Articles" means the Articles of the Company and any and every other Statute or subordinate legislation from time in force concerning companies and necessarily affecting the Company.

1.12 "The CEO" means the Chief Executive Officer in the company;

A.S.M.
AMS

1.13 "the Companies Act" means the Act 61 of 1973, as amended or any Act which replaces it, and any and every other statute or subordinate legislation from time to time in force concerning Companies generally and necessarily affecting the company, South Coast Tourism (Pty) Ltd.

1.14 "The Constitution" shall mean the Constitution of Ugu South Coast Tourism (Pty) Ltd.

1.15 "the Company" or "the Entity" shall mean South Coast Tourism (Pty) Ltd.

1.16 "the Municipality" or "Ugu" means the Ugu District Municipality, established in terms of section 12 of the Local Government: Municipal Structures Act, 1998 (Act 117 of 1998), represented herein by the Municipal Manager thereof, he being duly authorized.

1.17 "The Municipal Finance Management Act" means Local Government Municipal Finance Management Act No. 56 of 2003;

1.18 "The Municipality's address" means:

1.18.1 PO Box 33, Port Shepstone, 4240

1.18.2 For communications by
Facsimile: 039 682 1720
Telephone 039 688 5700

1.18.3 For other purposes: Ugu Municipal Offices,
28 Connor Street,
Port Shepstone

A.M.S.
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1.19 "The Service" or "Service Level Agreement" shall mean the measurable and expected outcomes of Tourism as they pertain to:

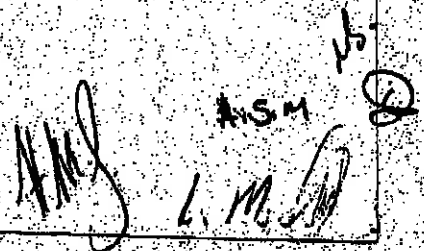
- 1.19.1 Feasibility;
- 1.19.2 The quality of ongoing service delivery to the tourist industry and community; in line with the objectives as set out in the IDP of the Parent Municipality.
- 1.19.3 Feedback from the tourist industry and community; and
- 1.19.4 Compliance with the shareholders directives; and
- 1.19.5 Compliance with the terms and conditions of this Agreement by all affected parties.
- 1.19.6 Compliance with the Articles and Memorandum of Association of the Entity.

1.20 "The Systems Act" or "the Act" means the Local Government Municipal Systems Act 32 of 2000;

1.21 "Tourism" or references to "Tourism" shall specifically include the provisions of Section 38 of the Kwa Zulu Natal Tourism Act of 1996 and such references shall also refer to the Constitution of the Entity.

1.2.1 "Service Level Agreement" shall mean this Service Delivery Agreement; and "Service Delivery Agreement" shall have a corresponding meaning.

WHEREAS:



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It was resolved at a meeting of the Ugu District Municipality on 6 March 2007 to establish a single Tourism Body in accordance with all Statutory Prescripts. This has been done.

NOW THEREFORE

1. RECORDAL OF INSTITUTIONAL HISTORY

1.1.1 The Municipality has, over a period of time, entered into various Agreements with the Hibiscus Coast Tourism Association, Umdoni Coast & Country Tourism Association, Ezinqoleni Tourism and Ugu Tourism Association (UTMA); and these bodies have been incorporated in to South Coast Tourism and are thereafter known as Ugu - South Coast Tourism (Pty) Ltd (UguSCT).

1.1.2.1 The parties recognize that Tourism is a central activity and a source of revenue and a basis for economic empowerment of all people in the Ugu District, by virtue of the District's abundant natural resources, its ancient and complex historic ethnic cultures, its vibrant tribal diversity and its unique demographics, supported by its existing tourism infrastructure.

1.1.2.2 The parties acknowledge and appreciate the historical events leading up to the formation of the entity, which historical events are captured in the Constitution.

1.1.2.3 The parties are enjoined by signature of this Agreement to give effect to the spirit as well as the content of this Agreement.

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- 1.2 The parties have agreed to maintain continuity of the relationship between the Municipality and these various bodies or their successors for the purpose of facilitating tourism within the Ugu District Municipality area, and a Constitution has been created to give effect to this purpose, and to recognize this appointment of the Municipal Managers of Local Municipalities as Directors of the Company, and the integral and fundamental role of such Municipal Managers in representing the ongoing interests of such local Municipalities.
- 1.3 A principal object of the parties in entering into this Agreement is to achieve tourism growth for the Ugu District Municipality area by marketing it as a premier tourist destination and to develop tourism infrastructure products to be evolved within previously disadvantaged and under-developed areas within the Ugu District Municipality as may be feasible, with particular emphasis on the hinterland.
- 1.4 Secondary aims will be provision of quality visitor service centers, to update membership services and responsible tourism advice, and monitoring of local Tourism operations and establishments for compliance with provincial, district and local policies and administration.
- 1.5 Ugu and the National Treasury of the Republic of South Africa requires a Service Level Agreement in terms of which its measurability, deliverability and its plans can be objectively quantified.

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2. FUNCTION OF UGU SOUTH COAST TOURISM

- 1.1 The main business which the Company is to carry on; is the promotion and implementation of tourism within the Parent Municipality's area of jurisdiction, predicated on the Kwa Zulu Natal Tourism Act as needs be, and based on the Parent Municipality's Integrated Development Plans and Policies.
- 1.2 To engage in and facilitate an ongoing community consultation process as envisaged by Section 80(2) of the Systems Act and Section 38 of the Tourism Act during the establishment of this Agreement, as well as with the constituent members as defined herein.
2. The main object of Tourism shall be to contribute to the economic, social and environmental development of the area of jurisdiction of the Parent Municipality through Tourism as contemplated inter alia in Section 8 read with Section 86E of the Local Government: Municipal Systems Act.
3. The specific ancillary objects, if any, referred to in Section 33(1) of the Systems Act, form an integral part of the main objective of the company.

3. POWERS OF UGU SOUTH COAST TOURISM

1. Schedule 2 of the Companies Act of 1973 shall not apply to the Company.

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2. The Company is a private company established in terms of Section 86C of the Systems Act and accordingly is restricted to act as a municipal entity in terms of:
 - 2.1 Chapter 8A of the Systems Act; and
 - 2.2 Chapter 10 and 11 and Section 116 of the Local Government Municipal Finance Management Act No. 56 of 2003; and
 - 2.3 Section 41 of the Systems Act; and
 - 2.4 Section 38 of the Kwa Zulu Natal Tourism Act 113 of 1996; and
 - 2.5 Its Articles and Memorandum of Association.
3. Section 86D(2) of the Systems Act shall apply namely that Tourism must restrict its activities to the purpose for which it is used by its Parent Municipality in terms of Section 86E(1)(a); and Tourism shall have no competence to perform any activity which falls outside the functions and powers of its Parent Municipality contemplated by Chapter 8 of the Act.
4. The company has incorporated into Ugu South Coast Tourism the following three (3) community tourism associations, namely:
 - 4.1 Hibiscus Coast Tourism Association;
 - 4.2 Umdoni Coast & Country Tourism Association; and
 - 4.3 Izingolweni Tourism Association;into one Municipal entity, and

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5. Ugu South Coast Tourism shall register as a Community Tourism Association with the accredited Government approved Tourism Bodies, and as provided in the Tourism Act.

4. RESTRICTIONS ON UGU SOUTH COAST TOURISM

1. All the income, expenditure, sponsorship and property of Tourism shall be applied solely towards the promotion of its main objective;
2. No portion of Tourism's income, expenditure and property shall be paid or transferred, directly or indirectly, by way of dividend, bonus or otherwise to Ugu or directors of the Company, or its Parent Municipality, provided that nothing herein contained shall prevent the payment in good faith or reasonable remuneration to an officer or servant of the Company or to any member in return for any services actually rendered to the company, nor shall Tourism be precluded from acquiring bona-fide sponsors to improve and further its objects and functions, provided that this is done in line with a sponsorship policy, which policy shall be approved by the Parent Municipality, within a reasonable time period after signature hereof
3. The winding-up of the company, shall be in terms of the stipulations contained in the Local Government: Municipal Systems Act; The Local Government: Municipal Finance Management Act and other relevant Acts.

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- 4. The company shall monitor and annually review its annual budget process as set out in Section 87 of the Municipal Finance Management Act.
- 5. Ownership of, equity interest or shares or any alienation or transfer of that share in the Company may only be alienated or disposed of in terms of Section 86G of the Systems Act and, in the following manner:
 - (a) to a wholly owned private company, subject to the Municipal Finance Management Act; or
 - (b)(i) subject to Section 14 of the Municipal Finance Management Act; and
 - (ii) if that transfer or disposal would not result in an infringement of Section 86C(2) by another Municipality which holds an interest in the company.
- 6. To only provide goods and services only as provided for in respect of the preferential Procurement Policy Framework Act of 2000 (Act 5 of 2000).
- 7. To acquire goods and services only as provided for in this Service Level Agreement.

5. **ACTIVITIES OF UGU SOUTH COAST TOURISM**

- 1. Schedule 2 of the Companies Act shall not apply to the Company.
- 2. Section 86D (2) of the Systems Act shall apply and provides that:

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A private company which is a municipal entity –

- (a) must restrict its activities to the purpose for which it is used by its parent municipality in terms of Section 86H(1)(a);
- (b) and has no competence to perform any activity which falls outside the functions and powers of its parent municipality contemplated by Chapter 8.

3. Section 120 read with Section 104 of the Municipal Finance Management Act shall apply.

4. To render an objectively quantifiable and measurable service to the Parent Municipality.

6. **OWNERSHIP OF COMPANY**

(a) The Company is established and fully owned by the Parent Municipality in terms of Section 86C of the Systems Act, and as such the Parent Municipality holds all the shares therein.

(b) No other party shall be a party to this Agreement, or claim enforceable rights, or obligations from the parties arising from this Agreement, or resulting from the Constitution of South Coast Tourism (Pty) Ltd.

(c) No District or Area Tourism Committee shall have any enforceable rights in respect of the Company.

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7. DUTIES OF PARENT MUNICIPALITY

Sections 93A and 93B of the Systems Act stipulates the following duties of the Parent Municipality with respect to the Company:

1 The parent municipality must:

(a) exercise any shareholder, statutory, contractual or other rights and powers it may have in respect of the municipal entity to ensure that –

(i) both the municipality and the municipal entity comply with the Systems Act, the Municipal Finance Management Act and any other applicable legislation; and

(ii) the municipal entity is managed responsibly and transparently, and meets its statutory, contractual and other obligations as well as the provisions of its own Constitution;

(b) allow the board of directors and chief executive officer of the municipal entity to fulfill their responsibilities; and

(c) establish and maintain clear channels of communication between the municipality and the municipal entity.

2 The Parent Municipality having sole control over the Company must:

(a) ensure that annual performance objectives and indicators for the municipal entity are established by Agreement with the

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municipal entity and included in the municipal entity's multi-year business plan in accordance with Section 87(5)(d) of the Municipal Finance Management Act;

(b) must monitor and annually review, as part of the municipal entity's annual budget process as set out in Section 87 of the Municipal Finance Management Act, the performance of the municipal entity against the agreed performance objectives and indicators; and

(c) may liquidate and disestablish the municipal entity –

(i) following an annual performance review, if the performance of the municipal entity is unsatisfactory or due to non-compliance in terms of Section 116(1)(b)(ii) of the MFMA;

(ii) in the event of financial difficulties if the municipality does not impose a financial recovery plan in terms of the MFMA (Municipal Finance Management Act) and the municipal entity continues to experience serious or persistent financial problems; or

(iii) if the municipality has terminated the services delivery Agreement or other Agreement it had with the municipal entity.

(d) If the company is liquidated and/or disestablished: -

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- 3.1 Audited financial statements, within 60 days of South Coast Tourism year end.
 - 3.2 Three annual finance progress reports.
 - 3.3 A quarterly summary activity report detailing:
 - 3.3.1 Information and Provision.
 - 3.3.2 Marketing
 - 3.3.3 Finances.
 - 3.3.4 Development.
- Cognizance shall also be taken of:
1. Political
 2. Environmental;
 3. Economic;
 4. Social;
 5. Logistical;
 6. Quality
- consideration of Tourism's role.
4. Board minutes from time to time shall be forwarded to the Municipal Manager.
 5. Annual board review of company performance to be forwarded to the municipal manager within 90 days of its year-end. This to include quantifiable and detailed evaluations of the outcome of the chief executive officers key performance areas.
 6. Marketing Action Plan
 7. Development Action Plan

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24. DOMICILIUM AND NOTICES

The parties select their addresses as hereinbefore stated as their respective *domicilia citandi et executandi* for all purposes arising out of this Agreement or the cancellation thereof.

Any notice sent to the *domicilia citandi et executandi* of a party by previous registered post or delivered there by hand shall be deemed to have been received on the fifth business day after posting or on the date of delivery, as the case may be.

Any party may, by written notice to the other, change his *domicilia citandi et executandi* to another physical address (not being a post office box number or poste restante) within the Republic of South Africa and such change shall become effective seven days after the giving of such notice.

All notices which may or may have to be given in terms of this Agreement shall be in writing.

25. JUDICIAL PROCEEDINGS AND DISPUTE RESOLUTION

1. The parties acknowledge that with reference to interpretation of powers and obligations of the parties, and in the event of a dispute between the parties that:
 - 1.1 This Service Level Agreement shall have application and;
 - 1.2 The Articles and Memorandum of the Company shall have application.

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2. Should a dispute arise at any level between the parties, which cannot be resolved by intervention, of the CEO, the Municipal Manager, and/ or the directors of the Entity, then the parties acknowledge that Chapter 4 of The Intergovernmental Relations Framework Act 113 of 1995 shall have application (Act 113 of 2005).
3. In terms of Section 41 read with 42(2) of Act 113 of 2005,
 - 3.1. Any dispute which may arise between the parties relating to the interpretation, effect or termination of this Agreement or to their rights or obligations in terms hereof shall be submitted for facilitation if any party to the dispute so requires.
 - 3.2. The Facilitator shall then make his/her finding available to the relevant MEC in terms of Section 44 of Act 113 of 2005.
4. The Arbitrator shall be a practising or retired attorney or Senior Government Official who have had not less that 10 (ten) years experience. He she shall be appointed by Agreement between the parties to the dispute, and failing such Agreement, within 7 (seven) days after the date upon which the arbitration is demanded, by the relevant MEC in Kwa Zulu Natal, or his nominee.

26. NON VARIATION


This Agreement shall constitute the entire Agreement between the parties, as to the regulation of the Municipal Entity, and no addition to or variation, consensual cancellation or novation of this Service Level Agreement and no waiver of any right arising from this Agreement or its breach or

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termination shall be of any force or effect unless reduced to writing and signed by all the parties or their duly authorized representatives.

27 INTERPRETATION

- 1.1 Headings of clauses shall be deemed to have been included for purposes of convenience only and shall not affect the interpretation of this Agreement.
- 1.2 Unless inconsistent with the context, words relating to any gender shall include the other genders, words relating to the singular shall include the plural and vice versa and words relating to natural persons shall include associations of persons having corporate status by statute or common law.
- 1.3 In the event that any of the provisions of this Agreement or its collateral Constitution, are found to be invalid, unlawful or unenforceable, such terms shall be severable from the remaining terms which shall continue to be valid and enforceable.
- 1.4 This Agreement incorporates the Annexures and Constitution, which Annexures shall have the same force and effect as if set out in the body of this Agreement. The various documents forming part of this Agreement are to be taken as mutually explanatory. In the event of any conflict or inconsistency the provisions contained in the main body of the Agreement will prevail.
- 1.5 If any provision in a definition is a substantive provision conferring any right or imposing any obligation on any party, then

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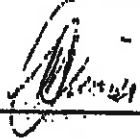
notwithstanding that such provision is only in this interpretation clause or in a definition elsewhere in this Agreement, effect shall be given to it as a substantive provision of this Agreement.

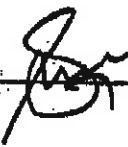
- 1.6 When any number of days is prescribed in this Agreement, the same shall be reckoned exclusively of the first and inclusively of the last day unless that last day falls on a Saturday, Sunday or proclaimed public holiday in the Republic of South Africa, in which event the last day shall be the next succeeding day which is not a Saturday, Sunday or public holiday.
- 1.7 Any reference to an enactment is to that enactment as at the date of signature hereof and as amended or re-enacted from time to time.
- 1.8 If any provision in this Agreement is in conflict or inconsistent with any law, the invalidity of any such provision shall not affect the validity of the remainder of the provision hereof.
- 1.9 Where figures are referred to in words and in numerals, if there is any conflict between the two, the words shall prevail.

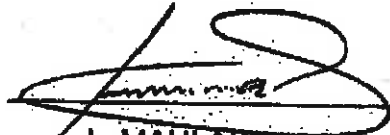
THUS DONE and SIGNED by UGU DISTRICT MUNICIPALITY at Port
Shepstone on this 16th day of April 2010.

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AS WITNESSES:

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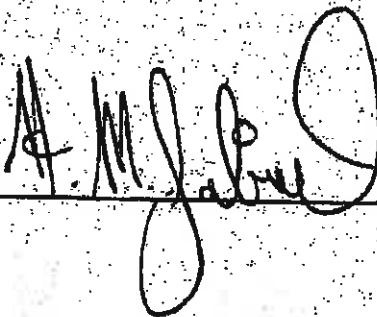
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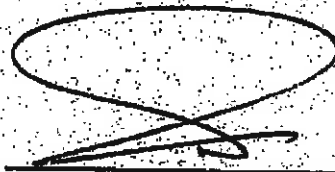

L. MAHLAKA
MUNICIPAL MANAGER
Duly Authorised

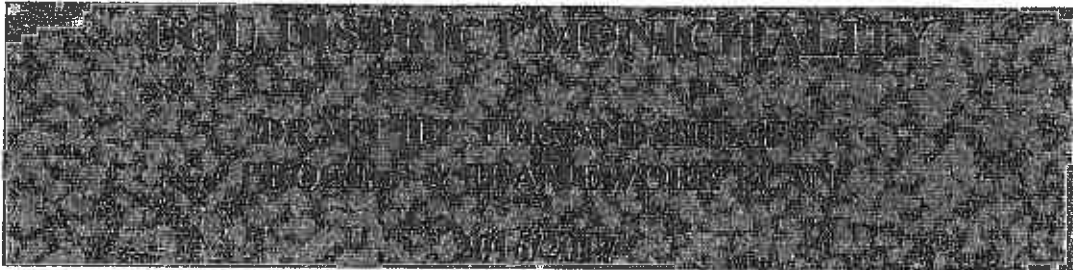
THUS DONE and SIGNED by SOUTH COAST TOURISM at Port
Shepstone on this 17 day of May 2010.

AS WITNESSES:

1. 

2. 


MICHAEL BERTRAM
CHIEF EXECUTIVE OFFICER -
SOUTH COAST TOURISM
Duly Authorised



Prepared In-house by:

Office of the Municipal Manager

Development Planning Unit

PO Box 33, Port Shepstone, 4240

Tel: 039 688 5803

Fax: 039 682 1720

E-mail: Malusi.Mzotho@ugu.org.za



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GLOSSARY

AG	Auditor General
AIDS	Acquired Immune Deficiency Syndrome
ART	Antiretroviral therapy
ARV	Antiretroviral
BBBEE	Broad Based Black economic Empowerment
CDWs	Community Development Workers
DBSA	Development Bank of Southern Africa
DAEA	Department of Agriculture and Environmental Affairs
DEAT	Department of Environmental Affairs and Tourism
DFA	Development Facilitation Act
CoGTA	Department of Cooperative Government and Traditional Affairs
DM	District Municipality
DoHS	Department of Human Settlement
DWAF	Department of Water Affairs & Forestry
EIA	Environmental Impact Assessment
EKZNW	Ezemvelo Wildlife
EMF	Environmental Management Framework
EMP	Environmental Management Plan
EPWP	Expanded Public Works Programme
FBS	Free Basic Services
FET	Further Education and Training
HH	Households
HIV	Human Immune-deficiency Virus
HR	Human Resources

ICMA	Integrated Coastal Management Act
ICT	Information Communications Technologies
IDP	Integrated Development Plan
IDPRF	Integrated Development Plan Representative Forum
IGR	Inter Governmental Relations
ISRDP	Integrated Sustainable Rural Development Programme
IWMP	Integrated Waste Management Plan
LED	Local Economic Development
LGSETA	Local Government SETA
LM	Local Municipality
LRAD	Land Redistribution Programme
LUMS	Land Use Management System
GDS	Growth and Development Strategy
LUMF	Land Use Management Framework
MDG	Millennium Development Goals
MIG	Municipal Improvement Grant
MSIG	Municipal Systems Improvement Grant
MTEF	Medium Term Expenditure Framework
NEMA	National Environmental Management Act
NSDP	National Spatial Development Perspective
PGDS	Provincial Growth and Development Strategy
PMS	Performance Management System
PSEDS	Provincial Spatial Economic Development Strategy
SANRAL	South African National Roads Agency Limited
SDBIP	Service Delivery and Budget Implementation Plan
SDF	Spatial Development Framework
SEA	Strategic Environmental Assessment
STATSSA	Statistics South Africa
VCT	Voluntary Counselling and Testing

GLOSSARY OF LEGISLATIVE ENACTMENTS

The Constitution	Republic of South Africa's Constitution, Act 108 of 1996
The Systems Act	Municipal Systems Act, No 32 of 2000
The Structures Act	Municipal Structures Act, No 117 of 1998
DFA	Development Facilitation Act, No 67 of 1995
MFMA	Municipal Finance Management Act, No 56 of 2003

1. Introduction and Background

An IDP is one of the key tools for Local Government to achieve its developmental role and seeks to arrive at decisions on issues such as municipal budgets, land management, promotion of local economic development, and institutional transformation in a consultative, systematic and strategic manner. The Ugu District Municipality is in a process of developing a comprehensive 5 year Integrated Development Plan (IDP) in terms of Chapter 5 of the Municipal Systems Act, 2000.

1.1. Legislative Requirement

In terms of Chapter 5, Section 34 of the Municipal Systems Act, 2000 it requires that all municipalities to annually review and amend its IDP in accordance with an assessment of its performance measurements, Section 41 of the Act requests the inclusion in to the extent that changing circumstances to demand. Section 26 of the Act also describes the core components of Integrated development plans. Section 28 stipulates that the Municipal Council must adopt a process to guide the planning, drafting, adoption and review of its IDP. The Municipal Finance Management Act, No.56 of 2003 (MFMA), Section 21 (1) (b) prescribes that the Mayor must table in the Municipal Council a time schedule outlining the key deadlines for the preparation, tabling and approval of the annual budget, annual review of the IDP as well as the budget related policies and related consultative processes, approval of the annual budget, annual review of the IDP as well as the budget related policies and related consultative processes.

The Process Plan of the District and its Local Municipalities need to be prepared in line with this IDP Review Framework Plan as agreed to by all the Municipalities in the District. The IDP Process Plan provides guidance with respect to the programme of action that has to be followed during the IDP development process. The purpose of this process plan is to identify and detail the elements identified in the Framework Plan and set out the specific time frames in which all activities should be achieved.

Ugu District Municipality (DC 21) has six category B municipalities under its jurisdiction. The six local municipalities are:

- KZN 211 Vulamehlo
- KZN 212 Umdoni
- KZN 213 Umzumbe
- KZN 214 Umuziwabantu
- KZN 215 Ezinqoleni
- KZN 216 Hibiscus Coast.

The Framework Plan and Process Plan are two distinct documents which talk to each other.

1.2. What is a District Framework Plan?

The objective of a Framework Plan is to ensure that the processes of both the District and Local Municipalities IDP development and reviews are mutually linked and do inform each other. The Framework Plan is to be used by all municipalities in the district as a basis for drafting their process plans; the framework plan has to be agreed by all local municipalities. The Framework Plan binds the District and Local Municipalities.

The Framework Plan specifies the roles of different role players in the IDP process and determines procedures for coordination, consultation and alignment between the district and the local municipalities. The Framework Plan guides each municipality in preparing its Process Plan.

1.3. Underlying Approach to the Framework Plan

The Framework Plan as stipulated in Section 27 (2) of the Municipal Systems Act of 2000 identifies the following:

- Identify plans and planning requirements that bind the District and Local Municipalities in terms of national and provincial legislation.
- Identify matters that require alignment between the District and Local Municipalities.
- Specify the principles to be applied and coordinate the approach to be adopted in respect of the matters identified.
- Determine procedures for consultation between the municipalities during the process of drafting their respective IDPs and to effect essential amendments to the framework.

1.4. What is the Process Plan?

The Process Plan fulfils the function of a "business plan", it therefore details and sets out timeframes to the processes that will be followed during the IDP development stages ensuring that all aspects are covered on time for adoption. The Process Plan must also consider and include amongst others what has been set out in the Framework Plan, the MEC comments, Council priorities, Draft IDP Assessments and Self Assessments, community input etc.

In terms of Section 34 of the MSA:

A municipal council-

- (a) must review its integrated development plan-
 - (i) annually in accordance with an assessment of its performance measurements in terms of section 41; and
 - (ii) to the extent that changing circumstances so demand; and
- (b) may amend its IDP in accordance with a prescribed process

In order to ensure effective IDP development during this new 5 year plan, the municipality must prepare and adopt an IDP Process Plan which must be reviewed annually. The preparation of a Process Plan for the annual review is referred to in chapter 5, Section 28 of the MSA as follows:

Adoption of a process-

- (1) Each municipal council, within a prescribed period after the start of its elected term, must adopt a process set out in writing to guide the planning, drafting and *adoption and review of its integrated development plan.*

In all the Process Plan must indicate what has to happen, when, by whom, with whom and where, and it should include cost estimates.

1.5. Alignment of Government Policies and Plans

Alignment of government policies and plans is crucial in strategic planning. Therefore the relevant binding and non-binding national and provincial policies including, programmes and strategies need to be considered in the municipal development planning process and interventions. The key mandates relevant to the municipal context in co-operative governance will be considered and addressed. These includes amongst others, Provincial Growth and Development Strategy, the New Growth Path, the MTSF as stipulated below.

2. Institutional Arrangements for the IDP

This institutional arrangement is set out to ensure the following:

- Institutionalization of the participation process
- Effective management in the drafting of objectives and
- To give affected parties access to contribute to the decision-making process.

Organizational structure of the Ugu District Municipality IDP development process is illustrated in Figure 1.

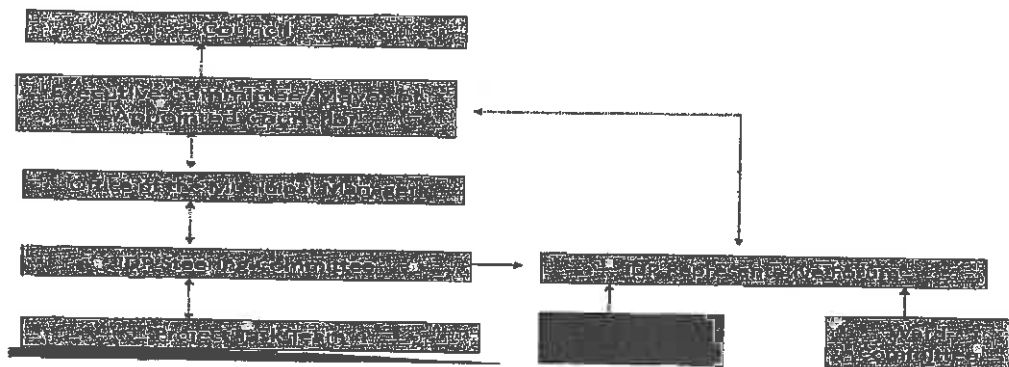


Fig 1: Organisational Arrangements

2.1. Council

The Council is the political decision-making body of the municipality and with regard to the 2016/17 IDP review will:

- Consider comments made in the 2015/16 IDP Review Process and adopts a new Framework / Process Plan (FP / PP);
- Ensures the consideration of the national and provincial budgeting processes as well as inform the municipal budgeting process;
- Adopts the final IDP or IDP Review by the end of June annually; and
- Approves Sector Plans upon their completion

The Council follows the following critical generic dates annually:

- Finalisation & adoption of FP's and or PP's between July and Sept;
- Submission of draft IDP & budget to COGTA & Provincial Treasury in March;
- Finalisation and adopts IDP / IDP Review in June.

2.2. EXCO

- Responsible for overseeing the IDP Review process;
- Political responsibility and accountability regarding the IDP Review process.

2.3. Mayor

- Responsible for overseeing the IDP Review process, tabling and approval of the IDP process;
- Political responsibility and accountability regarding the IDP Review process.

2.4. Office of the Municipal Manager

The Municipal Manager or IDP Manager on his behalf is the responsible person for championing the Integrated Development Planning process.

IDP Manager falls under the office of the Municipal Manager and:

- Chair IDP Steering Committee meetings;
- Prepare FP and/or PP;
- Are responsible for management and co-ordination of IDP process;
- Respond to comments on the IDP;
- Avails documents to inform the IDP process;
- Promote involvement of all stakeholders; and
- Adjust the IDP according to the MEC's proposals.

2.5. IDP STEERING COMMITTEE

The Ugu District Municipality took a decision that the Management Committee and extended Management Committee will fulfill the role of IDP Steering Committee.

The composition of the IDP Technical Committee will have to take the manageability of a working committee into consideration and should preferably be chaired by the accountable or responsible official for IDP (Municipal Manager or IDP Manager).

2.5.1. Terms of Reference for the IDP Steering Committee

The technical committee will be an internal committee made up of the full management component of the municipality. It also serves to improve the participation of internal staff members in the IDP process and should result in better understanding and buy-in in the process. The committee will be responsible for, amongst other things, to:

- Consider all work and documentation that needs to be submitted to the IDP Steering Committee;
- Ensure the validity and technical correctness of the information presented to the other important IDP stakeholders; and
- Ensure the integration of the IDP policies, objectives, strategies and projects into the daily functioning and planning of the municipality.

2.5.2. Schedule of Steering Committee Meetings

The meetings of the IDP Steering Committee will sit as per the schedule of MANCO and extended MANCO as and when IDP issues needs to be addressed.

2.6. IDP Representative Forum

The IDP Representative Forum (IDP Rep Forum) is constituted as part of the preparation phase of the IDP and continues its functions throughout the annual IDP Review process.

The proposed composition of the IDP Rep Forum is as follows:

- Councillors
- Traditional leaders
- Ward Committee Chairpersons
- Senior municipal officials
- Stakeholder representatives of organised groups
- NGO's
- Advocates of unorganised groups
- Resource persons
- Other community representatives

- National and Provincial Departments regional representatives
- Parastatal organisations

2.6.1. Terms of Reference for the IDP Representative Forum

The summarised terms of reference for the IDP Representative Forum could be based on the composition of the constituency's interests in the IDP process, and is proposed to be as follows:

- Represent the interest of the municipality's constituency in the IDP process
- Provide an organisational mechanism for discussion, negotiation and decision making between the stakeholders inclusive of municipal government
- Ensure communication between all the stakeholder representatives inclusive of municipal government
- Monitor the performance of the planning and implementation process

2.6.2. Schedule of IDP RF Meetings

The IDP RF meetings are scheduled to sit bi-monthly as follows

21	23	TBC	TBC	TBC	TBC	

2.7. Project Task Team

- Acts as support to the IDPRF
- Effective management in the drafting of objectives and
- To give affected parties access to contribute to the decision-making process.
- Ensure vertical and horizontal alignment of programs and projects
- Monitoring and evaluation of programs and projects

2.8. UGU District Development Planning FORUM (UDDPF)

- Provide relevant technical, sector and financial information regarding their municipality;
- Facilitate vertical alignment between DMs and LMs;
- Facilitate horizontal alignment with sector department and public utilities.

2.8.1. Schedule of UDDPF Meetings

The UDDPF meetings are scheduled to sit bi-monthly as follows

06	02	04	TBC	TBC	TBC	

2.9. Development Planning Unit

- Responsible for the compilation on overseeing on the IDP document
- Monitoring and evaluation

3. Roles and Responsibilities

3.1. Role Players

Table 1 & 2 captures the internal and external role players that have been identified to ensure a successful and useful IDP Process within the municipality. Each of these role players will contribute immensely to the success of the 5 year IDP.

3.2. Internal Role-players

- Council and the Executive Committee;
- Mayor;
- IDP Representative Forum;
- IDP Cluster;
- IDP Steering Committee;
- Extended Management Committee;
- Management Committee;
- IDP Manager.

3.3. External Role-players

- National, Provincial Government Departments and Local Municipalities;
- State Owned Enterprises;
- Planning professionals/facilitators;
- Civil Society Organisations;
- Traditional Leadership;
- IDP Clusters.
- Neighbouring District Municipalities

3.4. ROLES AND RESPONSIBILITIES

As with the preparation of the IDP the main roles and responsibilities allocated to each of the internal and external role players are set out in table 1 and table 2 respectively. The tables provide an indication of the various roles and responsibilities of the different groupings relating to specifically the IDP Review, PMS and Budgeting processes.

Table 1: Internal Roles and Responsibilities

<ul style="list-style-type: none"> ✓ Final decision making. ✓ Approval of the IDP documentation. ✓ Coordination roles for local municipalities. ✓ Ensuring horizontal alignment of the IDP's of the municipalities in the district council area. ✓ Ensuring vertical alignment between the district and local planning. ✓ Facilitation of vertical alignment of IDP's with other spheres of government and sector departments. ✓ Provide events for joint strategy workshops with local municipalities, provincial and national role players and other subject matter specialists. ✓ Linking the IDP process with their constituencies ✓ Organising public participation. 	IDP
<ul style="list-style-type: none"> ✓ Final decision making. ✓ Consider and adopt final report. ✓ Consider and approve the performance agreement of the MM. ✓ Popularising PMS within their constituencies. 	PMS
<ul style="list-style-type: none"> ✓ Final decision making. ✓ Approve the budget before the start of the financial year. ✓ Council to approve unforeseen and unavoidable expenses. ✓ Approve Service Delivery and Budget Implementation Plan. 	BUDGET
<ul style="list-style-type: none"> ✓ Responsible for overseeing the process. ✓ Political responsibility and accountability regarding the process. 	IDP
<ul style="list-style-type: none"> ✓ Establishing the performance agreement for the Municipal Manager in terms of the PMS. ✓ Determine KPA's for MM based on institutional KPI's. ✓ Determine the performance objectives and targets that the MM must meet in relation to the KPA's. ✓ Negotiate the performance objectives and targets that the MM must meet. ✓ Submit draft performance agreement for the MM via EXCO to the Council for consideration and approval. ✓ Conclude and sign performance agreement with the MM on behalf of Council. 	PMS
<ul style="list-style-type: none"> ✓ Table budget to Council at least 90 days before the start of the financial year. ✓ Table budget timetable to Council. ✓ Report authorization of unforeseeable and unavoidable expenses at Council meeting after having authorized such expenses. ✓ Submit SDBIP to Council, 14 days after approval of budget. ✓ Ensure conclusion of management's performance agreements. ✓ Ensure that the management's performance agreements are made public. ✓ Submit to Council an annual report within 7 months after the end of the financial year. 	BUDGET
<ul style="list-style-type: none"> ✓ Provide technical/sector expertise through the IDP Steering Committee (Senior officials). 	IDP

Role	Role and Responsibility	Output
	<ul style="list-style-type: none"> ✓ Prepare selected Sector Plans. ✓ Provide comments on the IDP document as members of staff. 	
	<ul style="list-style-type: none"> ✓ Setting KPI's for administrative components and service providers. ✓ Prepare progress reports- Top management: Monthly ✓ Reporting on the performance measures. ✓ Verification of interim PMS measurement results. 	PMS
	<ul style="list-style-type: none"> ✓ Decide on planning process. ✓ Monitor process. ✓ Overall Management and co-ordination. 	IDP
	<ul style="list-style-type: none"> ✓ Submission of annual performance report to Council for approval. ✓ Submission of audit to Council. ✓ Submit report to the Council about mechanisms, systems and processes for auditing the results of performance measurements as part of the internal auditing process. ✓ Establishment of a performance audit committee. ✓ Entering into performance agreements with departmental heads. ✓ Performance monitoring. ✓ Submission of approved annual performance report, together with financial statements, to the Auditor General. ✓ Receive external Auditors report. ✓ Submission of audit report via EXCO to Council within 1 month of receipt. ✓ Within 14 days of adopting the annual report: <ul style="list-style-type: none"> ✓ Make copies available to the public and the media; ✓ Submit a copy of the report to the MEC for local government in the province; ✓ Submit a copy of the report to the Auditor General and any other institutions prescribed by regulation. 	PMS
	<ul style="list-style-type: none"> ✓ Give notice of bank account to National Treasury (NT) and Auditor General (AG). ✓ Supply NT and AG with list of bank accounts. ✓ Table consolidated report of all withdrawals from bank account to Council within 30 days after the end of each quarter. ✓ Submission of draft budget implementation plan to Mayor within 14 days after approval of the budget. ✓ Perform mid-year performance assessment of the municipality and the submission of the report to the Mayor. ✓ The submission of the annual financial statements to the AG within two months after the end of the Financial Year. ✓ Submission of annual oversight reports to the Provincial Legislature within 7 days after adoption by Council. 	BUDGET
	<ul style="list-style-type: none"> ✓ Ensure that the Process Plan is finalised and adopted by Council; ✓ Day-to-day management of the IDP process. ✓ Ensure continuous and improved participation of role players through IDPRF and other means; ✓ Prepare documentation and submissions; ✓ Co-ordinate the preparation of the Sector Plans and their inclusion into the IDP documentation; ✓ Co-ordinate the inclusion of the Performance Management System (PMS) into the revised IDP; 	IDP

	<ul style="list-style-type: none"> ✓ Submit the reviewed IDP to the relevant authorities. 	
	<ul style="list-style-type: none"> ✓ Day-to-day management of the process ✓ Performance management review planning and preparation. ✓ Prepare documentation and submissions; ✓ Ensure that the Process Plan is adopted by Council; ✓ Day-to-day management of the IDP process 	PMS
	<ul style="list-style-type: none"> ✓ Interact with Budget Officer for alignment of processes. ✓ Ensuring IDP process conducted timeously for budgeting purposes. 	BUDGET
	<ul style="list-style-type: none"> ✓ Interact with IDP manager to ensure processes are aligned. ✓ Ensuring budget proposals are in line with IDP. 	IDP
Managers Subpo CDEs	<ul style="list-style-type: none"> ✓ Ensure that the Process Plan is adopted by Council; ✓ Day-to-day management of the budgeting process. ✓ Make information available to staff members for budgeting purposes. ✓ Prepare documentation and submissions; ✓ Ensure draft budget is in place for submission to Council. 	BUDGET

Table 2: External Roles and Responsibilities

	<ul style="list-style-type: none"> ✓ Specialist & targeted input. ✓ Facilitation of planning workshops. ✓ Sector Plans. ✓ Documentation.
	<ul style="list-style-type: none"> ✓ Representing interest and contributing knowledge and ideas. ✓ Identify and priorities community needs. ✓ Provide comments on the IDP document.
	<ul style="list-style-type: none"> ✓ Provide data and information. ✓ Budget guidelines. ✓ Alignment of budgets with the IDP. ✓ Provide professional and technical support (sector specialization)
	<ul style="list-style-type: none"> ✓ Provide traditional leadership. ✓ Joint planning. ✓ Makes land available. ✓ Provide data and information.
	<ul style="list-style-type: none"> ✓ Joint planning. ✓ Provide data and information. ✓ Identifies community issues and needs. ✓ Priorities needs. ✓ Monitors the implementation of projects.
Local Municipalities	<ul style="list-style-type: none"> ✓ Joint planning. ✓ Alignment of budgets with the IDP. ✓ Documentation. ✓ Preparation of the Sector Plans. ✓ Communication with civil society.

4. Mechanisms and Procedures for Participation and Alignment

4.1. Functions and Context of Public Participation

Four major functions can be aligned with the public participation process namely:

- Needs orientation;
- Appropriateness of solutions;
- Community ownership; and
- Empowerment.

Like with the preparation of the IDP, the public participation process in the IDP phases has to be institutionalised in order to ensure all residents have an equal right to participate. The public participation process during the IDP development phase is closely linked to the activities of developing the municipal IDP, such as contributing to the municipal issues, objectives, ensuring the appropriateness of municipal strategies and forming part of project development task teams.

The completed performance management system (PMS) for the municipality will contribute to the public participation process, through regular information and consultation workshops and the preparation and audit of performance reports.

The importance of alignment is crucial as part of the 2016 / 2017 IDP Process. Alignment in terms of Spatial Development Frameworks, Land Use Management Systems (LUMS), cross border and institutional alignment between the municipality and the various processes ongoing at national and provincial government levels.

4.2. Mechanisms for Participation

Municipalities will confirm the following mechanisms for participation:

4.2.1. IDP Representative Forum (IDP Rep Forum)

This forum will represent all stakeholders and will be as inclusive as possible. Efforts will be made to bring additional organisations into the Rep Forum and ensure their continued participation throughout the process.

4.2.2. Media

Local newspapers will be used to inform the community of the progress of the 2015/2016 IDP development.

4.2.3. Ward Committees

These forums will provide open dialogue between the municipality and the community. The municipality will provide regular support to the committee and will attend meetings per invite.

4.3. Procedures / Process for Participation

4.3.1. Council

The Council will consider, for comments, a draft 2016/2017 IDP document by February 2016. This will ensure inclusion into the national and provincial budgeting processes as well as inform the municipal budgeting process. The final IDP document will be adopted by 31 May 2015 together with the municipal budget. Sector Plans will be approved by Council on their completion.

4.3.2. EXCO

- Responsible for overseeing the IDP process;
- Political responsibility and accountability regarding the IDP process.

4.3.3. MAYOR

- Responsible for overseeing the IDP Review process, tabling and approval of the IDP process;
- Political responsibility and accountability regarding the IDP Review process

4.3.4. IDP Representative Forum

In order to ensure maximum participation in the Rep Forum meetings from members of the public, representatives and relevant government officials, it is recommended that Rep Forum meetings are scheduled as and when required during the key stages of the IDP Process:

- The first Rep Forum meeting will involve a presentation of this Process Plan focusing on identifying areas to be addressed in the IDP Phase.
- Following the Rep Forum, workshops will be held to provide feedback on the IDP Process, acquire input from the Rep Forum members and to ensure participation in all activities such as PMS, LUMS and Budget development of the 2016/2017 IDP Review Process.

4.3.5. IDP Steering Committee

- Provide technical/sector expertise in IDP process;
- Ensure preparation of Sector Plans relating to their functional areas;
- Provide comments on the IDP document;
- Ensure preparation of cross dimensional issues, strategies and plans;
- Identify key needs to meet strategies, objectives for budgeting.

4.3.6.District Planners Forum

- Provide relevant technical, sector and financial information regarding their municipality;
- Facilitate vertical alignment between DMs and LMs;
- Facilitate horizontal alignment with sector department and public utilities;
- Provide developmental planning input.
- Self assessment of district IDP documents.

4.3.7.Newspapers

Two newspaper adverts will be posted, the first one at the beginning of the process inviting the public to participate, the second advert will be posted once draft budget and IDP are in place inviting the public to comment and to comply with legislative requirement to advertise for 21 days for the public, once 21 day period has lapsed, the final draft will be sent to Council for approval.

4.3.8.Roadshows / izimbizo

They will be held in 3 venues (on average) per municipality for all 6 six local municipalities. They will be held in March to May 2016 to consider draft IDP and budget including the announcement of municipal programme of action. The municipality is to look at a more friendly approach so that elements raised are fully included in the strategic document. The language is also believed to be a barrier so these should be conducted in languages that best suit the majority so as to increase meaningful participation.

The meetings in 2015/2016 financial year will focus on the needs that the community have rather than the projects that the community proposes.

How many meetings

Two meetings per ward in the venues that are accommodative to most of the community members. In other words these meetings will make a clear distinction between what is needed by the community and what can be done. Thereafter the municipal officials together with the community will identify the support required in addressing the community needs.

Types of meetings

The focus of the meetings will ensure that many community members participate in the process; however the quality of the input will not be compromised. This is because one of the challenges within the participation process is that in some of the instances people do not contribute meaningfully in the participation process. The quality of the contribution will be ensured by having

the group breakaways within the meetings. In addition to that within the invitations there will be specific invitations that will be sent to the civil society organisations.

There will be two types of meetings with the first meetings being aimed at confirming the communities' current priority issues. From the community issues these will then be budgeted for. Thereafter the second set of meetings will be the IDP Budget road shows aimed at involving the communities within the budgeting process. However a dialogue will be formed between the municipality and the community through ward meetings/community forums.

With who

These meetings will target all the community members within the Ugu district municipality. This in one way or the other will allow the community to be involved rather than informed about the development planning process.

Objectives

Move towards a community needs driven development with the community being involved both in the planning and budgeting process.

By When

These will be completed by April 2016. Ongoing dialogue is also being encouraged.

4.3.9.RADIO SLOTS

These are mainly used by the political leadership. These are recommended where possible if they suit the municipality's programme financially and otherwise.

5. Section One: 2016/ 2017 IDP Action Programme

5.1. Municipal and Provincial Budget and IDP Review Alignment

Legislation requires of district municipalities to prepare and adopt a Framework Plan which indicates how the district and local municipalities will align their IDPs. The Framework Plan provides the linkages and binding relationships to be established between the district and local municipalities in the region and in doing so, proper consultation, coordination and alignment of the IDP review process within the district and the various local municipalities can be maintained.

Every attempt has been made in this Process Plan to align the IDP and Budget preparation process, and the Performance Management System (PMS) review. The linkages of the three processes are summarised in figure 2.

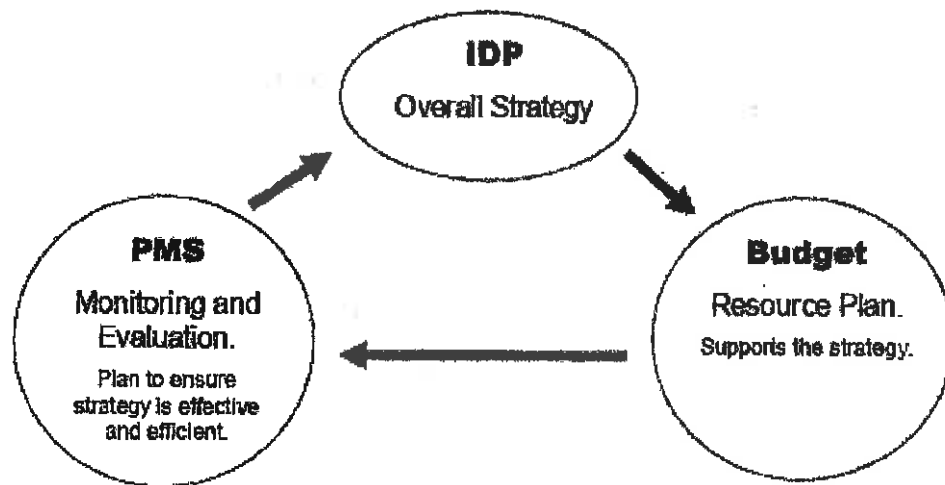


Fig 2: IDP, Budget & PMS Alignment

The 2016/2017 IDP Action Programme is based on the alignment of the internal municipal processes (IDP, PMS and Budget) with the external processes (planning and budgeting) of national and provincial government. This alignment has a substantial impact on the 2016/2017 IDP Process, specifically in terms of key milestones and deadline dates. The Municipal Finance Management Act (MFMA) No 176 of 2004 also has a direct and large impact on the 2016/ 2017 IDP Review Process in terms of alignment. Section 1.4 in the Process Plan indicates to the municipal and provincial budget and IDP alignment process, which also points to the critical dates for IDP and budget approval and development.

5.2. Horizontal, Vertical and Cross Border Alignment

The IDP forum, Ugu District Development Planning Forum (UDDPF), IGR Cluster meetings etc. will provide a platform/Mechanism for discussion on vertical, horizontal and cross border alignment issues since the three spheres of government are represented at the forum. Special strategic planning sessions and workshops will also be held.

5.2.1. Horizontal Alignment

Alignment of the district IDP with the local municipalities is very important to ensure that there is a sharing of information – particularly with regards to strategies, objectives, programmes and projects, and it will be undertaken through the UDDPF meeting which sits on bi-monthly basis. The frequent UDDPF meetings will assist the district family to monitor alignment issues constantly.

Furthermore, the District will ensure alignment with its entity, the South Coast tourism to ensure the tourism goals and objectives are met.

5.2.2. Vertical Alignment

Alignment with Service Providers is essential so as to ensure that the DM and LM's priorities can be reflected in their project prioritisation process, as well as so that Service Provider projects can be reflected in the IDP documentation. Alignment with Sector departments and Service providers will also take place as it is essential in order for the District family to have consistence planning and also priorities can be indicated in their project prioritization. This will be undertaken through meetings or one-on-one basis. The district holds its IDP RF meetings on a bi-monthly basis. Department of Cooperative Government and Traditional Affairs will also be having a district wide alignment session with all the Sector Departments for the Ugu District area of jurisdiction on the 29th of November 2014.

5.2.3. Cross Border Alignment

Cross-border alignment is necessary to ensure the spatial coordination of development efforts. This can be done through existing organisational structures such as the Ugu District Development Planning Forum and IDP RF. A concerted effort will be made to facilitate such alignment and coordination.

Ugu District Municipality will further arrange one on one meetings with cross border district municipalities to align and integrate issues of functional areas on the IDP and Spatial Development Framework. It will also assist the municipalities to align development issues in an efficient, effective and sustainable manner especially where there are shared and interdependent

functional areas across the district. The one on one cross border meetings will be arranged with Alfred Nzo, Harry Gwale, Umgungundlovu Districts and eThekweni Metro municipalities.

5.3. Integrated Development Planning & Budget:

The budget planning cycle considers a review of the IDP, service delivery targets and objectives for the next 3 years. It also considers local, provincial and national issues, previous year's performance and current economic and demographic trends. It is essential that such alignment is indicated so that the municipality can be able to ensure that all budgeted projects are implemented within the budget year whilst continuing to outsource funding for those projects which are non-funded.

5.3.1. Key Budget Dates for 2016 / 17

The key budget dates for the 2016/17 financial year are captured in Table 3. The Budgetary Process will address the various budget requirements and focus areas identified through self-assessment, i.e. compliance issues. The spotlight is on the alignment of the Budget to the IDP, Organisational PMS and SDBIP.

Table 3: Key Budget Dates

Aug 2015	Budget Framework Preparation of budget framework to provide parameters and request budget inputs for the 2016/17 budget	CFO
Oct 2015	Submission of three year capital plan to National Treasury	CFO
Oct 2015	Preliminary community engagement process	CFO
February 2016	Budget Review Review of current budget and preparation of adjustment budget	MANCO
February 2016	Submission of Budget Inputs HODs to submit departmental budget inputs Capital projects submitted through IDP process	HODs
March 2016	Budget Discussion Document Compile discussion document from inputs and submit to EXCO and MANCO	CFO
March 2016	Budget Workshop Discuss budget inputs, link capital and operational plans to IDP and determine preliminary tariffs	EXCO MANCO
March 2016	Draft Budget Submit draft multi-year operational and capital budget to Council, Provincial Treasury, DLGTA and National Treasury	CFO
April 2016	Public Consultation Process Public consultation on draft budget throughout the district	MAYOR EXCO MM
May 2016	Respond to Public Comments Responding to public comments and sector comments and incorporate recommendation into draft budget where possible	MAYOR CFO

May 2016	Approval of Final Draft Budget Approve draft multiyear operational and capital budget	COUNCIL
June 2016	Advertising Publications of approved budget and promulgation of water tariffs	MM CFO
June 2016	Submission of Budget Submit approved budget to Provincial Treasury, DLGTA and National Treasury	CFO
June 2016	Compile SDBIP Completion of service delivery and budget implementation plans (SDBIP) and submit to Council for approval	MAYOR MM

5.3.2. Key elements to be addressed during the review process

The following is a summary of the main activities to be undertaken during this IDP Review 2016 / 2017 process:

- Comments received from CoGTA in the assessment of the IDP 2015/2016 Review held on April 2015 and July / August 2015;
- Areas requiring additional attention in terms of legislative requirements that were not addressed during the previous years of the IDP process;
- Consideration, review and inclusion of any relevant and new information such as New Council priorities;
- Shortcomings and weaknesses identified through self-assessment;
- Review and updating of the strategies and objectives as circumstances dictate;
- Review and updating of Water and Sanitation Backlogs;
- On-going alignment of the Ugu IDP to the PGDS and PDP, Outcome 9, MTAS, COP17 and other relevant National and Provincial development guidelines and policies;
- Review and updating the Sukuma Sakhe/ War on Poverty and War Rooms on a monthly basis;
- Preparation, review and alignment of relevant sector plans with the IDP.
- On-going alignment of the Municipality's Performance Management System in terms of Chapter 6 of the MSA, with the IDP.
- Update of the Financial Plan as well as the list of projects, inclusive of a 3-year Capital Investment Framework (CIF).

5.4. Performance Management

The process plan and its activities will be monitored in the Municipality. The PMS will be developed and will be reported by both internal and External Role players through the following structures: Top Management, Extended To p Management and IDP Forum.

5.4.1. Performance Management Systems Dates 2015 / 16

The key Performance Management System dates are summarised in Table 4 below.

Table 4: Performance Management System Dates

Approval of the draft PMS Review 2015/16	Before end of July 2015
Advertise and adopt PMS Review 2015/16	29 August 2015
Advertise 2015/16 SDBIP	Mid-July 2015
2014/15 Annual Municipal Performance Report	August 2015
Sect 57 Managers signing of 2015/16 performance agreements	Due by 31 July 2015
SDBIP performance assessment and organisational performance reporting (Jul - Sept)	October 2015
Sect 57 Managers formal mid-year appraisals (Oct - Dec)	January 2016
Mayor tables 2014/15 annual report to Council	Due by 30 January 2016
SDBIP performance assessment and organisational performance reporting (Oct - Dec)	January 2016
IA reporting and Special AC meeting (audit of mid-year performance assessment)	March 2016
SDBIP performance assessment and organisational performance reporting (Jan - Mar)	April 2016
Make public annual report and invite community inputs into report	21 days in Feb 2016
Council to adopt Oversight Report	Due by 31 March 2016
Publicise Annual Report and Submit copy to Provincial Legislature	Mid-April 2016
Draft and submit draft performance agreements to Mayor	June 2016

5.5. Action Programme

Table 5 provides the detailed action plan for the 2016 / 2017 IDP. The action plan is broken up into the 4 quarters of the municipal financial year with activities reflecting being either IDP, PMS or Budget related with budget Estimates. The development of the 2016/17 IDP review will be done in five phases as outlined in 5.5.1. to 5.5.6.

5.5.1. Preparatory Phase

This is a phase in which the municipality positions itself to comply with the policy and legislature requirements that guide the IDP process. The local municipalities are guided by the common district IDP Review Framework Plan and each local adopts a process plan set out in writing.

The Drafting and approval of the IDP Framework and Process Plan is the deliverable of this phase and will take place between July and August 2015.

5.5.2. Analysis Phase

This is the phase which deals with the existing situation in a municipality and focused on understanding the types of problems / challenges facing the communities in each municipality. Once these are identified the municipality then considers community's opinion of their problems and needs, but also facts and figures. The cause of the problem rather than the symptom should be well understood. It is also critical for the municipality to prioritise the key issues, due to capacity constraints.

The deliverable of this phase is **Chapter 3: Situational Analysis**, of the IDP and will take place between September and November 2015 and will inform the strategic phase.

5.5.3. Strategic Phase

This is the phase whereby the municipality formulates the solutions to address the problem or challenges that have been identified in the analysis phase, once it understands the problem. It includes the formulation of the vision that would reflect ambitious, credible, inspiring and achievable statements about the future of the municipality. Then statements are developed (developmental objectives) of what it would like to achieve in the medium term in order to address the problem issues and also contribute to the realisation of the vision. Once all of that is in place, the strategies that provide answers to the question how they will reach their objectives needs to be then developed. Once strategies are formulated they result in the identification of projects. The deliverable of this phase is **Chapter 4: Development Strategies**, of the IDP and will take place between November and December 2015.

5.5.4. Project Phase

This is the phase that is about the design and specification of projects for implementation. The projects identified need to have a direct linkage to the priority issues and the objectives that were identified in the preceding phases. The location, commencement & completion dates, project managers, project costs, sources of funding for each project as well as the intended beneficiaries of these projects are captured.

The deliverable of this phase is **Chapter 5: Implementation Plan**, of the IDP and will take place during December 2015 and January 2016.

5.5.5.Integration Phase

This phase deals with the sub programme proposals, which were presented in the preceding phase have to be harmonised in terms of contents, location and timing in order to achieve consolidated programmes for municipalities.

The deliverable of this phase is an operational strategy (SDBIP) and OPMS, Chapters 7 & 8 of the IDP and will take place between **February and March 2016**. Furthermore, this is the phase that will ensure the adoption of the Draft 2014/15 IDP Review.

5.5.6.Adoption Phase

Once the IDP is completed it is submitted to the municipal council for consideration and approval. The council must make sure that the IDP complies with legal requirements before the approval. The final deliverable of this phase is the adoption of the 2015/16 Ugu District Municipality IDP Review and will take place between **April and May 2016**.

The following steps will be taken to facilitate the final approval of this 2016/2017 Ugu IDP Review:

i. Public Involvement

- The Mayor must make presentations to all Wards by means of a Public Participation.
- Various IDP Steering Committee and EXCO meetings need to be held to facilitate reporting on progress with regard to the IDP process.
- IDP Representative Forum meetings need to be held and proper attendance ensured.

ii. Critical Procedural Steps

- Simultaneously, the general public need to be informed that the IDP is open for comment and representation.
- After the comment/representation period has closed, the draft IDP with relevant amendments must be submitted to the Ugu Council for adoption.
- To achieve District and Family alignment, the Ugu Development Planning Forum needs to ensure co-ordination and consultation between the district council and local municipalities.
- Draft IDP containing Finance Plan as well as draft SDBIP to be approved by EXCO and Council.

Table 5: Ugu District Municipality Action Programme 2016 / 2017

		FIRST QUARTER																
PHASE	ACTIVITY	RESPONSIBILITY	KEY DEADLINES	JULY				AUGUST				SEPTEMBER						
				1	2	3	4	1	2	3	4	1	2	3	4			
PREPARATORY	1. Drafting of Framework and Process Plan	Manager IDP	July - Aug 2015															
	1.1. Submission draft Framework & Process Plan to Cogta for comment		31 July 2015															
	1.2. Submit draft Framework & Process Plan to IDP Steering Committee, IDPRF and EXCO for consideration and recommendation	21 August 2015																
	1.3. Adoption by Council	27 August 2015																
	1.4. Advertise on local news paper for commencement of the IDP review process.	31 August 2014																
ANALYSIS	2. Submit Annual Performance Report to AG	PMS Officer	30 August 2015															
	3. Evaluate the changed circumstances and conduct socio analysis research	Manager IDP	Monthly															
	3.1. Review IDP Implementation Plan (by reviewing alignment of objectives strategies and projects against the METF budget)																	
	3.2. Determine funding availability and requirements and all the necessary preparations																	
	3.3. Determine which sector plans need to be reviewed and commence with the process of reviewing thereof																	
	4. Consider MEC Comments																	
	4.1. Action Plan to Address MEC Comments																	
			30 September 2015															

SECOND QUARTER

Phase	Activity	Responsibility	Key Deadlines	OCTOBER				NOVEMBER				DECEMBER									
				1	2	3	4	1	2	3	4	1	2	3	4						
Strategic & Projects	5. Submission of the 1st Draft Annual Report to Auditor General.	Snr. Manager CS & SS	30 August 2015																		
	6. Conduct financial sustainability strategy with revenue enhancement focus	GM: Treasury	31 October 2015																		
	7. Conduct Community needs Consultation	Manager IDP, Snr Manager Political Support	October - November 2015																		
	7.1. Mayoral Izimbizo																				
	7.2. Ward Committee Izimbizo Workshop		28 November 2015																		
	8. Hold strategic sessions (to include sector departments and feed local analysis into sector strategic plans thereof)	Manager IDP	December 2015																		
	8.1. Align the strategic framework with internal and external policies																				
	8.2. Submit the draft reviewed strategic framework to the Steering Committee and IDPRF																				
	9. Estimate available sources & provide guidance for way forward for budgeting	GM: Treasury	GM: Treasury	27 November 2015																	
	9.1. Submit 2014/2015 budget framework to all relevant persons (Budget framework to include salary, operational and capital budget related information).																				
9.2. District IDP mini assessments			10 December 2014																		
9.3. Preparation of a summary of available funds from: Internal Funds, e.g. CRR and External Funding, e.g. MIG	GM: Treasury	GM: Treasury	18 December 2015																		
9.4. Council finalises draft tariff policies in principle for 2013/2014 budget year.																					
10. Sector - Municipal Alignment sessions under the auspices of COGTA	COGTA	COGTA	29 November 2015																		

UGU DISTRICT MUNICIPALITY
2016 / 2017 IDP & BUDGET PROCESS PLAN

PHASE	ACTIVITY	RES	KEY DEADLINES	JANUARY				FEBRUARY				MARCH			
				1	2	3	4	1	2	3	4	1	2	3	4
Third Quarter															
	11. Integrate Reviewed Sector Plans into the IDP.	Manager IDP	30 December 2015												
	12. Alignment meetings with neighboring District Municipalities														
	13. Assess financial Feasibility of proposed new projects based on existing and potential funds. (Budget Examination)	GM: Treasury	21 January 2016												
	14. Mid-Year Review and submission of report to COGTA Provincial	PMS Officer	23 January 2016												
	15. Tabling of Draft Annual Report to Council	PMS Officer	30 January 2016												
	16. 1 st draft 2015/16 IDP review	Manager IDP	January - February 2016												
Integrati on	16.1. Submit 1st draft IDP review to Steering Committee, IDRF and EXCO for recommendations.	Manager IDP	13 March 2016												
	16.2. Submit 1st draft IDP review to Council for adoption	Manager IDP	31 March 2016												
	16.3. Submit 1st draft IDP review to province (CoGTA) for assessment.	Manager IDP	27 March 2016												
	16.4. Advertise IDP for public comments	Ugu Family	March 2016												
	17. Tabling of Annual Report to Oversight Committee and adoption	Snr. Manager CS & SS	31 March 2016												
	18. Consideration of 2014/2015 Draft Budget by a joint meeting of the Budget Steering Committee and EXCO		21 March 2016												
	19. Tabling of 2014/2015 draft budget to Council	GM: Treasury	31 March 2016												

FOURTH QUARTER

PAGE	ACTIVITY	RES	KEY DEADLINES				APRIL				MAY				JUNE					
			1	2	3	4	1	2	3	4	1	2	3	4						
	19.1. Publicise tabled budget within 5 days after tabling, on website and the media	GM: Treasury																		
	19.2. Send copy of tabled budget to National and Provincial Treasury for comments	GM: Treasury																		
	20. Ugu Decentralised IDP Assessment Forums	CoGTA																		
	20.1. Incorporate comments received from IDP Provincial Assessment and all other outstanding comments	Manager IDP																		
	21. Conduct Community Consultation	Manager IDP, Senior Manager Communications																		
	21.1. Attend IDP/Budget Roadshows	Manager IDP, Senior Manager Communications																		
	21.2. Ward Committee Imbizo Consultations	Manager IDP																		
	22. Submission of Budget for 2015/16 to Council for approval	GM: Treasury																		
	22.1. Prepare Budget in the required format and submit Provincial and National Treasury.	GM: Treasury																		
	22.2. Set up expenditure, revenue and asset management system, incorporating budget	GM: Treasury																		
	22.3. Publication of the approved 2014/2015 tariffs of charges in Gazette, website and local media.	GM: Treasury																		
	23. Final draft 2015/16 IDP review	Manager IDP																		
	23.1. Submit final draft IDP review to Steering Committee, IDRF and EXCO for recommendations.	Manager IDP																		
	23.2. Submit final IDP review to Council for adoption	Manager IDP																		
	23.3. Submit final draft IDP review to province (CoGTA) for assessment.	Manager IDP																		

Approval

5.6. Cost Estimate for the Planning Process

Council has received grant funding from the Department of Local Government and Traditional Affairs for the IDP review process. The municipality has budgeted R10 590.00 for IDP review however grant funding from COGTA will also be utilized for IDP review but will not be reflected on the document. The planning process is outlined below:

ITEM	COST ESTIMATE
IDP Advertising	R12 000.00
Workshops and Meetings	R30 000.00
Printing Costs	R200 000.00
IDP / Budget Roadshows	R150 000.00
Translating Costs	R100 000.00
Total	R682 000.00

The IDP review is mainly done in-house; the planning process will therefore be to a large extent and be accommodated within the available funding. However, additional funds may be obtained from other sources and such funds will be utilized to complete certain aspects of the review process such as the sector plans that might need specialist assistance.

5.7. Conclusion

The Ugu IDP Review 2016/2017 will focus on the achievements of the Ugu DM in accomplishing what it has set out to do within the third year of the planning cycle. It is necessary to measure achievement in terms of backlog eradication and the effective spending of allocated funds. Ugu DM must assess its performance and the achievement of its targets and strategic objectives for the District IDP to remain relevant. The IDP therefore has to be reviewed annually in order to:

- Ensure its relevance as the Municipality's Strategic Plan.
- Inform other components of the Municipal business process including performance management and institutional and financial planning and budgeting.
- Inform the cyclical inter-governmental planning and budgeting cycle.

In the light of this development process, the IDP will reflect the impact of successes as well as corrective measures to address challenges. The IDP process will address internal and external circumstances that impact on the priority issues, objectives, strategies, projects and programmes of integrated planning.

The IDP, as the Ugu District Municipality's Strategic Plan, informs Municipal decision-making as well as all the business processes of the Municipality. The IDP must inform the Municipality's financial and institutional planning and most importantly, the drafting of the annual budget.

Although the IDP, Budget and Organisational PMS Process are three distinct processes, they are integrally linked processes which must be coordinated to ensure that the IDP, the Budget and the Organisational PMS with their related policies are tabled as mutually consistent and credible.

BUDGET POLICY



UGU DISTRICT MUNICIPALITY

BUDGET POLICY



BUDGET POLICY

Contents

1. Principles
2. Definitions
3. Object of the Policy
4. Scope and Intended Audience
5. Regulatory Framework
6. Roles and responsibilities
7. Annual schedule of key deadlines
8. Budget principles
9. Funding of expenditure
10. The Capital Budget
11. Operating Revenue
12. Operating Budget
13. Salaries and Allowances
14. Provision for maintenance
15. Finance Charges, Depreciation and Impairment
16. Consultation on tabled budgets
17. Approval of the Annual Budget
18. Publication of the budgets
19. Monthly Budget Reports
20. Related Policies
21. Review of the Policy



BUDGET POLICY

1. PRINCIPLES

Section 215 (1) of the Constitution of the Republic of South Africa states that National, provincial and municipal budgets and budgetary processes must promote transparency, accountability and the effective financial management of the economy, debt and the public sector. It also states in S215 (3), that Budgets in each sphere of government must contain

- a. estimates of revenue and expenditure, differentiating between capital and current expenditure;
- b. proposals for financing any anticipated deficit for the period to which they apply; and
- c. an indication of intentions regarding borrowing and other forms of public liability that will increase public debt during the ensuing year.

Section 26(h) of the Municipal Systems Act (Act 32 of 2000) requires a municipality's Integrated Development Plan to reflect a financial plan, which must include a budget projection for at least the next three years;

Section 21 of the Municipal Finance Management Act (Act 56 of 2003) prescribes the function of the Mayor who must coordinate the processes for preparing the annual budget and for the reviewing of the municipality's Integrated Development Plan and budget related policies and to ensure that any revisions are mutually consistent and credible;

Section 16 of the Municipal Finance Management Act, requires the municipal council to approve an annual budget for the municipality before the start of the financial year;

The Minister with the concurrence of the Minister for Provincial and Local Government, has in terms of S168 of the Municipal Finance Management Act, issued the Municipal Budget and Reporting Regulations which aim to secure sound and sustainable management of the budgeting and the reporting practices of the municipalities by establishing uniform norms and standards and other requirements for ensuring transparency, accountability and appropriate lines of responsibility in the budgeting and reporting processes;

Now **THEREFORE**, the Council of Ugu District Municipality adopts the Budget Policy as set out in this document.

2. DEFINITIONS

In this Policy, unless the context otherwise indicates, a word or expression to which a meaning has been assigned in the Act, has the same meaning as in that Act.

References will be made in the policy to particular legislation without quoting it verbatim. The users should therefore refer to the legislation for the exact text.



BUDGET POLICY

3. OBJECT OF THE POLICY

To set a broad framework within which Budget related decisions of the municipality will be taken and implemented to ensure efficient and transparent financial planning that will promote sound and sustainable financial management, essential for the achievement of the municipality's developmental priorities as contained in its Integrated Development Plan.

4. SCOPE AND INTENDED AUDIENCE

This Policy will serve as a guideline for the effective management of the municipal budgetary processes, in order to attain the strategic objectives of the municipality within the ambit of the applicable legislation, and shall apply to all departments within the municipality.

Council has considered the guidelines distributed by National Treasury to local government which detail the processes and formats to be followed when preparing the budget documents.

The municipality shall comply with the provisions of this policy in the compilation of each of its budgets.

5. REGULATORY FRAMEWORK

In the process of preparing the budget, the municipality, its Mayor, political office bearers, Municipal Manager, Chief Financial Officer and other officials comply with all relevant legal requirements, including:-

- a) The provisions of Chapter 4 of the Municipal Finance Management Act, 2003, ("the MFMA"), as well as Sections 42, 43, 53, 54, 55, 68, 69, 70, 71, 72, 75, 80, 81, and 83 thereof; and
- b) The Municipal Budget and Reporting Regulations published in terms of Section 168 of the MFMA.
- c) All relevant budget related Circulars and notices issued by the National Treasury.

6. ROLES AND RESPONSIBILITIES

(1) Role of Council

- a) Must provide political leadership & direction
- b) Play an oversight role by approving budget related policies, and ensuring that the priorities are reflected in the budget. (Council may not delegate approval of budgets & policies)
- c) Approve the Integrated Development Plan, the Annual Budgets and the Service Delivery Budget Implementation Plan.
- d) Monitor the outcomes of the implementation of the policies and budgets.

(2) Role of the Mayor

- a) Provide general political guidance over the budget process and the priorities that must guide the preparation of the budget. (S53, MFMA)



BUDGET POLICY

- b) Prepare and table a schedule of key deadlines for the preparation, tabling and approval of the budget, annual review of the IDP and the consultative process. (S16, MFMA)
- c) Take all reasonable steps to ensure that the municipality approves its annual budget before the start of the financial year and report to the municipal council and the MEC for finance in the province any delays in the tabling of the annual budget. (S53, MFMA)
- d) Must establish a Budget Steering Committee to provide technical assistance to the mayor in discharging the responsibilities set out in S53, MFMA.(Reg 4(1))

(3) Role of the Accounting Officer (Municipal Manager)

- a) Assist the Mayor in performing budgetary functions assigned to him in terms of Chapter 4 & 7 of the MFMA and to provide administrative support, resources and information necessary for the performance of those functions. (S68, MFMA)
- b) Is responsible for the implementation of the approved budget and must take all reasonable steps to ensure that the spending of funds is in accordance with the budget and is reduced as necessary when anticipated revenue is anticipated to be less than the projected in the budget.
- c) Ensure that revenue and expenditure are properly monitored.
- d) Must prepare an adjustments budget and submit it to the Mayor for consideration and tabling in the municipal council when necessary.
- e) Report to the municipal council any shortfalls in budget revenue, overspending and necessary steps taken to prevent shortfalls and overspending.
- f) Submit to the Mayor actual revenue, borrowings, expenditure and where necessary report variances on projected revenue and the budget.

(4) Role of the Chief Financial Officer (CFO)

- a) Must advise the Accounting Officer on the exercise of powers and duties assigned to him in terms of the MFMA.
- b) Must assist the Accounting Officer in the preparation and implementation of the municipality's budget.
- c) Must perform all budgeting and other duties as delegated by the accounting officer in terms of S79, MFMA.

(5) Role of Senior Managers & Other Officials

- a) Each Senior Manager and each municipal official exercising financial management responsibilities must take all reasonable steps within her area of responsibility to ensure that the financial resources of the municipality are utilised effectively, efficiently, economically and transparently.





CUSTOMER SERVICE CHARTER

SERVICE STANDARDS

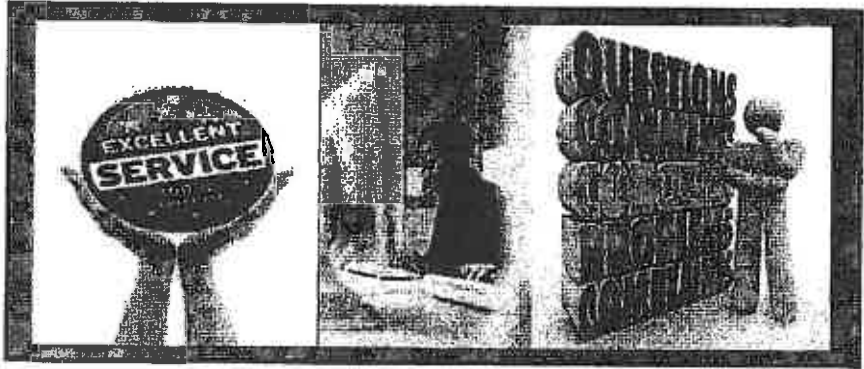


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1. INTRODUCTION

1.1 VISION

A place where everyone benefits equally from socio-economic opportunities and services.

1.2 MISSION

To provide quality drinking and access to sanitation. Create an enabling environment for social and economic development. Ensure community participation and coordinate public and private players.

1.3 SERVICE EXCELLENCE

All employees of Ugu work towards service excellence. We will, at all times, perform our duties to the best of our abilities. Our conduct will bear the mark of professionalism and serve as proof of our commitment to service excellence

1.4 COMMITMENT OF ROLEPLAYER

In pursuit of our vision; guided by Batho Pele Principles; we pledge to transform Ugu DM and deliver services to the communities by:

- Consulting customers and stakeholders every time;
- Publishing our service standards annually;
- Being open and transparent to our customers and stakeholders;
- Treating our customers courteously at all times;
- Providing accurate information to the public;
- Ensuring our customers have access to all our services;
- Redress where we acted below our promised standards;
- Providing best value for money in compliance to our mission;
- Encouraging innovation and rewarding excellence for improved service delivery;
- Providing leadership to implement the set strategic direction of the Municipality;
- Measuring our service delivery impact to give feedback to our customers and stakeholders.

2. VALUES AND PRINCIPLES

2.1 PLAN FOR THE FUTURE 2014 - 2019: STRATEGIC OUTCOMES

The Customer Service Charter is an integral part of the strategic outlook of the Ugu District Municipality. It ensures a continued focus upon effective and efficient delivery of services to all customers, both external and internal.

2.2 CUSTOMER CARE VALUES

The Ugu District Municipality works within a framework of five organisational values –

2.2.1 RESPECT

- Treat others with consideration, courtesy and honesty,
- Encourage and acknowledge effort and initiative,
- Believe in the ability of others,
- Recognise and acknowledge diversity and equal employment principles.

2.2.2 OPENNESS

- Share information and ideas,
- Listen and provide feedback in a positive manner,
- Only talk positively about others,
- Take responsibility for own actions.

2.2.3 TEAMWORK

- Work as a team and assist each other for the betterment of the Municipality, its residents and visitors,
- Provide a high level of customer service.

2.2.4 LEADERSHIP

- Involve employees and community in decision-making,
- Communicate plans and objectives,
- Encourage learning and personal development,
- Lead by example.

2.2.5 EXCELLENCE

- Strive to learn,
- Actively seek and evaluate new ways of doing things.

2.3 CUSTOMER FOCUS

Staff of the Ugu District Municipality are committed to:

- Respecting the diversity of our community,
- Being fair and accountable in our service delivery,
- Being transparent in our decision making,
- Working with our customers to understand and respond to their needs both now and in the future,
- Providing opportunities for community engagement,
- Striving for excellence in all that we do,
- Focusing our improvement efforts on better service for our customers.

3. UGU MUNICIPALITY SERVICE STANDARDS

We are committed in delivering Services by abiding to the following categories of Service Standards

- **Main Departmental Service standards**, which are based on the core services rendered by the municipality for your benefit
- **Operational Service standards**, based on our day to day activities which affect you on regular basis
- **Generic Customer Care Service standards**, which explain our general conduct towards you on specific soft issues

3.1 MAIN DEPARTMENTAL STANDARDS

MAIN DEPARTMENTAL SERVICES

SERVICE STANDARDS

<p>OFFICE OF THE MUNICIPAL MANAGER</p>	<ul style="list-style-type: none"> - The Municipality shall ensure functional Inter Governmental Structures within the District - The Municipality shall provide support to its Local Municipalities to ensure all Ward Committees are fully functional - The Municipality shall ensure that It is compliant with all legislation and regulations pertaining to its operations - The municipality will develop and review a credible IDP each year, supported by a sound Performance Management System - The Municipality shall ensure that the Audit functions are carried out in a transparent and ethical manner - Water Services Authority shall ensure that transparent Tariff structure are published prior to adoption - There will be a reward system for all individuals and teams to recognise their excellence of service
<p>COPORATE SERVICES: HUMAN RESOURCES</p>	<ul style="list-style-type: none"> - All supervisors shall, through attendance registers, do inspection; ensure that working hours are kept as per the HR policy. - All employees shall be provided with name tags and offices shall have identifiable door-signs - Supervisors shall always be available for staff debriefing, supervision and appraisal. - There will be a reward system for all individuals and teams to recognise their excellence of service
<p>TREASURY: REVENUE MANAGEMENT</p>	<ul style="list-style-type: none"> - Customers shall receive 100% accurate billing statements. - Water disconnection of defaulting customers will be done after 3 reminders. - An SMS or letter of recognition shall be sent to customers who have not defaulted in their accounts payment. - The revenue collection rate shall not be less than 90%. - There will be a reward system for all individuals and teams to recognise their excellence of service.
<p>LOCAL ECONOMIC DEVELOPMENT & ENVIRONMENTAL SERVICES</p>	<ul style="list-style-type: none"> - There will be 100% compliance with air quality legislation. - The standard operation procedure will always be used to guide the implementation of policies. - Health and Environmental Services management will always keep an open door policy to encourage communication and also enhance progress and innovation. - There will be a reward system for all individuals and teams to recognise their excellence of service

<p>WATER AND SANITATION SERVICES</p>	<ul style="list-style-type: none"> - Interrupted water supply shall be restored within 48 hrs. - - There will be a reward system for all individuals and teams to recognise their excellence of service. - Ugu DM shall strive to improve and maintain the blue drop and green drop certification
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3.2 OPERATIONAL SERVICE STANDARDS

3.2.1 WATER AND SANITATION

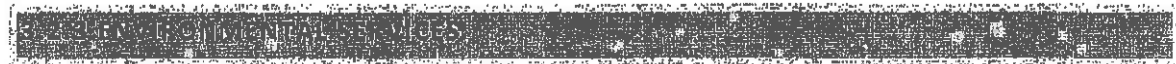
GENERAL SERVICE	STANDARD
<ul style="list-style-type: none"> • New connections 	<ul style="list-style-type: none"> • <u>90</u> working days (maximum) from date of payment
<ul style="list-style-type: none"> • Meter replacement (faulty meters) 	<ul style="list-style-type: none"> • 30 working days (maximum) from date of request
<ul style="list-style-type: none"> • Requested disconnections 	<ul style="list-style-type: none"> • Within 5 working days after official request
<ul style="list-style-type: none"> • Reconnections 	<ul style="list-style-type: none"> • Within 48 working hours from time of receipt of proof of payment
<ul style="list-style-type: none"> • Planned Interruption 	<ul style="list-style-type: none"> • 24hours' notice (minimum) Restoration within set time limits and alternative supply if longer than 4hrs
<ul style="list-style-type: none"> • Unplanned Interruption 	<ul style="list-style-type: none"> • Restoration within 24hours and alternative supply if longer than 4hours. • Designated delivery points will be identified with communities where affected citizens may collect relief water from the relief tank or truck
	<ul style="list-style-type: none"> • Public notices if longer than 24hrs
<ul style="list-style-type: none"> • Poor Water Quality 	<ul style="list-style-type: none"> • 24hours for reported incidents

<ul style="list-style-type: none"> • Smell 	<ul style="list-style-type: none"> • As per Incident Management Protocol for lab results
	<ul style="list-style-type: none"> • Within 24hrs
<ul style="list-style-type: none"> • Burst pipe 	<ul style="list-style-type: none"> • Will be attended to within 4hours and repaired within 24hoursof reporting/discovery
<ul style="list-style-type: none"> • Leaks 	<ul style="list-style-type: none"> • Will be attended to within 24 hours
<ul style="list-style-type: none"> • Backfilling and road reinstatement 	<ul style="list-style-type: none"> • Backfilling should be done within 3 working days after completion of repairs.
<ul style="list-style-type: none"> • Spillages/blockages 	<ul style="list-style-type: none"> • Within 24hours of reporting/discovery
<ul style="list-style-type: none"> • Vacuum Tanker emptying requests 	<ul style="list-style-type: none"> • Within 48hours of request
<ul style="list-style-type: none"> • Sewer collapse/pumping main failure 	<ul style="list-style-type: none"> • According to standard schedule
	<ul style="list-style-type: none"> • Minimise nuisance within 24hours and restore pipeline within 5 days
<ul style="list-style-type: none"> • Production downtime 	<ul style="list-style-type: none"> • Maximum 24hours
<ul style="list-style-type: none"> • Process downtime 	<ul style="list-style-type: none"> • Maximum 5 working days

3.2.2 BILLING & METER READING

Services	Service Standards
<ul style="list-style-type: none"> • Request for a copy of an invoice 	<ul style="list-style-type: none"> • Within 4 hours of request
<ul style="list-style-type: none"> • Querying an inaccurate invoice 	<ul style="list-style-type: none"> • Feedback will be provided within 7 days
<ul style="list-style-type: none"> • Request reversal of penalties after fixing a leak and submission of plumber's report 	<ul style="list-style-type: none"> • Account will be adjusted accordingly after 3 consecutive readings (3 months)
<ul style="list-style-type: none"> • Application for indigent support 	<ul style="list-style-type: none"> • Will be finalized within 4 weeks after verification of

	documents received
<ul style="list-style-type: none"> • Meter Reading 	<ul style="list-style-type: none"> • All meters will be read bi-monthly.
<ul style="list-style-type: none"> • Billing 	<ul style="list-style-type: none"> • Customers to receive bills each month by post or e-mail.
<ul style="list-style-type: none"> • Creditors Management 	<ul style="list-style-type: none"> • Pay creditors within 30 days of authorisation of Invoice.
<ul style="list-style-type: none"> • Procure goods and services on behalf of the municipality 	<ul style="list-style-type: none"> • At all times to be guided by Supply Chain Management Policies when procuring goods and services on behalf of the municipality.



Services	Service Standards
<ul style="list-style-type: none"> • Food Poisoning: 	<ul style="list-style-type: none"> • Investigation commences immediately (24 hours a day)
<ul style="list-style-type: none"> • Food Related Complaint: 	<ul style="list-style-type: none"> • Investigation commences within 1 working day
<ul style="list-style-type: none"> • Communicable disease notification 	<ul style="list-style-type: none"> • Investigation commences within 24 hours *depending on the classification of the disease and manner of notification
<ul style="list-style-type: none"> • Environmental pollution (air, soil, water) 	<ul style="list-style-type: none"> • Certificate will be issued within 1 day once 100% compliance has been determined by the authorities. complied
<ul style="list-style-type: none"> • Certification/Permitting • Atmospheric Emissions Licensing 	<ul style="list-style-type: none"> • Acknowledgment within 7 days of receiving application. Processing and issuing within 90 days if fully compliant. Appeal will be responded to within 30 days

<ul style="list-style-type: none"> Complaints Investigation on Health and Environmental Services 	<ul style="list-style-type: none"> Feedback within 48 hours

3.3 GENERIC CUSTOMER CARE SERVICE STANDARDS

1. Language

All Frontline staff members are available and adequately trained to be able to handle queries in both English and IsiZulu as the main spoken languages.

1.1 Switchboard standards

- All calls will be answered within 5 rings
- All calls, regardless of caller will be answered in a consistent professional manner
- We ensure the appropriate resource contact is identified to resolve the issue
- We ensure that call goes through to the right contact or a suitable substitute
- If a message taken, it is delivered

1.2. Once the call is transferred; the following guidelines apply

- We will introduce ourselves properly and ensure that the caller will be able to contact us again if required.
- We will identify the caller's name and requirements accurately and politely
- We will speak clearly avoiding jargon and abbreviations
- We will log/record details of the caller and the issue
- Summarise what the caller has said to check our understanding
- Ensure we have the caller's number in case we need to call back
- We will respond to the caller's need efficiently and effectively
- We will only transfer a call if we know we have the correct contact to avoid passing the caller around unnecessarily
- If the transfer is unsuccessful we will return to the caller and reassume responsibility
- If a query is transferred, we will make sure that the new contact person assumes responsibility for the query- until this is confirmed the transferor is responsible.
- We will notify callers of any delays in resolving their enquiries, with reasons
- We will observe confidentiality procedures and only give callers information in line with PAIA, PAJA, and POPI PAIA, regulations
- If the problem can't be resolved immediately, we will ensure that we follow it up until it is resolved
- We will give the customer a reference number or a responsible official's name and contact number so that they can follow-up and track progress on their query
- We will make sure the person is called back on resolution, or if there are any delays in resolving the matter
- We will check answering machines and voice mail regularly and return calls promptly.

1.3. Dealing with difficult customers

- We will treat difficult callers with the same respect one would use for any other caller
- We will attempt to determine the cause of their anger/frustration
- We will remain calm and courteous
- If the call degenerates into personal abuse-e.g. personal insults or offensive language- we will either indicate to the caller that we are unwilling to continue the conversation and terminate the call, reporting the incident to the supervisor, or transfer the call to a supervisor.

1.3.1. Telephonic enquiries

- We put ourselves in the caller's shoes and try to see things from his or her point of view.
- We will apologise on behalf of the Municipality for any mistake made even if we are not personally responsible.
- We listen to the caller and indicate we are doing so by summarising key points
- We adopt a positive tone.
- We remain courteous at all times.
- We may continue to assist a Caller who insists on using abusive language.

1.4.1. Written query standards

- All written enquiries and complaints will be logged and filed ensuring a proper traceable paper trail.
- Written responses, where required will be logged and filed.
- A file review system will be implemented to ensure that files are periodically checked to ensure that there are no outstanding issues related to the case.
- Files to be archived for a period of 5 years in line with the Municipal file plan.

1.5. Accessibility

- We will maintain our rural offices with same professionalism in order to provide our customers with the good service they deserve .
- We will produce written documents in clear readable print .
- We will provide responses in plain, jargon free language.
- We will provide the option of responding using other official languages common to the District.
- We will produce information in alternative formats and according to PAIA of Council

1.6. Consistency and Identity

- We will write in a professional and courteous manner.
- We will use municipality approved stationery.
- We will develop and use document templates that reflect the municipality's identity and ensure consistency and uniformity.
- We will identify all correspondence, literature, leaflets and other publications with the municipality's approved logo.
- We will always check written materials carefully, not relying on an electronic spell check.

1.7. Electronic communication

- We will check e-mails regularly and reply to them promptly e.g. acknowledge receipt within 24 hours and respond within 5 working days.
- We will avoid using 'sms' language or other e-slang or jargon- even if the initial query was written in this style.
- All officials will use an auto-forward or auto-reply function when an official is away from place of work with a contact name or number for urgent enquiries.
- We will take particular care in maintaining confidentiality-when replying we will ensure that we are aware of all the recipients that the e-mail is going to. We will only send, copy, forward messages to people who need the information. We will be particularly cautious when using the 'reply to all' function.
- We will use electronic communication appropriately
- In terms of spelling and grammar- we will ensure that the same high standards applicable for other written communication are observed.

1.8. Presentations

- We will develop and use a standard template to ensure that the municipality's identity is consistently communicated.
- We will use large clear print-e.g a minimum 24 point
- We will use a generous, uncluttered layout- avoid cramming too much onto a single slide.
- We will avoid simply replicating documents laid out in paper format
- We will be sensitive around using images, phrases or sayings which may inadvertently give offence through stereotyping

4. COMPLAINTS PROCEDURE

A complaint is defined as a statement of dissatisfaction with Service received or not received during interaction or desired interaction with any of the Municipal officials. When any of the stated Service Standards are not met within the agreed time frames, the citizen has a right to initiate the complaints process

Please note that for an interaction to be qualified as a complaint, it must meet the following criteria:

- The agreed service standard as per Service Charter has not been met
- The customer care standard has not been met, example: an enquiry about an inaccurate invoice or water supply interruption has not been resolved within stipulated timeframes
- There is a reference number or trail of communication regarding the failed service

Where to log in your complaint?

Ugu Municipality has a dedicated complaints unit which can be contacted as follows:

- By telephone:

- By email: complaints@ugu.gov.za
- By visiting any of Ugu offices and complete a complaints form available at the reception, and deposit it in the complaints/suggestion box

How will your complaint be handled?

- A dedicated official will acknowledge the receipt of your complaint within 2 working days, either in writing, telephonically, or electronically.
- You will be given a reference number for the complaint
- An Investigation will commence, and you will receive feedback within 7 working days.
- Your complaint will be resolved within 14 working days
- An independent Quality Assurance official may contact you after 14 working days to verify your satisfaction

What If you are still not satisfied with the outcomes?

- Should you not be satisfied with the manner in which your complaint has been handled, you may contact the Office of the Municipal Manager, quoting the complaint reference number
- The office of the municipal manager may be contacted by telephone or in writing. Should you wish to visit the office, you are advised to notify the office in advance in order to ensure availability and undivided attention
- Your dissatisfaction will be acknowledged within 2 working days
- The municipal manager or his representative will endeavour to resolve your dissatisfaction within 4 working days
- Should you still not be satisfied with the manner in which the municipal manager has handled your complaint, you may contact the Presidential Hotline for further investigation

5. HOW TO CONTACT US

IMPORTANT CONTACT DETAILS

Department	Physical Address	Services	Contact details
Office of the Municipal Manager	28 Connor Street Port Shepstone	Municipal Manager's Office	Telephone: 039 688 5702 Email: Peroshnee.Moodley@ugu.gov.za
		IDP/Annual Report & Performance Management	Telephone: 039 688 5803 5700 Fax:

Department	Physical Address	Services	Contact details
Water, Sanitation and Environmental Services	96 Marine Drive, Oslo Beach		Email: Malusi.Mzotho@ugu.gov.za Nomawethu.Mkhungo@ugu.gov.za
		Mayoral Support	Telephone: 039 688 5713 Email: Information@ugu.gov.za France.Zama@ugu.gov.za Zimbini.Ntlangula@ugu.gov.za
		Communications; Media liaison and Customer Relations Management	
		Public Participation	Telephone: 039 688 5716 Email: Mondli.Ngcobo@ugu.gov.za
		Youth and Special Programmes	Telephone: 039 688 3522 Email: Dudu.Ngcobo@ugu.gov.za
		Legal Services	Telephone: 039 688 3530 Email: Melanie.Olivier@ugu.gov.za
Water, Sanitation and Environmental Services	96 Marine Drive, Oslo Beach	Water Services Authority	Telephone: 039 688 5872 Email: Mandy.VanderWalt@ugu.gov.za
		Water Services Operations	Telephone: 039 688 5857 Email: Paul.Watson@ugu.gov.za Nokulunga.Msomi@ugu.gov.za
		Water Conservation and Demand Management	Telephone: 039 6883435 5700 Email: Thuli.Mwelase@ugu.gov.za phumzile.maveza@ugu.gov.za
		Project Management Unit	Telephone: 039 688 3552 Email: Chuma.Mqoboli@ugu.gov.za Dezmond.Zuma@ugu.gov.za
		Environmental Health Services Environmental Management Services Environmental Services	Telephone: 039 688 5794 Email: Noloviso.Walingo@ugu.gov.za Vella.Grammoney@ugu.gov.za Janine.Blackhead@ugu.gov.za
Treasury Department	Bazely Street, Port Shepstone	Revenue Management	Telephone: 039 688 5832 Nokuthula.Mkhwanazi@ugu.gov.za Thobekile.Mhlongo@ugu.gov.za
		Grants and Expenditure	Telephone: 039 688 3448 Fax: Email: Sizakele.Magadaza@ugu.gov.za

Department	Physical Address	Services	Contact Information
Supportive Services		Supply Chain Management	telephone: 039 688 5700 Ntokozo.Mkhize@ugu.gov.za
		Human Resource Management	Telephone: 038 688 5885 Fax: Email: Yela.Mazibuko@ugu.gov.za
		Disaster Management Services	Makhosi.Gobhozi@ugu.gov.za
		Fleet Management	Patrick.Mzele@ugu.gov.za
		Registry & Auxiliary Services	Nonhlanhla.Langa@ugu.gov.za
		ICT	Norma.Grobler@ugu.gov.za
Local Economic Development	96 Marine Drive, Oslo Beach		Telephone: 039 688 3579 Slpho.Khuzwayo@ugu.gov.za Mandla.Mkhungo@ugu.gov.za Nonhlanhla.Msomi@ugu.gov.za

The following satellite offices are operational during the week, public holidays. Working hours are 7h30 – 16h00

Members of the public living in close proximity to these offices are urged to make use of them to access basic services like application for services, payment; general enquires reporting faults, and complaints. Our friendly officials are committed to provide you with professional service at all times. The municipal manager urges you to report any dissatisfaction with service to the complaints office immediately.

SATELLITE OFFICES: operating times 7h30 – 16h00 weekdays, excluding public holidays
accessible by personal visit only

OFFICE	ADDRESS
Gamalakhe	Gamalakhe township, Ray Nkonyeni road, close to taxi rank
Bhobhoyi	In bhobhoyi location, off main Harding road
Kwanzimakwe	Along p69 kwaNzimakwe tribal area
Mathulini 1	Near Luthuli high school
Mathulini 2	Near mpompini bus stop
Izingoleni	Within Izingoleni municipal building
Phungashe	Phungashe location, Umzumbe
Murchison	Mbayimbayi ward 22 Hibiscus coast local municipality
Amahlongwa	Off p77 near Amahlongwa primary school

Main Offices
operating times 7h30 – 16h00 weekdays, excluding public holidays

Office hours: 8:00am – 15:00 weekdays excluding public holidays	
Office	Address
Main Office	28 Connor Street, Port Shepstone
Oslo Beach Offices (Phase 1)	96 Marine Drive Oslo Beach
Harding Offices	Off main Rd, Harding .
Park RynieOffice	Industrial Rd, Park Rynie

UGU CALL CENTRE CONTACT DETAILS

CONTACT DETAILS		
TELEPHONE	039 688 5830 0800 092837	24/7 for water and sanitation emergencies 7h30-16h00 weekdays excluding public holidays for general/account enquiries
Ugu Municipality Facebook page FACEBOOK		7h30 – 22h00 weekdays
TWITTER	Ugu Water (to be advised)	7h30 – 16h00 weekdays excluding public holidays
CHAT ROOM	www.ugu.gov.za (chat box visible on the Home page.	7h30 – 16h00 weekdays excluding public holidays
EMAIL	enquiries@ugu.gov.za	7h30 – 16h00 weekdays excluding public holidays
SMS	44751	24/7 for water and sanitation emergencies



Ugu District Municipality

Quality Certificate

I **Dhanpalan Devaraj Naidoo, Municipal Manager of Ugu District Municipality** hereby certify that the Annual Budget 2016/2017 and supporting documentation have been prepared in accordance with the Municipal Finance Management Act and regulations made under the Act, and that the Annual Budget and supporting documentation are consistent with the Integrated Development Plan of the municipality

Name: Dhanpalan D. Naidoo
MUNICIPAL MANAGER

Signature: 

Date: _____

